



THE UNIVERSITY OF NOTRE DAME AUSTRALIA

Program Code: 4025

CRICOS Code: 055369A

PROGRAM REGULATIONS:

Graduate Diploma of Business

GradDipBus

Responsible Owner: National Head of School of Law and Business
Responsible Office: Faculty of Arts, Sciences, Law and Business
Contact Officer: PCAC Executive Officer
Effective Date: 1 January 2021

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2 AMENDMENTS

Amendments to these regulations will be made in accordance with the General Regulations.

Version	Date Amended	Amendment Details	Approved by
1	September 2016	Amalgamation of Graduate Diplomas	Dean, Sydney
2	October 2015	Consolidation Consultation	Dean, Sydney
3	November 2015	UCAC Feedback	Dean, Sydney
4	September 2016	Addition of Financial Planning stream	Dean, Sydney
5	October 2017	Change of terminology unit -> course, course -> program, credit points -> units of credit	Dean
6	January 2018	New course codes assigned	PVCA
7	December 2018	New program template	Associate Dean, Fremantle Campus

3 PURPOSE

These Program Regulations set out the approved requirements for the Graduate Diploma of Business.

4 OVERVIEW

4.1 Campus Availability

The Graduate Diploma of Business has been approved for delivery on the Fremantle Campus and the Sydney Campus.

4.2 Student Availability

The Graduate Diploma of Business is available for enrolment to domestic Students and international Students with a student visa.

4.3 Australian Qualifications Framework

The Graduate Diploma of Business is accredited by the University as a Level 8 AQF qualification.

4.4 Duration

The Volume of Learning for the Graduate Diploma of Business is 1 year of equivalent full-time study.

An option to complete this Program Part-time is available.

4.5 Maximum Duration

The maximum period of time within which a student is permitted to complete the Graduate Diploma of Business Award is 4 years (including any periods of approved leave of absence) from the date on which they were first enrolled into the program by the University.

4.6 Study Mode

The Graduate Diploma of Business is offered in Internal and External Study mode.

4.7 Professional Accreditation

There are no professional accreditation requirements applicable to this Program.

5 ENTRY REQUIREMENTS

5.1 University Admission Requirements

To be eligible for admission to The University of Notre Dame Australia, all applicants must meet the [University's minimum requirements for admission](#). The requirements for admission are detailed in the University's Policy: *Admissions*.

5.2 Specific Program Requirements for Admission

To be eligible for admission to the Graduate Diploma of Business applicants must also meet the following specific requirements.

- 5.2.1 A Graduate Certificate in a business discipline or studies sufficient to meet the requirements of that Award; or
- 5.2.2 A recognised undergraduate degree (or equivalent qualification) plus a minimum of four years' experience in managerial and/or supervisory roles.
- 5.2.3 Where the applicant does not meet the criteria in 2.2.1 or 2.2.2 above, the Dean may approve admission to this program if the Dean is satisfied that:
 - the applicant has sufficient background and/or experience in management/supervision; and
 - the applicant has the skills necessary to complete postgraduate studies

6 PRACTICUM OR INTERNSHIP REQUIREMENTS

6.1 There are no practicum requirements to complete this program.

7 PROGRAM REQUIREMENTS

7.1 Program Description

The Graduate Diploma of Business explores a number of areas that are crucial to modern business practice, such as ethics, leadership, strategic management, and human resource management.

7.2 Program Learning Outcomes

Upon successful completion of the Graduate Diploma of Business graduates will be able to:

1. Apply the management skills necessary to lead a team in the business community;
2. Apply the management skills necessary to plan and manage a financially sustainable business;
3. Deploy contemporary management theory;
4. Develop processes and practices needed to meet the regulatory environment under which business operates;
5. Create community and customer engagement strategies;
6. Effectively analyse and manage ethical matters;
7. Employ critical reflection to encourage on-going learning to maintain and improve professional knowledge and skills;
8. Be able to think critically, reason and use judgment in preparation for of their professional practice;
9. Use evidence-based research in preparation of professional analysis and advice.

7.3 Required Courses

To be eligible for the award of Graduate Diploma of Business students must complete a minimum of 100 Units of Credit chosen from the courses listed in Appendix A comprising:

100 Units of Credit from four (4) [compulsory] Course.

100 Units of Credit from four (4) elective Courses.

7.4 Elective Courses

Students enrolled in the Graduate Diploma of Business are required to complete 4 elective courses.

7.5 Course substitutions

Course substitutions, where permitted, must be approved by the Dean.

8 DEFINITIONS

For the purpose of these Regulations, the following definitions are available in the General Regulations.

- Leave of Absence
- Major
- Units of Credit
- Pre-requisite Course
- Minor
- Elective
- Co-requisite Course
- Specialisation
- General Elective

9 LIST OF APPENDICES

APPENDIX A: Graduate Diploma of Business

	Units of Credit
Four (4) Compulsory Courses	
PHIL6020 Ethical Issues in Professional Life	25
BUSN5100 Accounting for Managers	25
BUSN5600 Strategic Management and Planning	25
BUSN5730 Human Resource Management	
Or	
BUSN5620 Leadership: Theory and Practice	25
Four (4) Elective Courses:	
Any four (4) 5000-6000 level BUSN courses	100
Note: Course pre-requisites must be met	