



Conditions of The Catherine King Scholarship in Nursing

The Catherine King Scholarship in Nursing (*Scholarship*) is governed by the following conditions.

1. NAME OF SCHOLARSHIP

The Catherine King Scholarship in Nursing.

2. PURPOSE OF SCHOLARSHIP

The Scholarship is to assist Aboriginal or Torres Strait Islander students enrolled in the School of Nursing at The University of Notre Dame Australia's Broome Campus.

The Scholarship is directed towards assisting students whose educational opportunities are limited due to adverse circumstances such as financial need.

3. VALUE OF SCHOLARSHIP

The value of each Scholarship is \$2,000 cash per program. The number of Scholarships awarded will be determined each year in consultation with the donor.

4. ELIGIBILITY REQUIREMENTS

To be eligible for consideration, applicants must:

- a) Be and state that he/she identifies as an Aboriginal or Torres Strait Islander person and is recognised by his/her community as a person of Aboriginal or Torres Strait Islander descent;
- b) Be a citizen or permanent resident of Australia;
- c) Be enrolled in the Bachelor of Nursing or Diploma of Nursing, Broome Campus; and
- d) Be able to demonstrate that their educational opportunities are limited due to adverse circumstances as set out in the Selection Criteria.

5. SELECTION COMMITTEE

The Selection Committee for the Scholarship will comprise:

- a) The Vocational Education and Training (VET) Manager, Broome (or nominee);
- b) Assistant Dean, School of Nursing, Broome Campus (or nominee); and
- c) Mrs Catherine King (or nominee).

6. SELECTION CRITERIA

The Scholarship is awarded to the applicant who, in the opinion of the Selection Committee, best demonstrates through their application and supporting documentation:

- a) Financial need;
- b) Personal qualities and motivation; and
- c) Community service.

7. SELECTION PROCESS

- a) All eligible students will be advised of the closing date for applications.
- b) All applicants will be required to submit an application to the VET Manager, Broome Campus.
- c) Applications will be considered by the VET Manager, Broome Campus, and the Assistant Dean, School of Nursing, Broome Campus, and submitted to the Office of University Relations, Fremantle Campus, for the donor's consideration.
- d) The Selection Committee may interview selected applicants.
- e) The recipients will be determined by the Selection Committee. If a unanimous decision cannot be reached in relation to any applicant, the donor's decision will prevail.

8. DURATION OF SCHOLARSHIP

- a) Subject to the conditions in Clause 10 below, each Scholarship will be tenable for the duration of the recipient's studies.
- b) The Scholarship is not transferable to another degree, Notre Dame Campus or another University.

9. METHOD OF PAYMENT

- a) Scholarship funds will be paid directly to the recipient's nominated bank account.
- b) Scholarship funds to recipients enrolled in the Bachelor of Nursing will be paid in three instalments, with the first instalment of \$1,000 being paid at the beginning of Semester 1, and two instalments of \$500 each paid at the beginning of Semester 2 and Semester 3.
- c) Scholarship funds to recipients enrolled in the Diploma of Nursing will be paid in three instalments, with the first instalment of \$1,000 being paid at the beginning of Stage 1, and two instalments of \$500 each paid at the beginning of Stage 2 and Stage 3.
- d) Recipients are required to complete a Gift Expenditure Form for payment of funds.
- e) The second and third payments will be dependent on the student's Satisfactory Academic Progress being confirmed by the VET Manager.

10. CONDITIONS OF CONTINUATION

The Scholarship will continue to be paid subject to the recipient:

- a) Maintaining satisfactory performance each semester/stage; and
- b) Maintaining full time enrolment.

The recipient forfeits the Scholarship if they:

- a) Fail to meet the requirement in a) and b) above;
- b) Are found to have behaved in a manner that is in breach of the University's Student Code of Conduct or is the subject of disciplinary action under the University's General Regulations;
- c) Discontinue their degree in nursing;
- d) Take a leave of absence; or
- e) Defer their enrolment for a period greater than 12 months.

The exception to this is if the recipient makes an application in writing to the Dean of the School, outlining the circumstances and reasons relating to their personal situation. The Dean has discretion to determine the ongoing status of the Scholarship.

11. STUDENT REQUIREMENTS

Scholarship recipients are required to:

- a) Submit a mid-year and end of year report to the donor, outlining their progress;
 - i. Reports should include academic results for the stage or semester, an update regarding the circumstances which warrant the recipient to be in receipt of the Scholarship, and other relevant feedback.
 - ii. The Office of University Relations will notify the VET Manager of the relevant due date, who will contact the Scholarship recipient with the request.
 - iii. Reports should be sent to the VET Manager, Broome, who will forward to the Office of University Relations, Fremantle, for submission to the donor.
- b) Participate in any publications, media and events related to the award of the Scholarship.

12. ADMINISTERING BODY

The Scholarship is administered by the Office of University Relations, Fremantle.

13. PRIVACY

The University will collect, use, hold and disclose personal information in accordance with the Privacy Act 1988 (Commonwealth) and the University's Privacy Policy.

14. GENERAL PRINCIPLES

- a) These Conditions must comply with any University Regulations regarding the awarding of scholarships and prizes.
- b) The Vice Chancellor, in consultation with the donor, may vary the Conditions of the Scholarship at any time.

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Responsible Executive:	Director, Office of University Relations, Fremantle
Responsible Office:	Office of University Relations
Contact Officer:	Scholarship Program Manager, Office of University Relations, Fremantle
Effective Date:	June 2009
Campus Applicability:	Fremantle
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