THE UNIVERSITY OF NOTRE DAME AUSTRALIA

Policy:

Affiliation of Student Clubs

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1 OBJECTS OF THE UNIVERSITY

The University's Objects are defined in Section 5 of its Act of Parliament:

The Objects of the University are:

(a) the provision of university education, within a context of Catholic faith and values; and
(b) the provision of an excellent standard of -
    i. teaching, scholarship and research;
    ii. training for the professions; and
    iii. pastoral care for its students.

2 PURPOSE

2.1 This Policy sets out the requirements for a student group, club, society, organisation to be affiliated with the Student Associations of the University of Notre Dame Australia (the University).

3 SCOPE

3.1 This Policy applies to all groups, clubs, societies or organisations involving students enrolled in a program or course at the University (Student Clubs).

4 PRINCIPLES

4.1 The University acknowledges and values the importance of Student Clubs in enriching campus life by providing opportunities for students to connect with other people and explore their interests outside of their areas of formal study.
4.2 The University requires all Student Clubs to be registered with the relevant Student Association, and all Student Clubs are encouraged to seek formal affiliation with the Student Association.
4.3 The University and Student Associations provide assistance and support to Affiliated Student Clubs which may include access to office space, financial support and the promotion of activities and events.
4.4 Applications from Student Clubs for affiliation with a Student Association will be jointly assessed by the Student Associations and the University.
4.5 The Student Associations will monitor the activities of Affiliated Student Clubs to ensure compliance with this Policy.
4.6 All Student Clubs are aligned with and support the Objects of the University.
4.7 All Student Clubs must operate in accordance with the University's policies and procedures, including the *Code of Conduct: Students*.
4.8 Affiliated Student Clubs must operate primarily for the benefit of students.

5 ELIGIBILITY FOR AFFILIATION

5.1 To be eligible for affiliation with a Student Association, the Student Club President must demonstrate that the Student Club:

5.1.1 is formed between a minimum of five (5) currently enrolled students of the University who have an academic status of *Good Standing*

5.1.2 has adopted a Constitution provided by the relevant Student Association, following consultation with the Student Club's membership, and

5.1.3 has objectives, purposes and proposed activities that are aligned with the Objects and values of the University and the Student Association.

5.2 Further to clause 5.1, to be eligible for affiliation, a Student Club's membership must be limited to students who are currently enrolled at the University. Alumni of the University may be admitted as honorary members, however they must not hold executive office, be eligible to vote, or otherwise participate in the management or governance of the club.

6 DE-AFFILIATION

6.1 A Student Club may be de-affiliated by the University where:

6.1.1 the University, in consultation with the relevant Student Association, determines that the continued affiliation of the Club is not in the best interests of its members, students or the University

6.1.2 the Club, or any member of the Club breaches the law, a University Statute, Rule, Regulation, Procedure or Policy or disobeys a reasonable direction of the University

6.1.3 the Club has not undertaken any activity within the previous 12 months

6.1.4 the Club no longer satisfies the eligibility requirements for affiliation, or

6.1.5 the Club does not submit financial acquittals or an annual report in accordance with clause 2.6 of the *Procedure: Affiliation of Student Clubs*.

7 DISSOLUTION OF A CLUB

7.1 If a Student Club is dissolved, disbanded or ceases to exist, the Student Club's final Treasurer (or, if necessary, Student Club President) must ensure that:

7.1.1 any remaining property of the Student Club after all debts and liabilities (including those to members) are paid, is liquidated and transferred to the relevant Student Association, and

7.1.2 all remaining funds and/or property purchased using Student Association funds, or borrowed from the Student Association for use by the Student Club, are returned to the Student Association within 30 days of the date of dissolution. Failure to return all Student Association property will result in disciplinary action against former members of the Student Club by the Student Association.

7.2 A Student Club's financial and legal responsibilities continue even after it dissolves. The Student Club's final Treasurer (or, if necessary, Student Club President) must ensure all outstanding obligations, including the financial obligations set out in clause 7.1, are met.

7.3 The Student Association is not responsible for any debts or liabilities remaining after dissolution.

8 RELATED DOCUMENTS

8.1 *Procedure: Affiliation of Student Clubs*
8.2 *General Regulations*
8.3 *Code of Conduct: Students*
8.4 *Guideline: Student Services and Amenities Fee (SSAF) Funding of Student Clubs*

9 DEFINITIONS

9.1 For the purpose of this Policy, the following definitions apply*:*

Affiliated Student Club means a Student Club that is affiliated with either of the Student Associations of the University of Notre Dame Australia.

Campus means either the Fremantle Campus (including Broome) or the Sydney Campus of the University, whichever is relevant to the particular application.

Student Club President means the chief executive officer of the club or, in the absence of executive positions, the longest serving member of the Student Club.

Student Association means either the Student Association of the University of Notre Dame Australia (Fremantle Campus) Incorporated or the Student Association of the University of Notre Dame Australia (Sydney Campus).

Student Club means a group, club, society or organisation involving students of the University.

Treasurer means the chief financial officer of an affiliated group, club, society or organisation involving students.

Version	Date of approval	Approved by	Amendment
1	14 October 2015 29 October 2015	Executive Council Student Board	
2	13 October 2016 18 October 2016	Student Board Vice Chancellor	Clause 9.2 – includes bank account and signatory conditions Clause 10.1(d) – sets out measures to address non-compliance
3	20 November 2026	Vice Chancellor	Major amendments - converted to new template; process content related to determination of application and appeals moved to supporting Procedure; University Officer and Senior University Officer definitions amended to include specific roles.