



THE UNIVERSITY OF NOTRE DAME AUSTRALIA

Program Code: 4149

# **PROGRAM REGULATIONS:**

## Graduate Certificate in Catholic Leadership

### GradCertCathLeadership

Responsible Owner: Dean  
Responsible Office: School of Business, Fremantle  
Contact Officer: PCAC Executive Officer  
Effective Date: 1 January 2021



THE UNIVERSITY OF  
**NOTRE DAME**  
A U S T R A L I A

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## 2 AMENDMENTS

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Amendments to these regulations will be made in accordance with the General Regulations.

Version	Date Amended	Amendment Details	Approved by
1	July 2016	New course Acting Dean, Fremantle Campus	Acting Dean, Fremantle Campus
2	October 2017	Change of terminology unit -> course, course -> program, credit points -> units of credit	Dean, Fremantle
3	January 2018	New course codes assigned	PVCA
4	December 2018	New program template	Associate Dean, Fremantle Campus
5	January 2021	Program description added	PCAC EO

### 3 PURPOSE

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These Program Regulations set out the approved requirements for the Graduate Certificate in Catholic Leadership.

### 4 OVERVIEW

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#### 4.1 Campus Availability

The Graduate Certificate in Catholic Leadership has been approved for delivery on the Fremantle Campus.

#### 4.2 Student Availability

The Graduate Certificate in Catholic Leadership is available for enrolment to domestic Students.

#### 4.3 Australian Qualifications Framework

The Graduate Certificate in Catholic Leadership is accredited by the University as a Level 8 AQF qualification.

#### 4.4 Duration

The Volume of Learning for the Graduate Certificate in Catholic Leadership is 0.5 years of equivalent full-time study.

An option to complete this Program Part-time is available.

#### 4.5 Maximum Duration

The maximum period of time within which a student is permitted to complete the Graduate Certificate in Catholic Leadership Award is 3 years (including any periods of approved leave of absence) from the date on which they were first enrolled into the program by the University.

#### 4.6 Study Mode

The Graduate Certificate in Catholic Leadership is offered in Internal and External Study mode.

#### 4.7 Professional Accreditation

There are no professional accreditation requirements applicable to this Program.

### 5 ENTRY REQUIREMENTS

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#### 5.1 University Admission Requirements

To be eligible for admission to The University of Notre Dame Australia, all applicants must meet the [University's minimum requirements for admission](#). The requirements for admission are detailed in the University's Policy: *Admissions*.

#### 5.2 Specific Program Requirements for Admission

To be eligible for admission to the Graduate Certificate in Catholic Leadership applicants must also meet the following specific requirements.

- 5.2.1 A recognised undergraduate degree (or equivalent qualification) plus a minimum of three years' experience in managerial and/or supervisory roles.
- 5.2.2 Where the applicant does not meet the criteria in 2.2.1 above, the Dean may approve admission to this program if the Dean is satisfied that the applicant has sufficient background and/or experience in management/supervision; and
- 5.2.3 The applicant has the skills necessary to complete postgraduate studies.

## 6 PRACTICUM OR INTERNSHIP REQUIREMENTS

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6.1 There are no practicum requirements to complete this program.

## 7 PROGRAM REQUIREMENTS

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### 7.1 Program Description

The Graduate Certificate in Catholic Leadership is designed for leaders and aspiring leaders in Catholic organisations to provide grounding in leadership and management principles rooted in the Gospel mission and Catholic social teaching. Students are introduced to the best current leadership and management scholarship from the Catholic intellectual tradition. Students also learn means for achieving organisational transformation while adhering to values associated with the dignity of the human person and the common good. The course also provides an opportunity to link theory to practice via an action learning project that can be undertaken in a student's workplace or in a placement at another Catholic organisation.

### 7.2 Program Learning Outcomes

Upon successful completion of the Graduate Certificate in Catholic Leadership graduates will be able to:

1. Critically apply their knowledge, understanding and practice of the Catholic faith tradition to the leadership and management of service-oriented Catholic organisations.
2. Analyse the theoretical principles contemporary leadership and management concepts to the practical roles of leadership and management within service-oriented Catholic organisations.
3. Integrate their theoretical and practical understanding of contemporary change management concepts to organisational transformation within the context of service-oriented Catholic organisations.
4. Apply leadership and management practices to enable the effective functioning of service-oriented Catholic organisations.

### 7.3 Required Courses

To be eligible for the award of Graduate Certificate in Catholic Leadership students must complete a minimum of 100 Units of Credit chosen from the courses listed in Appendix A comprising:

100 Units of Credit from four (4) [compulsory] Courses.

### 7.4 Course substitutions

Course substitutions, where permitted, must be approved by the Dean.

## 8 DEFINITIONS

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For the purpose of these Regulations, the following definitions are available in the General Regulations.

- Leave of Absence
- Major
- Units of Credit
- Pre-requisite Course
- Minor
- Elective
- Co-requisite Course
- Specialisation
- General Elective

## 9 LIST OF APPENDICES

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### APPENDIX A: Graduate Certificate in Catholic Leadership

		<b>Units of Credit</b>
<b>Four (4) Compulsory Courses</b>		
BUSN5001	Catholic Mission & Identity	25
BUSN5002	Leadership & Management in the Catholic Intellectual Tradition	25
BUSN5003	Leading Change in a Catholic Context	25
PHIL6020	Ethical Issues in Professional Life <b>OR</b>	25
BUSN5910	Directed Business Project	
<b>TOTAL</b>		<b>100</b>