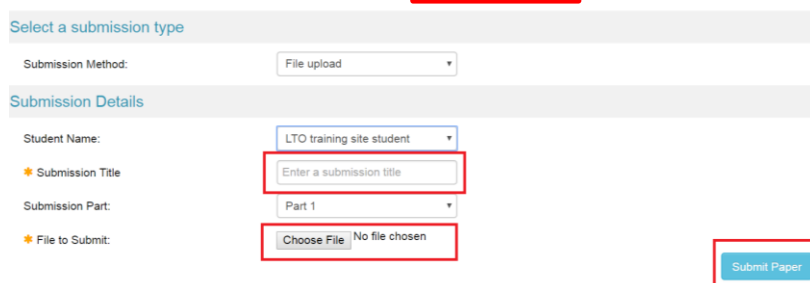
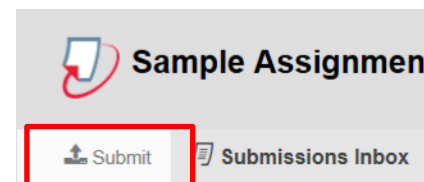
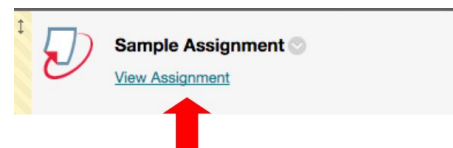


# Submitting a Turnitin Assignment: Student Instructions

Blackboard Quick Guide

## How to submit:

1. Log into Blackboard
2. Locate the assignment e.g. by clicking on the Assessments link
3. Click on **View Assignment** under the Turnitin Direct Assignment Title
4. Click on the **Submit** tab to open the assignment submission page
5. Enter a **Submission Title**. You may want to include your name and student number
6. Click on the **Choose File** button and find the file you wish to upload
7. Check the box to acknowledge and accept the notice statement
8. Click **Submit Paper**
9. Upon successful submission, you will receive a receipt by email.



Select a submission type

Submission Method: File upload

Submission Details

Student Name: LTO training site student

Submission Title: Enter a submission title

Submission Part: Part 1

File to Submit: Choose File No file chosen

Submit Paper

## File requirements:

### **Word (or PDF saved from Word), less than 100MB, less than 800 pages**

If your file is larger than 100MB (or more than 800 pages long), your submission will not be accepted by Turnitin and you will see the error message: "Your submission exceeds the maximum allowed size".

If your file is really large, it probably contains a number of high quality images. Try reducing the size by saving it in a PDF format (if using a Notre Dame PC, open your file in Word, click on **File – Export** and then select the "Create PDF/XPS" option).

**IMPORTANT:** Turnitin will only accept a PDF file that was saved from Word (NOT scanned)

If you want to know more about the types of files that Turnitin accepts, please use this link:

<https://help.turnitin.com/feedback-studio/blackboard/basic/student/submitting-a-paper/file-requirements.htm>