The Vice Chancellor’s Humanitarian Scholarship (Scholarship) is administered in accordance with the following conditions:

1. **NAME OF SCHOLARSHIP**
   The Vice Chancellor’s Humanitarian Scholarship.

2. **PURPOSE OF SCHOLARSHIP**
   The purpose of the Scholarship is to assist students holding Protection Visas under the Australian Government’s Refugee and Humanitarian Programme to commence or continue with their studies at the University.
   
   The Scholarship has been established by the University in keeping with the University's commitment to ethics and social justice, within a context of Catholic faith and values.

3. **VALUE AND NUMBER OF SCHOLARSHIP**
   a) The value of the Scholarship will be the cost of the student's tuition fees for the year of the scholarship award.
   b) The number of Scholarships awarded each year will be at the discretion of the Vice Chancellor, with a maximum of 10 students (commencing and continuing students) holding scholarships across the University in any one academic year.

   *The University $250 enrolment fee for international students will be waived.*

4. **ELIGIBILITY REQUIREMENTS**
   To be eligible for consideration, applicants must:
   a) Be from a refugee or asylum seeker background as evidenced by the recipient holding a current Australian Government Refugee and Humanitarian Protection Visa which permits the recipient to undertake tertiary studies in Australia;
   b) Be able to demonstrate that they will be able to reside in Australia for the completion of their course; and
   c) Have been accepted or are enrolled as a student in an undergraduate bachelor program or in a Foundation or Enabling program at The University of Notre Dame Australia, Fremantle or Sydney campus.

5. **SELECTION COMMITTEE**
   The Selection Committee for the Scholarship will comprise:
   a) A person nominated as Chair by the Vice Chancellor;
   b) The Academic Registrar (or nominee);
   c) The Executive Director, Admissions & Student Services, Fremantle (or nominee); and
   d) The Executive Director, Admissions & Student Services, Sydney (or nominee)

6. **SELECTION CRITERIA**
   In determining the recipient of the Scholarship, the Selection Committee may consider:
   a) Personal qualities and motivation;
   b) Academic record;
   c) Contribution to the local community or school;
   d) Admission interview; and
   e) Any other matters the Selection Committee considers relevant.
7. DURATION OF SCHOLARSHIP
   a) The Scholarship is granted for one (1) year only.
   b) A student who has been awarded a Scholarship may apply for a further award of the Scholarship in a subsequent year of their studies provided the student continues to meet the eligibility requirements and conditions of scholarship.
   c) A student may not apply for the Scholarship where the duration of their course exceeds the maximum full-time duration of the course plus one (1) year.

8. CONDITIONS OF SCHOLARSHIP
   The Scholarship will continue to be paid subject to the following requirements:
   i) The Scholarship is at all times dependent on the student's visa status. If the student's visa status in Australia changes, the University will review the Scholarship and the student's enrolment.
   ii) The Scholarship is dependent on the student
      a) Maintaining satisfactory class attendance as required under University General Regulations and School policies;
      b) Maintaining a classification of Good Academic Standing (as defined in the University General Regulations) and
      c) Having no disciplinary record (as set out in the University General Regulations and related policies).
   iii) The Scholarship is dependent on the student fulfilling all requirements set out under para 11.

9. FORFEITURE OF SCHOLARSHIP
   The student forfeits the Scholarship if they:
   a) Fail to meet the requirements in clause 8;
   b) Discontinue their degree;
   c) Change their degree program (without the prior written approval of the Academic Registrar);
   d) Take a leave of absence; and/or
   e) Defer enrolment.

   Where a student forfeits a Scholarship under paragraphs (ii) to (v) (inclusive) of this section, they will be eligible to apply for the Scholarship in the following year.

10. CONCURRENT SCHOLARSHIPS
    The Scholarship may not be held concurrently with any other tuition fees University scholarship.

11. STUDENT REQUIREMENTS
    The student must:
    a) Provide the University with copies of their updated visa status within ten (10) working days of the previous visa expiring;
    b) Submit a mid-year and end of year report including an update regarding any changes to the student’s visa status or any other information which may be likely to impact on their eligibility to receive the Scholarship; and
    c) Be willing and available to represent the University as a student ambassador by participating in any publications, media and events related to the award of the Scholarship provided always that the student’s participation will not cause any risk of harm or disadvantage the student in the wider community.

12. METHOD OF PAYMENT
    a) Scholarship funds shall be paid to the Fees Office in two instalments after the standard census dates in first and second semesters to be offset against the recipient’s tuition funds.
    b) Recipients are required to complete a Gift Expenditure Form for payment of funds.
    c) The second semester instalment will be paid subject to the student remaining enrolled in the course and maintaining ‘good standing’ status in first semester

13. ADMINISTERING BODY
    The Scholarship is administered by the Office of University Relations, Fremantle and Sydney, and the Admissions Offices, Fremantle and Sydney.
14. **PRIVACY**
The University will collect, use, hold and disclose personal information in accordance with the Privacy Act 1988 (Commonwealth) and the University’s Privacy Policy.

15. **GENERAL PRINCIPLES**
a) These Conditions must comply with any University Regulations regarding the awarding of scholarships and prizes.
b) The Vice Chancellor may vary the Conditions of the Scholarship at any time.

<table>
<thead>
<tr>
<th>Purpose:</th>
<th>The purpose of the Scholarship is to provide financial assistance to a commencing student from a refugee or asylum seeker background to meet the costs of their tuition fees at The University of Notre Dame Australia, Fremantle and Sydney campuses.</th>
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<tr>
<td>Responsible Executive:</td>
<td>Director, Office of University Relations</td>
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<tr>
<td>Responsible Office:</td>
<td>Office of University Relations and Admissions Office</td>
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<tr>
<td>Contact Officer:</td>
<td>Senior Development Officer</td>
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<td>Effective Date:</td>
<td>June 2016</td>
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<td>Campus Applicability:</td>
<td>Fremantle and Sydney</td>
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<td>Modification History:</td>
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