Hostel Accommodation Guest Agreement

Terms and Conditions for Accommodation, Broome Campus

Definitions

1. In this agreement the following definitions apply:
   (a) “Agreement” means this Accommodation Agreement, Code of Conduct for Students/Guests or other terms and conditions that may apply to the accommodation from time to time;
   (b) “Premises” means the room occupied by the guest under this Agreement located at the Broome Campus including not only the room but also any gardens, common areas, kitchen, laundry and car parks of the Hostel;
   (c) “Guest” means any person who stays at the campus.
   (d) “UNDA” means The University of Notre Dame Australia;

Provision of accommodation

2. The accommodation at the Premises is provided where available to UNDA Students, and non-UNDA students at UNDA's sole discretion. Nothing in the Agreement creates any right for any student/guest of UNDA to be provided with accommodation on this or any other basis.

3. UNDA reserves the right to terminate this Agreement and withdraw a guest’s accommodation where a guest fails to comply with the terms of this Agreement or withdraws or is terminated from their course.

Accommodation charges

4. Guests must fill in an Accommodation Booking Form provided by the Accommodation Coordinator prior to staying at campus. UNDA students on block week are exempt.

5. Guests must pay accommodation charges payable once they leave the hostel.

Visitors

6. Visitors are permitted before 10.00 pm and after 8.00 am.
   a. Guests are responsible for the behaviour of their visitors.
   b. Visitors are not permitted to stay overnight in accommodation unless by prior arrangement and approval by the Accommodation Coordinator.
   c. UNDA reserves the right to terminate the accommodation of a Guest permits visitors to stay in the Hostel overnight.

Pets

7. No pets are allowed in the hostel at any time.

Guest’s obligations

8. Guests must act in a manner that shows consideration for other guests, residents, neighbours and respects the property and buildings of UNDA.

9. Check-out is between 8.00 pm – 10.00 am. If a guest wishes to check out after this time, they must make prior arrangements with the Accommodation Coordinator.

10. Guests must indicate an approximate time of arrival on their Accommodation Booking Form.

11. If guests arrive outside the hours of 8.00 am to 4.30 pm they must give advance notice to the Accommodation Coordinator of their estimated time of arrival via email or phone.

12. When a guest vacates a room, they must ensure used sheets and towels are placed in the baskets provided.

13. It is the guest’s responsibility to ensure the kitchen is clean and tidy. Guests must ensure dishes they use are washed, dried and put away and all surfaces are wiped.

14. Rooms or common areas which require more cleaning than is usual after a guests stay will incur a cleaning fee set at $50.00 per hour.

15. In the event that a guest is responsible for damaging any of UNDA’s property, UNDA reserves the right to seek compensation from them for repair or replacement costs.

16. UNDA accepts no responsibility for personal property of any guest kept at the Hostel.

17. Guests must not give keys or code numbers for the Hostel to any person who is not a guest. Residents will be liable for the replacement cost of lost keys of $50.00.
18. The consumption of alcohol in the Hostel or in the common areas of the campus is **strictly prohibited**. Breaches to this rule may result in immediate termination of accommodation on campus.

19. Any person whose behavior is affected by alcohol or, where alcohol has been consumed elsewhere, may result in accommodation being withdrawn.

20. **Smoking is prohibited at all times** in the common areas of the campus. Smoking is only permitted in designated areas. Breaches to this rule may result in immediate termination of accommodation on campus.

21. No unlawful activity is permitted on the campus. Any persons who have committed an unlawful act may be immediately evicted.

22. All guests have a duty of care. Any guest who is aware of a serious breach of the expectations of the behavior of guests is required to report the matter to the Accommodation Coordinator. This includes any act which is potentially detrimental to the health and safety of others or is unlawful.

**Children**

23. Guest’s dependents (children) are not permitted onto University grounds without prior approval from the Head of Campus.

**Disputes**

24. Any issues relating to the accommodation should be referred to the Accommodation Coordinator at first instance.

25. Where an issue cannot be resolved by the Accommodation Coordinator, the issue will be referred to the Head of Campus of the UNDA Broome Campus. The Head of Campus may take action he/she considers appropriate, including terminating this Agreement. The Head of Campus’ decision will be final.

**Liability**

26. The guest shall be liable for and shall indemnify UNDA against any costs, expenses, liability, loss, claim or proceeding whatsoever arising under any legislation or at common law in respect of any loss, damage or personal injury suffered by any person as a result of the guest’s negligent or unlawful act or omission.

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**ACCEPTANCE OF TERMS**

| Student No. | ________________ |
| Course:     | ________________ |
| Year:       | ________________ |

(Full Name) have read and agree to comply with the above University of Notre Dame, Broome Campus, Agreement and will comply with the terms of the agreement and all the rules and policies as stated in the Hostel Accommodation Guide.

Signed:

_________________________________________

Date:____________________________________

Signed by Accommodation Coordinator

_________________________________________

Date:_________________________________________