

The Tiddy Foundation Scholarship in Medicine (*Scholarship*) is administered in accordance with the following conditions:

1. NAME OF SCHOLARSHIP

The Tiddy Foundation Scholarship in Medicine.

2. PURPOSE OF SCHOLARSHIP

The purpose of the Scholarship is to provide financial support to students enrolled in their third year of studies in the Doctor of Medicine (MD) program in the School of Medicine, Fremantle, who are considering a medical career in the field of neurology.

3. VALUE OF SCHOLARSHIP

A cash Scholarship of \$15,000 per annum will be awarded to a third year student in the School of Medicine, Fremantle for two (2) years (the remainder of their four (4) year degree).

Exceptionally, in 2021 one (1) Scholarship will be awarded to a fourth year student in the School of Medicine, Fremantle.

Up to two (2) scholarships will be awarded each year.

In addition, the Scholarship will comprise a mentorship program with Professor Merrilee Needham in the Neurology Department at Fiona Stanley Hospital and the Neuromuscular Clinic at the Perron Institute in Perth, Western Australia. The frequency of the mentorship program may vary and will include a minimum of four sessions per year.

4. ELIGIBILITY REQUIREMENTS

To be eligible for the Scholarship, applicants must:

- a) Be enrolled in their third year of studies (or, in the case of the exceptional scholarship to be awarded in 2021, their fourth year of studies) at The University of Notre Dame Australia in the School of Medicine, Fremantle, in the year the Scholarship is awarded;
- b) Be able to demonstrate satisfactory academic achievement throughout their studies in the Doctor of Medicine (MD) program; and
- c) Be able to demonstrate the circumstances set out in the Selection Criteria.

5. SELECTION COMMITTEE

The Selection Committee for the Scholarship will comprise:

- a) The Dean of the School of Medicine (or nominee);
- b) Professor Merrilee Needham (or nominee); and
- c) Mrs Joanna Tiddy, Scholarship Donor (or nominee).

6. SELECTION CRITERIA

The Scholarship is awarded to the applicants who, in the opinion of the Selection Committee, best demonstrate through their application and supporting documentation:

- a) Financial Need;
- b) Personal qualities and motivation, including personal determination to train and work in the field of neurology; and
- c) Academic merit.

Preference will be given to students from Western Australia and those committing to work in the Western Australia community.

7. SELECTION PROCESS

- a) The Scholarship will be advertised on the University website in the year preceding the award of the Scholarship.
- b) Written applications setting out compliance with the Eligibility Requirements and addressing the Selection Criteria must be made on the application form available from the University website.
- c) Applications will be submitted to the Office of University Relations, Fremantle.
- d) The Selection Committee will interview selected applicants.
- e) The successful recipient will be notified in writing by the Office of University Relations.
- f) If in any year there are no eligible students, the Scholarship will not be awarded.

8. DURATION OF SCHOLARSHIP

- a) Subject to the conditions in Clause 11 below, the Scholarship will be tenable for the third (where applicable) and fourth years of studies in the School of Medicine, Fremantle.
- b) The Scholarship is not transferable to another degree, Notre Dame Campus or another University.

9. CONCURRENT SCHOLARSHIPS

The Scholarship cannot be held in conjunction with another University scholarship.

10. METHOD OF PAYMENT

- a) Scholarship funds will be paid directly to the student as determined by the University.
- b) Recipients are required to complete a Gift Expenditure Form for payment of funds.
- c) Scholarship funds will be paid in instalments at the beginning of each semester. The second year of the payment will be dependent on the student's Satisfactory Academic Progress being confirmed by the School.

11. CONDITIONS OF CONTINUATION

The Scholarship will continue to be paid subject to the recipient:

- a) Maintaining satisfactory performance each semester; and
- b) Maintaining full time enrolment.

The recipient forfeits the Scholarship if they:

- a) Fail to meet the requirements in a) and b) above;
- b) Are found to have behaved in a manner that is in breach of the University's Student Code of Conduct or is the subject of disciplinary action under the University's General Regulations;
- c) Discontinue their degree in the School of Medicine;
- d) Take a leave of absence; or
- e) Defer their enrolment for a period greater than 12 months.

The exception to this is if the recipient makes an application in writing to the Dean of the School of Medicine, outlining the circumstances and reasons relating to their personal situation. The Dean and the Scholarship Donor have the discretion to determine the ongoing status of the Scholarship.

12. STUDENT REQUIREMENTS

Scholarship recipients are required to:

- a) Submit an end of year report to the Office of University Relations, outlining their progress;
 - i) Reports should include academic results for the semester, an update regarding the circumstances which warrant the recipient to be in receipt of the Scholarship, value of the neurology mentorship and other relevant feedback.
 - ii) The Office of University Relations will notify the Scholarship recipients of the report submission due dates.
 - iii) Reports should be sent to the Office of University Relations and a copy will be forwarded to the Scholarship Donor.
- b) Participate in any publications, media and events related to the award of the Scholarship.

13. ADMINISTERING BODY

The Scholarship is administered by the School of Medicine and the Office of University Relations, Fremantle.

14. PRIVACY

The University is committed to the principles contained in the Privacy Act 1988 (Commonwealth) and the Privacy Amendment (Private Sector) Act 2000 (Commonwealth) and will not disclose any personal information (as defined in the Privacy Act) relating to this Scholarship to any third party without the written consent of the applicant.

15. **GENERAL PRINCIPLES**

- a) These Conditions must comply with any University Regulations regarding the awarding of scholarships and prizes.
- b) The Vice Chancellor, in consultation with the Scholarship Donor, may vary the Conditions of the Scholarship at any time.

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| Purpose: | The purpose of the Scholarship is to provide financial support to students enrolled in their third year of studies in the Doctor of Medicine (MD) program in the School of Medicine, Fremantle, who are considering a medical career in the field of neurology. |
| Responsible Executive: | Director, Advancement & Alumni |
| Responsible Office: | Office of University Relations, Fremantle |
| Contact Officer: | Scholarship Program Manager, Office of University Relations, Fremantle |
| Effective Date: | January 2021 |
| Campus Applicability: | Fremantle |
| Modification History: | |