



THE UNIVERSITY OF  
**NOTRE DAME**  
A U S T R A L I A

**POLICY:**

## **RESEARCH TRAINING PROGRAM (RTP) SCHOLARSHIPS**

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**Purpose:** To outline the principles of Research Training Program Scholarships funded by the Commonwealth Government to domestic and overseas students undertaking a Research Degree at the University of Notre Dame Australia.

**Responsible Executive:** Pro Vice Chancellor, Research

**Responsible Office:** Research Office

**Effective Date:** 1 July 2017

**Review Date:** 1 July 2020

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## 1 PURPOSE

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- 1.1 This policy sets out the principles for the Research Training Program (RTP) Scholarships to students undertaking a research degree in compliance with the Commonwealth Scholarships Guidelines (Research) 2017.

## 2 APPLICABLE LEGISLATION AND REGULATORY INSTRUMENTS

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- 2.1 [Higher Education Support Act 2003](#)  
2.2 [Income Tax Assessment Act 1997](#)  
2.3 [Commonwealth Scholarships Guidelines \(Research\) 2017](#)

## 3 DEFINITIONS

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For the purpose of this Policy, the following definitions apply:

<b><i>Continuing Student</i></b>	means a student, enrolled at Notre Dame, whose period of support under the Research Training Scheme, Overseas Postgraduate Research Scholarships or Australian Postgraduate Awards would terminate on or after 1 January 2017.
<b><i>Domestic Student</i></b>	has the same meaning as defined in the <i>Higher Education Support Act 2003</i> .
<b><i>Overseas Student</i></b>	has the same meaning as defined in the <i>Higher Education Support Act 2003</i> .
<b><i>Research</i></b>	means Research and Experimental Development as defined in the Frascati Manual (2015) <sup>1</sup> maintained by the Organisation for Economic Co-operation and Development.
<b><i>Research Degree</i></b>	means a Master by Research, a Master of Philosophy, a Professional Doctorate and the Doctor of Philosophy.
<b><i>RTP Scholarship</i></b>	means scholarships funded by the Commonwealth Government through Research Block Grant Research Training Program (RTP). RTP Scholarship types include RTP Stipends, RTP Fees Offsets and RTP Allowances.
<b><i>Student</i></b>	has the same meaning as defined in the University's Regulations: Research Degree.
<b><i>University</i></b>	means the University of Notre Dame Australia

## 4 SCOPE

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This policy applies to all areas of the University including associated procedures and guidelines. This policy applies to all prospective applicants for, and candidates of, RTP Scholarships including Domestic Students and Overseas Students.

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<sup>1</sup> <http://www.oecd.org/sti/inno/Frascati-Manual.htm>

## 5 EXCLUSIONS

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This policy does not apply to any other scholarships of the University.

## 6 PRINCIPLES

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- 6.1 The University offers RTP Scholarships through the application process outlined in the *Guidelines: Research Degrees and Scholarships Committee Guidelines on Awarding of Scholarships*, and in accordance with the *Procedure: Conditions for the Research Training Program (RTP) Scholarships*.
- 6.2 Students who are awarded an RTP Scholarship are required to comply with all relevant University policies and procedures, including those relating to satisfactory academic progress in the program of enrolment.
- 6.3 The University will monitor academic performance and may terminate a RTP Scholarship if a student is in breach of any of its policies or procedures.
- 6.4 Students who wish to appeal decisions relating to a RTP Scholarship may do so in accordance with the *Policy: Student Appeals*.

## 7 TRANSITIONAL PROVISIONS

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- 7.1 The University will ensure that Continuing Students are not disadvantaged and will transfer those students to a RTP Scholarship which will provide equivalent support to their previous Commonwealth Government Research Training Scheme (RTS).

## 8 ROLES AND RESPONSIBILITIES

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- 8.1 The Pro Vice Chancellor, Research, has overall responsibility for management of RTP Scholarships including, but not limited to:
  - determining relocation allowance, if applicable, of students;
  - allowances to be awarded as per section 4.1.3 of Conditions;
  - suspension from RTP Scholarships;
  - considering requests to undertake part-time study relating to caring commitments;
  - considering any other circumstance which limits the student's capacity to undertake full-time study;
  - acknowledgement of Commonwealth contributions.
- 8.2 The Research Degree Scholarships Committee has responsibility of general matters related to RTP Scholarships including, but not limited to making decisions about the application and selection processes of RTP Scholarships.
- 8.3 The University's Research Office manages the application and offer process, including the recommendations for selection of RTP Scholarships.
- 8.4 Students are required to comply with the content of this policy and to seek guidance on work placements in the event of uncertainty.

## 9 SUPPORTING PROCEDURES AND GUIDELINES

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[Commonwealth Scholarships Guidelines \(Research\) 2017](#)

[Guidelines: Research Degrees and Scholarships Committee on Awarding of Scholarships](#)

[Procedures: Conditions of the Research Training Program \(RTP\) Scholarships](#)

[Procedure: Student Grievance](#)

## 10 RELATED POLICIES AND REGULATIONS

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Higher Education Support Act 2003

[Regulations: General](#)

[Regulations: Research Degree](#)

[Code of Conduct: Student Code of Conduct](#)

[Policy: Code of Conduct for Research](#)

[Policy: International Students](#)

[Policy: International Student Transfer](#)

[Policy: Research Integrity](#)

[Policy: Student Appeals](#)

[Policy: Student Drug and Alcohol](#)

Version	Date of approval	Approved by	Amendment
1	15.09.2017	Vice Chancellor	New policy