



THE UNIVERSITY OF NOTRE DAME AUSTRALIA

Program Code: 3322

CRICOS Code: 083614E

# **PROGRAM REGULATIONS:**

## **Bachelor of Human Resource Management/Bachelor of Arts BHRM/BA**

Responsible Owner: National Head of the School of Law and Business  
Responsible Office: Faculty of Arts, Sciences, Law and Business  
Contact Officer: PCAC Executive Officer  
Effective Date: 1 January 2021



THE UNIVERSITY OF  
**NOTRE DAME**  
A U S T R A L I A

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## 2 AMENDMENTS

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Amendments to these regulations will be made in accordance with the General Regulations.

Version	Date Amended	Amendment Details	Approved by
1	November, 2008	Amendments to program regulations	Dean
2	October, 2009	Amendments to program regulations	Dean
3	June, 2010	Amendments to program regulations	Dean
4	June, 2011	Amendments to program regulations	Dean
5	June, 2012	Amendments to program regulations	Dean
6	December, 2013	Regulations transferred to new template	Dean
7	November, 2014	'Industrial Relations' changed to 'Employment Relations'. References to HRM 'Honours' changed to 'not offered'	Associate Dean, Fremantle
8	December, 2014	Corrections applied post UCAC as per memo	Associate Dean, Fremantle
9	February, 2015	Corrections applied post UCAC as per memo	Associate Dean, Fremantle
10	July 2015	UCAC approved changes, new course BS234, name changes to BS228/PS214 and archive BS375	Associate Dean, Fremantle
11	October 2017	Changes to Accounting course (Fremantle) to align with Sydney campus. Changed CN329 to BS329 (Sydney only) and added BUS213 and BUS302 (Fremantle only)	Associate Dean, Fremantle
12	December 2017	Minor edits as per tracked changes Associate De	Minor edits as per tracked changes Associate Dean
13	January 2018	New course codes assigned	PVCA
14	December 2018	New program template	Associate Dean, Fremantle Campus
15	December 2020	Program description added	PCAC EO

### 3 PURPOSE

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These Program Regulations set out the approved requirements for the Bachelor of Human Resource Management / Bachelor of Arts.

### 4 OVERVIEW

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#### 4.1 Campus Availability

The Bachelor of Human Resource Management / Bachelor of Arts has been approved for delivery on the Fremantle Campus and the Sydney Campus.

#### 4.2 Student Availability

The Bachelor of Human Resource Management / Bachelor of Arts is available for enrolment to domestic Students and international Students with a student visa.

#### 4.3 Australian Qualifications Framework

The Bachelor of Human Resource Management / Bachelor of Arts is accredited by the University as a Level 7 AQF qualification.

#### 4.4 Duration

The Volume of Learning for the Bachelor of Human Resource Management / Bachelor of Arts is 4.1 years of equivalent full-time study.

An option to complete this Program Part-time is available.

#### 4.5 Maximum Duration

The maximum period of time within which a student is permitted to complete the Bachelor of Human Resource Management / Bachelor of Arts Award is detailed in the University's General Regulations.

#### 4.6 Study Mode

The Bachelor of Human Resource Management / Bachelor of Arts is offered in Internal Study mode.

#### 4.7 Professional Accreditation

The Bachelor of Human Resource Management / Bachelor of Arts is accredited with the Australian Human Resource Institute.

### 5 ENTRY REQUIREMENTS

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#### 5.1 University Admission Requirements

To be eligible for admission to The University of Notre Dame Australia, all applicants must meet the [University's minimum requirements for admission](#). The requirements for admission are detailed in the University's Policy: *Admissions*.

#### 5.2 Academic Requirements

There are no additional entry requirements or pre-requisites to this Award.

### 6 PRACTICUM OR INTERNSHIP REQUIREMENTS

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6.1 Students are required to complete BUSN3900 Business Internship that includes a minimum of 150 hours of practicum.

## 7 PROGRAM REQUIREMENTS

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### 7.1 Program Description: Bachelor of Human Resource Management

The Bachelor of Human Resource Management will give you the skills to effectively manage both organisations and their employees. The combination of theoretical training and practical skills will allow you to thrive in the modern business environment.

