



THE UNIVERSITY OF
NOTRE DAME
A U S T R A L I A

Policy:

University Awards (Students)

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Audience: Staff and Students

Policy Category: Academic
Policy Sub-category: Examinations
and Results

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1 OBJECTS OF THE UNIVERSITY

The University's Objects are defined in Section 5 of its Act of Parliament:

The Objects of the University are:

- (a) the provision of university education, within a context of Catholic faith and values; and
- (b) the provision of an excellent standard of -
 - i. teaching, scholarship and research;
 - ii. training for the professions; and
 - iii. pastoral care for its students.

2 PURPOSE

- 2.1** This policy outlines the selection process and eligibility criteria for the following University Awards:
- (a) Vice Chancellor's Undergraduate Medal;
 - (b) Vice Chancellor's Postgraduate Medal;
 - (c) The University Medal.

3 SCOPE

- 3.1** This policy applies to all students enrolled in programs at the University of Notre Dame Australia.

4 PRINCIPLES

4.1 Vice Chancellor's Undergraduate Medals

Official Name	Vice Chancellor's Medal [insert year]: School of [insert School]
Frequency	Annual
Recipient	The Undergraduate Student from each School with the highest weighted average mark in the academic year of study.
Campus	Fremantle (one award per School); and Sydney (one award per School).
Eligibility	<ol style="list-style-type: none">1. Students must be enrolled in an Undergraduate Degree in the Award Year of Study.2. Students must have completed sufficient graded units to comprise 75% or greater of one year of Equivalent Full Time Study Load within the Undergraduate Degree in the academic year of study.3. Students must achieve a minimum weighted average mark of 70%.4. Students with one or more Fail grade in the academic year of study are ineligible for the Award.5. If more than one student in a School shares the highest final result the Award will be shared.
Awarding Body	Vice Chancellor on recommendation of the Academic Registrar.

4.2 Vice Chancellor's Postgraduate Medal

Official Name	Vice Chancellor's Coursework Postgraduate Medal [insert year]
Frequency	Annual
Recipient	The Postgraduate Student with the highest weighted average mark in the academic year of study.
Campus	Fremantle (one award); and Sydney (one award).
Eligibility	<ol style="list-style-type: none"> 1. Students must be enrolled in a Coursework (non-Research) postgraduate degree, which has a minimum of one year of full time study load. 2. Students must achieve a minimum weighted average mark of 70%. 3. Students must have completed sufficient graded units to comprise 75% or greater of one year of Equivalent Full Time Study Load within the eligible course in the academic year. 4. Students with one or more Fail grade in the academic year of study are ineligible for the Award. 5. If the highest final result is shared by more than one Student the Award will be shared.
Awarding Body	Vice Chancellor on recommendation of the Academic Registrar.

4.3 University Medal

Official Name	University Medal [insert year]
Frequency	Annual
Recipient	The Undergraduate Student with the highest average weighted percentage mark using all grades from their completed course.
Campus	Fremantle (one award); and Sydney (one award).
Eligibility	<ol style="list-style-type: none"> 1. Student must have completed an undergraduate Bachelor Degree of at least three years full time study load. 2. Student must have completed sufficient graded units to comprise 75% or greater of the total credit points required for graduation in the eligible course. 3. The recipient must achieve a minimum weighted average mark of 70%. 4. Student must have graduated in either the academic or award year of study. 5. If the highest final result is shared by more than one Student the Award will be shared.
Awarding Body	Vice Chancellor on recommendation of the Academic Registrar.

5 ROLES AND RESPONSIBILITIES

- 5.1 The Academic Registrar** (or delegate) has responsibility for recommending award recipients to the Vice Chancellor.
- 5.2 The Vice Chancellor** has responsibility for approving award recipients.

6 RELATED DOCUMENTS

This Policy must be read in conjunction with any relevant University policies, procedures and guidelines as may apply from time to time, including but not limited to:

- 6.1** The University *General Regulations*

7 DEFINITIONS

- 5.1** For the purpose of this Policy, the following definitions apply:

Academic year means the calendar year before the award year.

Award year means the calendar year in which the award is presented to the recipient.

Version	Date of approval	Approved by	Amendment
1	25 January 2019	Vice Chancellor, following endorsement by Academic Council, February 2018 AC18-1/3.4.1.2(i).	New Policy, incorporates and replaces existing Conditions used for the awards.