The Catherine King Scholarship in Nursing (Scholarship) is governed by the following conditions.

1. **NAME OF SCHOLARSHIP**
The Catherine King Scholarship in Nursing.

2. **PURPOSE OF SCHOLARSHIP**
The Scholarship is to assist Aboriginal or Torres Strait Islander students enrolled in the School of Nursing & Midwifery at the University of Notre Dame Australia’s Broome Campus.

   The Scholarship is directed towards assisting students whose educational opportunities are limited due to adverse circumstances such as financial need.

3. **VALUE OF SCHOLARSHIP**
The value of each Scholarship is $2,000 cash per course. The number of Scholarships awarded will be determined each year in consultation with the Donor.

4. **ELIGIBILITY REQUIREMENTS**
To be eligible for consideration, applicants must:
   a) Be and state that he/she identifies as an Aboriginal or Torres Strait Islander person and is recognised by his/her community as a person of Aboriginal or Torres Strait Islander descent;
   b) Be a citizen or permanent resident of Australia;
   c) Be enrolled in the Bachelor of Nursing or Diploma of Nursing, Broome Campus; and
   d) Be able to demonstrate:
      i) That their educational opportunities are limited due to adverse circumstances such as financial need; and
      ii) How the award of the scholarship would assist the applicant in addressing the limitations referred to in i).

5. **SELECTION COMMITTEE**
The Selection Committee for the Scholarship will comprise:
   a) VET Manager, Broome Campus (or nominee);
   b) Assistant Dean, School of Nursing & Midwifery, Broome Campus (or nominee); and
   c) Mrs Catherine King (or nominee).

6. **SELECTION CRITERIA**
The Selection Criteria to be considered by the Selection Committee are:
   a) Demonstrated adverse circumstances such as financial need;
   b) Personal qualities and motivation;
   c) Contribution to school and community; and
   d) Recommendations by schools and/or employers.

7. **SELECTION PROCESS**
a) All eligible students will be advised of the closing date for applications which will be during the last week of May.
b) All applicants will be required to submit an application to the VET Manager, Broome Campus.
c) Applications will be considered by the VET Manager, Broome Campus, and the Assistant Dean, School of Nursing & Midwifery, Broome Campus, and submitted to the Development Manager, Office of University Relations, Fremantle Campus, for the donor’s consideration.
d) If the Selection Committee wishes to interview any of the shortlisted applicants or seek any further information from any shortlisted applicant it may do so.
e) The recipients will be determined by the Selection Committee. If a unanimous decision cannot be reached in relation to any applicant, the Donor’s decision will prevail.

8. METHOD OF PAYMENT
a) Scholarship funds will be paid directly to the recipient’s nominated bank account.
b) Scholarship funds to recipients enrolled in the Bachelor of Nursing will be paid in three instalments, with the first instalment of $1,000 being paid at the beginning of Semester 1, and two instalments of $500 each paid at the beginning of Semester 2 and Semester 3.
c) Scholarship funds to recipients enrolled in the Diploma of Nursing will be paid in three instalments, with the first instalment of $1,000 being paid at the beginning of Stage 1, and two instalments of $500 each paid at the beginning of Stage 2 and Stage 3.
d) Recipients are required to complete a Gift Expenditure Form for payment of funds.

9. DURATION OF SCHOLARSHIP
Each Scholarship is tenable for the duration of the recipient’s studies provided that they continue to satisfy the Eligibility Criteria and comply with the Reporting Requirements.

10. REPORTING REQUIREMENTS
a) Scholarship recipients are required to submit an end of semester/stage report to the University, a copy of which will be provided to the Donor, outlining their progress.
b) Reports should include progress for the year, an update regarding the circumstances which warrant the recipient to be in receipt of the Scholarship, and other relevant feedback.
c) Failure to adhere to these requirements in a timely matter will result in Scholarship funding being terminated.
d) The Office of University Relations will notify the VET Manager of the relevant due date, who will contact the Scholarship recipients with the request.
e) Reports should be sent to the VET Manager, Broome Campus, who will forward to the Development Manager, Office of University Relations, Fremantle Campus, for submission to the Donor.

11. CONDITIONS OF CONTINUATION
The Scholarship will continue to be paid subject to the recipient:
   a) Maintaining satisfactory performance each semester/stage; and
   b) Maintaining full time enrolment.

The recipient forfeits the Scholarship if they:
   a) Fail to meet the requirement in a) and b) above;
   b) Are found to have behaved in a manner that is in breach of the University’s Student Code of Conduct or is the subject of disciplinary action under the University’s General Regulations;
   c) Discontinue their degree in nursing;
   d) Take a leave of absence; or
   e) Defer their enrolment for a period greater than 12 months.

The exception to this is if the recipient makes an application in writing to the Dean of the School of Nursing & Midwifery, outlining the circumstances and reasons relating to their personal situation. The Dean has discretion to determine the ongoing status of the Scholarship.

12. ADMINISTERING BODY
The Scholarship is administered by the Office of University Relations.

13. UNIVERSITY REGULATIONS AND VET POLICIES
Any regulations regarding the awarding of this Scholarship must comply with these Conditions.

14. PRIVACY
The University will collect, use, hold and disclose personal information in accordance with the Privacy Act 1988 (Commonwealth) and the University’s Privacy Policy.
### Purpose:
The Scholarship is to assist Aboriginal or Torres Strait Islander students enrolled in the School of Nursing & Midwifery at the University of Notre Dame Australia’s Broome Campus. The Scholarship is directed towards assisting students whose educational opportunities are limited to adverse circumstances such as financial need.

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<thead>
<tr>
<th><strong>Responsible Executive:</strong></th>
<th>Director, Office of University Relations, Fremantle</th>
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<tbody>
<tr>
<td><strong>Responsible Office:</strong></td>
<td>Office of University Relations</td>
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<tr>
<td><strong>Contact Officer:</strong></td>
<td>Development Manager</td>
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<td><strong>Effective Date:</strong></td>
<td>June 2009</td>
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<tr>
<td><strong>Campus Applicability:</strong></td>
<td>Fremantle</td>
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<td><strong>Modification History:</strong></td>
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