The Catenian Association (Province 20) Youth Scholarship Broome (The Catenians – strengthening Catholic family life through friendship and faith) (Scholarship) is governed by the following conditions:

1. **NAME OF SCHOLARSHIP**
   The Catenian Association (Province 20) Youth Scholarship Broome (The Catenians - strengthening Catholic family life through friendship and faith).

2. **PURPOSE OF SCHOLARSHIP**
   The purpose of the Scholarship is to assist students enrolled at The University of Notre Dame Australia’s Broome Campus (University), whose educational opportunities are limited due to adverse circumstances such as financial need.

3. **VALUE OF SCHOLARSHIP**
   The value of the Scholarship is $2,000 per annum.

4. **ELIGIBILITY REQUIREMENTS**
   To be eligible for consideration, applicants must:
   a) Be a citizen or permanent resident of Australia;
   b) Be enrolled full time at the Broome Campus;
   c) Be 18 to 24 years of age; and
   d) Be able to demonstrate that their educational opportunities are limited due to adverse circumstances as set out in the Selection Criteria.

5. **SELECTION COMMITTEE**
   The Selection Committee for the Scholarship will comprise:
   a) The Head of Campus, Broome (or nominee);
   b) The Vocational Education and Training (VET) Manager, Broome (or nominee); and
   c) A representative of the Catenian Association of Western Australia.

6. **SELECTION CRITERIA**
   The Scholarship is awarded to the applicant who, in the opinion of the Selection Committee, best demonstrates through their application and supporting documentation:
   a) Financial need;
   b) Personal circumstances which warrant special consideration;
   c) Personal qualities and motivation; and
   d) Community service.

7. **SELECTION PROCESS**
   a) All eligible students will be advised of the closing date for applications which will be during the last week of May.
   b) All applicants will be required to submit an application to the VET Manager, Broome Campus.
   c) Applications will be considered by the VET Manager, Broome Campus, and the Head of Campus, Broome Campus, and submitted to the Office of University Relations, Fremantle Campus, for the donor’s consideration.
   d) The Selection Committee may interview selected applicants.
   e) The recipients will be determined by the Selection Committee. If a unanimous decision cannot be reached in relation to any applicant, the donor’s decision will prevail.
   f) The successful recipient will be notified in writing by the Office of University Relations.
8. **DURATION OF SCHOLARSHIP**
   a) Subject to the conditions in Clause 11 below, the Scholarship will be tenable for the duration of the recipient’s program for which they were enrolled when the Scholarship was offered.
   b) The Scholarship will not be awarded again until such time as the recipient completes their program or the award of their Scholarship is otherwise terminated or withdrawn in accordance with these Conditions.
   c) The Scholarship is not transferable to another degree, Notre Dame Campus or another University.

9. **CONCURRENT SCHOLARSHIPS**
   The Scholarship can be held concurrently with another University scholarship.

10. **METHOD OF PAYMENT**
    a) Scholarship funds will be paid directly to the recipient’s nominated bank account.
    b) Recipients are required to complete a Gift Expenditure Form for payment of funds.
    c) Scholarship funds will be paid in two instalments, in June and November each year. Ongoing payments will be dependent on the student's Satisfactory Academic Progress.

11. **CONDITIONS OF CONTINUATION**
    The Scholarship will continue to be paid subject to the recipient:
    a) Maintaining satisfactory performance each semester/stage; and
    b) Maintaining full time enrolment.
    
    The recipient forfeits the Scholarship if they:
    a) Fail to meet the requirement in a) and b) above;
    b) Are found to have behaved in a manner that is in breach of the University’s Student Code of Conduct or is the subject of disciplinary action under the University’s General Regulations;
    c) Discontinue their degree/diploma;
    d) Take a leave of absence; or
    e) Defer their enrolment for a period greater than 12 months.
    
    The exception to this is if the recipient makes an application in writing to the Office of University Relations outlining the circumstances and reasons relating to their personal situation. The University has discretion to determine the ongoing status of the Scholarship.

12. **STUDENT REQUIREMENTS**
    Scholarship recipients are required to:
    a) Submit a mid-year and end of year report to the donor, outlining their progress;
       i. Reports should include academic results for the semester, an update regarding the circumstances which warrant the recipient to be in receipt of the Scholarship, and other relevant feedback.
       ii. The VET Manager will notify the Scholarship recipients of the report submission due dates.
       iii. Reports should be sent to the VET Manager, who will forward to the Office of University Relations for submission to the donor.
    b) Participate in any publications, media and events related to the award of the Scholarship.

13. **ADMINISTERING BODY**
    The Scholarship is administered by the Office of University Relations, Fremantle.

14. **PRIVACY**
    The University will collect, use, hold and disclose personal information in accordance with the Privacy Act 1988 (Commonwealth) and the University’s Privacy Policy.

15. **GENERAL PRINCIPLES**
    a) These Conditions must comply with any University Regulations regarding the awarding of scholarships and prizes.
    b) The Vice Chancellor, in consultation with the donor, may vary the Conditions of the Scholarship at any time.
<table>
<thead>
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<tbody>
<tr>
<td><strong>Responsible Executive:</strong></td>
<td>Director, Office of University Relations, Fremantle</td>
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<td><strong>Responsible Office:</strong></td>
<td>Office of University Relations</td>
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<tr>
<td><strong>Contact Officer:</strong></td>
<td>Scholarship Program Manager, Office of University Relations, Fremantle</td>
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<td><strong>Effective Date:</strong></td>
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<td><strong>Campus Applicability:</strong></td>
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