

# Learning Online: Virtual Class Etiquette for Your Students

Blackboard Quick Guide

We know that studying online is quite different to studying face to face. However, as you know, the most important expectations for students remain the same – respect yourself and others, and follow the same general rules as you would in face to face class.

Here are some of the general rules of virtual class etiquette that we created for your students. Feel free to add your own as you see fit, or simply provide your students with a link to a student version:

[https://www.notredame.edu.au/\\_data/assets/pdf\\_file/0019/114238/Virtual-Etiquette-for-Students.pdf](https://www.notredame.edu.au/_data/assets/pdf_file/0019/114238/Virtual-Etiquette-for-Students.pdf)



## Be on time

Try to join your virtual classroom 5 minutes before the start to have time to troubleshoot, if necessary.



## Be presentable

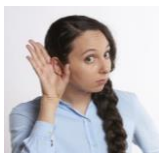
Yes, your PJs may be cute, but it isn't really appropriate to share them.



## Be responsible

Use your real name, do not ghost the meeting and do not share your Zoom or Collaborate links with non-authorized users.

Indicate your wish to speak (raise your hand) and do not shout or interrupt other speakers.



## Be attentive

Listen to the instructions from your Lecturers and follow them.

Pay attention - it is scientifically proven that multitasking does not work.



## Be part of your learning community

PARTICIPATE and remain patient during the session and remember that everything tends to take a little longer online.



## Be a good virtual citizen

Let your Lecturer know if can't attend or will be late.

Unless your Lecturer asks you otherwise, please mute your microphone when others are talking: it will ensure better quality audio for everyone.

Introduce yourself before you talk to help others, especially if your camera is not on.