



More tips on writing your PELT Award application

See # 1

Am I ready to nominate for an Award?

See # 2

Writing your Award application.

A. Prof Kathie Ardzejewska | Quality & Curriculum



ACKNOWLEDGEMENT OF COUNTRY

The University of Notre Dame Australia is proud to acknowledge the traditional owners and custodians of this land upon which our University sits. The University acknowledges that the Sydney Campus is located on Cadigal Country, the Fremantle Campus on Wadjuk Country, the Broome Campus on Yawuru Country.

Today

- Why it's important to spend this time on you
- Review important ideas from presentation # 1 & # 2
- Keeping the criteria always in mind
- Start writing now
- How to keep writing



Why spend the time? (Quote taken from Chalmers 2020, p. 339)

We often hope that others will notice our hard work and many hours of preparation, our consistently good student satisfaction data, our well-prepared and engaged tutors working with their students, and the success of our students in gaining top prizes and going on to successful careers. We may consider it inappropriate to draw attention to these positive aspect of our work as teachers. While you may not feel comfortable doing so, it is necessary to gain the professional recognition that you deserve, because the reality is if you don't tell people about what you do and engage with colleagues in professional contexts, no one will know what you do or how well you do it. There are ways of going about it that are not blatantly self-promotional and yet still convey the command you have of your discipline and teaching expertise, but you do have to put yourself forward into positions where you and your work can be seen. This involves:

- applying for grants, awards and sabbaticals when available, and finally,

Keep these dates in mind

May & Oct Open :
Nominations &
Recommendations

11 Nov Close:
Recommendations

18 Dec
Deadline:
Nomination form

Jan
Write the applications
(writing workshops)

Feb: Keep writing
& find any missing
evidence

5 Feb
Deadline:
Application form

Feb
Applications assessed

Awards presented

When writing ask ‘have I addressed these criteria?’

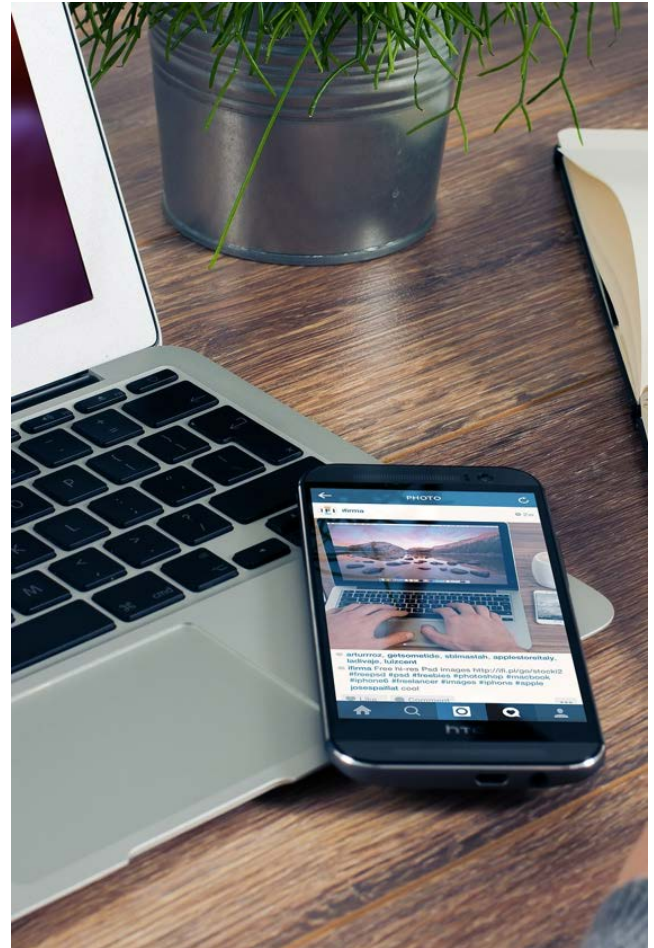
1. Has impacted student learning, student engagement or the overall student experience for a period of no less than three years at the University of Notre Dame (two years for a sessional or an early career Staff member), not including the time taken for development or trial of an activity
2. Has gained recognition from colleagues, the institution, and/or the broader community
3. Has shown creativity, imagination or innovation, irrespective of whether the approach involves traditional learning environments or technology-based developments
4. Draws on the scholarly literature regarding teaching and learning to inform the development of initiatives, programs and/or practice
5. Shows overall promotion of and alignment with the Objects of the University
6. Demonstrates evidence for all assertions made in relation to the above.