#### Program Description: Bachelor of Arts

Bachelor of Arts graduates think critically, creatively and ethically to solve problems and are culturally and globally aware. They have research and communication skills and can work both autonomously and with others. Students develop core skills through in-depth study of at least one major discipline area, selected from the traditional humanities, social and behavioural sciences, and/or communications and media. In upper year levels, students may undertake specialised learning that complements their professional and/or personal interests. Internships enable students to apply knowledge and skills in the workplace and to hone work-ready aptitudes. Students can also take advantage of short and long-term international learning opportunities through the Experience the World and Study Abroad programs. Arts graduates are valued across a range of industries and workplaces, and are well-placed to make a life-long contribution to the intellectual, cultural and civic life of communities.

### 7.2 Program Learning Outcomes

Upon successful completion of the **Bachelor of Human Resource Management** graduates will be able to:

1. Apply the technical knowledge and skills prescribed by the Australian Human Resources Institute;
2. Employ effective practices for the development and deployment of human resources skills in the areas of planning, training, development and organisational culture;
3. Create and execute human resource policies and programs that are designed to benefit the organisation, its staff members and its clients/customers;
4. Effectively analyse and manage ethical matters in a professional manner;
5. Employ critical reflection to encourage on-going learning to maintain and improve professional knowledge and skills;
6. Think critically, reason and use judgment in preparation for their professional practice;
7. Use evidence-based research in the preparation of professional analysis and advice.

Upon successful completion of the **Bachelor of Arts** graduates will be able to:

1. Demonstrate broad theoretical and practical knowledge, with depth in the underlying principles and concepts of one or more disciplines or practice areas;
2. Identify appropriate sources and evaluate information;
3. Demonstrate an awareness of different conceptual approaches and/or research methods;
4. Demonstrate the technical skills, professional skills and ethical practice required by one or more disciplines;
5. Synthesise knowledge and apply skills in order to solve complex problems;
6. Communicate arguments and/or ideas in a range of forms;
7. Work independently and, where appropriate, in collaboration with others; and
8. Reflect upon personal knowledge, skills and experiences.

### 7.3 Required Courses

To be eligible for the award of Bachelor of Human Resource Management / Bachelor of Arts students must complete a minimum of 825 Units of Credit chosen from the courses listed in the program regulations for the single degrees: Bachelor of Commerce and Bachelor of Arts; comprising:

- 75 Units of Credit from three (3) Core Curriculum Courses, as per the program regulations for the Bachelor of Commerce.

#### For the Bachelor of Human Resource Management:

- 200 Units of Credit from eight (8) Compulsory Business Courses.
- 225 Units of Credit from nine (9) Compulsory Human Resource Management Courses
- 25 Units of Credit from the BUSN3900 Business Internship

**For the Bachelor of Arts:**

- 200 Units of Credit to form an Arts Major, as detailed in the program regulations for the Bachelor of Arts
- 100 Units of Credit from approved Arts elective courses, as listed in the program regulations for the Bachelor of Arts.

**7.4 Elective Courses**

Students enrolled in the Bachelor of Human Resource Management / Bachelor of Arts may be required to complete elective courses.

Bachelor of Human Resource Management elective courses can be selected from School of Business courses or courses from other Schools, providing the prerequisite courses have been completed. Electives are not permitted from the Schools of Medicine, Nursing or Physiotherapy.

Arts electives are listed in the program regulations for the Bachelor of Arts.

**7.5 Honours**

The Bachelor of Arts component is offered with Honours. Details are available in the Bachelor of Arts (Honours) Program Regulations (Program code 3493) and are to be read in conjunction with the *Policy: The Award of a Degree with Honours*.

The Bachelor of Human Resource Management component is not available with Honours.

**7.6 Course substitutions**

Course substitutions must be equivalent in study load and academic learning (i.e. 25 Units of Credit) and must be approved by the Dean of the School of Business or the School of Arts and Sciences, as relevant.

**7.7 Majors**

There are no Majors in the Bachelor of Human Resource Management.

Requirements for Arts Majors are listed in the program regulations for the Bachelor of Arts.

**7.8 Minors**

There are no Minors in the Bachelor of Human Resource Management or the Bachelor of Arts in this Award.

## 8 DEFINITIONS

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For the purpose of these Regulations, the following definitions are available in the General Regulations.

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|--------------------|------------------------|-----------------------|
| • Leave of Absence | • Pre-requisite Course | • Co-requisite Course |
| • Major            | • Minor                | • Specialisation      |
| • Units of Credit  | • Elective             | • General Elective    |