Please ensure you have collected your Unofficial Transcript from Student Centre before you go to your school. (You must have your Unofficial Transcript for your meeting with the Dean (or Delegate) of your new Program)

STUDENT DETAILS

STUDENT ID NUMBER: ______________________

DOMESTIC □ INTERNATIONAL (STUDENT VISA-HOLDER)* □ INTERNATIONAL (OTHER VISA-HOLDER) □

*NB: If a Change of Program will affect the length of Student Visa for international students, the Dean must consult with the Registrar.

I am a scholarship holder:  □ No  □ Yes (please specify): __________________________

TITLE e.g. Mr/Mrs/Miss  FAMILY NAME  GIVEN NAMES

Contact Phone Numbers:  Home: __________________________  Work: __________________________

Mobile: __________________________  Email: __________________________

CHANGE OF PROGRAM
(NB: If applicable, you will need to complete a HECS-HELP or Fee-HELP form.)

Current Program Title: __________________________ Program Code: __________________________

I wish to withdraw from all currently enrolled Courses for my old Program □ YES  □ No

Proposed Program Title: __________________________ Program Code: __________________________

NB: Change of Program applications will not be processed after the Enrolment Date, but will take effect from the following semester.

Reason: __________________________________________________________

ADD OR REMOVE MAJOR / MINOR / SPECIALISATION (complete as required)

Current Program Title: __________________________ Program Code: __________________________

□ Add Major: __________________________________________  □ Remove Major: __________________________

□ Add Minor: __________________________________________  □ Remove Minor: __________________________

□ Add Specialisation: __________________________  □ Remove Specialisation: __________________________

CREDIT TRANSFER OF ALL COURSES (including current semester Courses)

I wish to apply for all Courses to be transferred to my new Program □ YES  □ No

Student Name: __________________________  Signature: __________________________  Date: __________________________

Dean of School (or delegate) – New Program: __________________________________________

□ APPROVED  □ DENIED  COMMENTS:

PRINT NAME: __________________________  SIGN: __________________________  DATE: __________________________

CREDIT TRANSFER OF INDIVIDUAL COURSES

Please list all Courses including compulsory ones below for credit transfer.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>DEAN (OR DELEGATE) INITIALS</th>
<th>STUDENT INITIALS</th>
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STUDENT DECLARATION:

Student Signature: ___________________________ Date: / / 

SIGNATURES OF SCHOOLS:

Dean of School (or delegate) – Current Program:

☐ APPROVED ☐ DENIED COMMENTS:

PRINT NAME: ___________________________ SIGN: ___________________________ DATE: / / 

Dean of School (or delegate) – New Program:

☐ APPROVED ☐ DENIED COMMENTS:

PRINT NAME: ___________________________ SIGN: ___________________________ DATE: / / 

Registrar (or delegate):

☐ APPROVED ☐ DENIED COMMENTS:

PRINT NAME: ___________________________ SIGN: ___________________________ DATE: / / 

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