Mind map

- Think of one learning and teaching issue that you have sort to address that shows you are doing something that is more than expected? (3)
- What did you do?
- Did it make a difference to student outcomes? (1)
- What evidence do you have to support it? (2, 6)
- What literature supports your approach? (4)

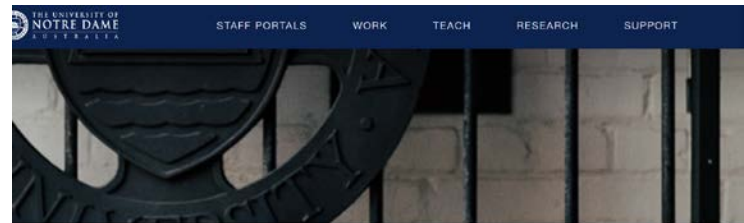


Put these ideas into a paragraph ... write quickly we're not looking for quality



Where to from here?

- Visit the [webpage](#) to get a good understanding of the procedure and resources
- Listen to videos #1 and #2 and from previous winners
- Review the exemplars
- Use the PELT Assessment Rubric



Applying for an Award > Teach > Development and recognition > Awards and grants > Vice Chancellor's Awards (PELT) > Appl Awa

Vice Chancellor's Awards (PELT)

October	Call for recommendations and nominations
August 2023	Information session recordings (from 2021) - Please note the dates in the nomination video are wrong Am I ready to nominate for an Award? Writing your Award application
October 2023 – February 2024	Nominees progress their applications
24 November 2023	Deadline to recommend a staff member
18 December 2023	Deadline for completed nomination forms
5 February 2024	Deadline for completed application forms
February 2024	Selection Advisory Panel meets for selection process
March/April 2024	Award recipients announced

Policy, procedures and forms for nominees:

- [Policy: Vice Chancellor's Awards - Promoting Excellence in Learning and Teaching \(PELT\)](#)
- [Procedure: Vice Chancellor's Awards - Promoting Excellence in Learning and Teaching \(PELT\)](#)
- [Nomination Form for Vice Chancellor's Awards \(PELT\) Awards](#)
- [Application Cover Sheet: Vice Chancellor's Awards for initiatives that Enhance Student Learning](#)
- [Application Cover Sheet: Vice Chancellor's Awards for Teaching Excellence](#)
- [Application Cover Sheet: Vice Chancellor's Awards for Programs that Enhance Learning](#)
- [PELT Assessment Rubric](#)

Resources available to nominees:

- Information session recordings (From 2021)
 - [Am I ready to nominate for an Award?](#)
 - [Writing your Award application.](#)
- PELT Award winners talk about the awards process - [Watch Now](#)
- PELT Award winners talk about teaching - [Watch Now](#)
- [Exemplars - Awards for Initiatives that Enhance Student Learning \(ND login required\)](#)
- [Exemplars - Awards for Teaching Excellence \(ND login required\)](#)
- [Academic Excellence Framework \(see Appendix 1\)](#)

Where to from here?

- Decide what story you're going to tell
- Make sure you understand the difference between *activities* and *evidence*
- Address the gaps in your evidence (use the Appendix of the Academic Excellence Framework)
- Find a critical friend
- Attend the other writing workshop
 - Wednesday 24 January



UNDA Academic Excellence Framework



The University of Notre Dame Australia is committed to excellence in learning, teaching and research, using standards to identify and evidence quality practices that lead to positive student learning outcomes as well as advances in knowledge that lead to meaningful changes in the world.

Make your story stand out!

References

Chalmers. (2012). Building your career through teaching. In L, Hunt & Chalmers, D. (Eds.). *University teaching in focus: A learning-centred approach*, chp 15, pp 328-343. Victoria: ACER Press.

