

Conditions of The Patricia V Kailis Research Scholarship

The Patricia V Kailis Research Scholarship (*Scholarship*) is established to support students undertaking a Research Degree in the field of Health or Medical Research at The University of Notre Dame Australia. The Scholarship is co-jointly sponsored by the University and the Spinnaker Health Research Foundation.

The Scholarship is governed by the following conditions:

1. NAME OF SCHOLARSHIP

The Patricia V Kailis Scholarship.

2. PURPOSE OF SCHOLARSHIP

The Scholarship provides support for a student undertaking a Research Degree in the field of Health or Medical Research.

3. VALUE AND NUMBER OF SCHOLARSHIPS

One Scholarship will be awarded each year with a total value equivalent to \$30,000 per annum (plus annual indexation) for three years. Where students are enrolled part time, the value of the award will be half the annual rate.

4. ELIGIBILITY REQUIREMENTS

To be eligible for consideration, applicants must:

- i. Have completed a Masters Degree, or a Bachelor Degree with Honours, or in exceptional circumstances, on the advice of the Dean, an equivalent academic or professional background, in an Allied Health, Medical or Nursing Disciplines;
- ii. Be enrolled as a domestic student in a Doctor of Philosophy degree in Health or Medical Research at the University of Notre Dame Australia's Fremantle Campus, attached to the School of Medicine;
- iii. Be enrolled as a full time student, unless the University has approved part-time enrolment; and
- iv. Commit to obtaining all relevant research approvals required by the University throughout their candidature.

5. APPLICATION PROCEDURE

- i. The Scholarship will be advertised by the University and a closing date for applications will be included in the advertisement. Applications must be submitted to the Senior Administrative Officer of the School of Medicine, Fremantle by the advertised closing date.
- ii. Applications must include all supporting documentation requested in the application form.
- iii. If ethics approval is yet to be obtained and therefore cannot be provided with the application, any award of the Scholarship will be conditional on such approval being granted prior to the commencement of the research project.

6. BODY RESPONSIBLE FOR SELECTION

The body responsible for the selection of the successful applicant shall be the "Research Degrees and Scholarships Committee" (RDSC), a sub-committee of the "Research Committee". The School of Medicine Fremantle may request representation at the meeting of the Scholarship applications.

The University's Processes and Policies relating to the awarding of research scholarships shall apply.



7. SELECTION CRITERIA

A recommendation as to the recipient/s of the Scholarship will be made by the RDSC to the Pro Vice Chancellor Research (PVCR) on the basis of an objective assessment of applicants, having regard to any matters it considers relevant, including but not limited to:

- i. Compliance with the Eligibility Requirements set out in clause 4;
- ii. Knowledge and skills demonstrated through the originality and merit of the proposed research;
- iii. Feasibility and likely impact of the proposed research project;
- iv. The alignment of the research with the University's Strategic Research Focus Areas;
- v. The alignment of the research with the School of Medicine's Research Focus Areas, namely:
 - a. Cardiology & Respiratory Medicine,
 - b. General Practice and Primary Care,
 - c. Pain Medicine,
 - d. Perinatal and Infant Mental Health
 - e. Medical Education
 - f. Public Health
 - g. Neurology, Neuroscience and Geriatrics
 - h. Aboriginal Health
- vi. The alignment of the research with the goals and Objects of the University;
- vii. Academic merit of the applicant; and
- viii. The research being supported by the Spinnaker Health Research Foundation, and that the proposed research be cognisant of the goals of the Spinnaker Health Research Foundation, especially with respect to potential benefits for people in the Southern Metropolitan Community of Perth.

8. SELECTION PROCESS

- i. All eligible applications will be reviewed by the RDSC outlined in Clause 6 and assessed in accordance with the Selection Criteria in Clause 7.
- ii. The RDSC may interview a shortlist of applicants if required but is not obliged to do so.
- iii. A recommendation as to the preferred recipient will be made by the RDSC to the PVCR.
- iv. The decision as to which applicant will receive the Scholarship is at the sole discretion of the PVCR and the decision is final.
- v. If in a particular year there are no candidates for the Scholarship, or if in the opinion of the PVCR there are no candidates of sufficient merit, the Scholarship will not be awarded in that year.

9. AWARDING PROCEDURE

The Scholarship will be awarded in accordance with the University's usual processes related to research scholarships.

10. METHOD OF PAYMENT

Scholarship funds will be paid directly to the student as an annual stipend paid in fortnightly instalments.

11. CONTINUATION OF AWARD

- i. To retain this award, recipients are required to enter into a written agreement with the University setting out the terms of the Scholarship, including but not limited to requirements for the recipient to:



- a. continue to satisfy the eligibility requirements set out in Clause 4 for the duration of the Scholarship;
 - b. comply with reporting obligations to both the University and the FHMRF;
 - c. continue to make 'satisfactory progress' on their degree as per the biannual progress reporting process managed by the Research Office;
 - d. undertake their research in accordance with the Objects of the University and with any applicable approvals, regulations policies and procedures; and
 - e. not be found to have committed misconduct.
- ii. In the event that a recipient fails to satisfy the conditions set out in this Clause 11 or the agreement with the University, the University retains the right to terminate the Scholarship in which case no funds will be paid to the recipient after the date on which they ceased to satisfy such conditions.
 - iii. The duration of the award shall be three years for full-time Ph.D. candidates. Where students are enrolled part-time, the duration of the award shall be twice that for full-time students. An extension of 6 months may be available at the discretion of the University and the FHMRF in circumstances where there are factors beyond the control of the recipient which cause an extension of the Scholarship to be necessary for completion of the degree.

12. REPORTING REQUIREMENTS

The recipient will be required to comply with the reporting requirements of the University and the Spinnaker Health Research Foundation as set out in the agreement between the recipient and the University.

13. ADMINISTERING BODY

The Scholarship will be administered by the Research Office and Finance Office of the University of Notre Dame Australia.

14. UNIVERSITY REGULATIONS

Any regulations regarding the awarding of this Award must comply with these Terms and Conditions.

15. PUBLICATIONS

Any thesis, dissertation or other publication resulting from research undertaken by the recipient while in receipt of the Award must comply with any requirements set out in the agreement between the recipient and the University including, but not limited to, acknowledging the assistance of the Award and carrying the University by-line, as well as any reference to the third party sponsor of the Scholarship as required.

16. PRIVACY

The University is committed to the principles contained in the Privacy Act 1988 (Commonwealth) and the Privacy Amendment (Private Sector) Act 2000 (Commonwealth) and will not disclose any personal information (as defined in the Privacy Act) relating to this award to any third party without the written consent of the applicant.



Purpose:	The scholarship provides support for research students undertaking a Research Degree in the field of Health or Medical Research at The University of Notre Dame Australia.
Responsible Executive:	PVCR
Responsible Office:	Research Office
Contact Officer:	Research Grants Officer
Effective Date:	February 2016
Campus Applicability:	Fremantle
Modification History:	Amended 11.05.17 (HC)