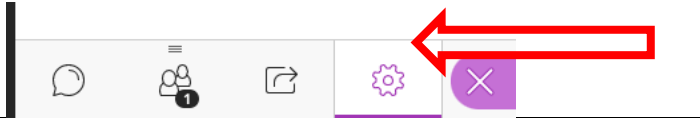
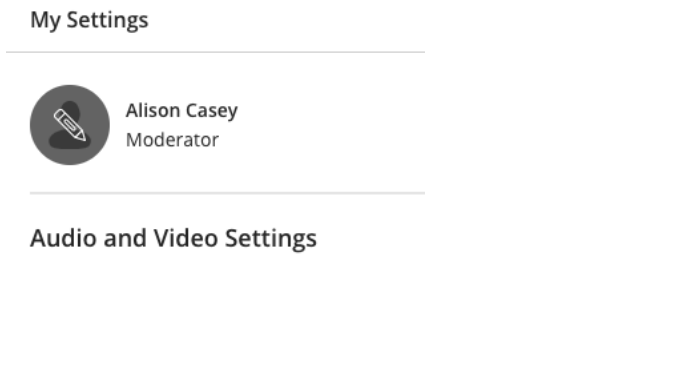
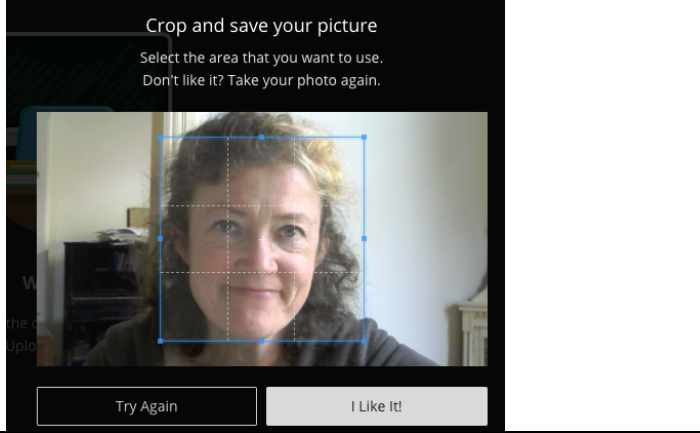
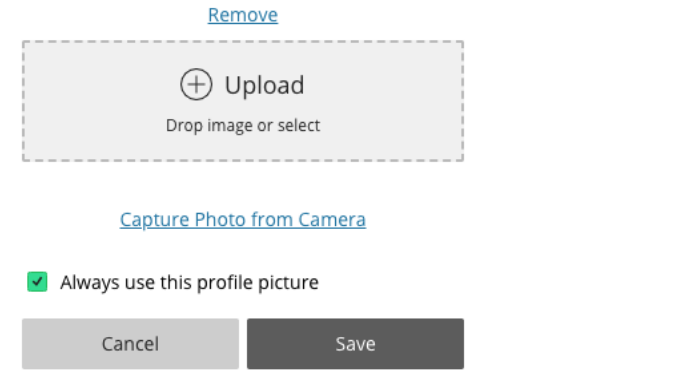


Set up your Avatar in Collaborate Ultra

Blackboard Quick Guide

You might not want to have your video on all the time in a Collaborate Ultra session. So people don't look at a black screen where you would otherwise be, upload an avatar so at least session participants can see what you look like!

<p>Open any existing Collaborate session in any course. Open the menu in the bottom right of the screen, and click on the Settings gear icon.</p>	
<p>Move up to the top of this panel and hover over the circle next to your name. A pencil icon should appear. Click on it.</p>	
<p>You can choose to upload an existing file, or take a photo with your webcam. If you choose this option, you'll be able to crop and move the photo, or retake it.</p>	
<p>Make sure "Always use this profile picture" is checked, and this avatar will be used in all of your Collaborate Ultra sessions in all courses in the future. Click "Save".</p>	

You can now leave the session.