



THE UNIVERSITY OF
NOTRE DAME
A U S T R A L I A

Procedure:

Doctor of Medicine Program Admission

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Policy Category: Academic

Policy Sub-category: Admissions

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1 PURPOSE

- 1.1** This procedure supports the *Policy: Admission and Credit* and *Procedure: Admissions* by stating the process and further requirements for admission to the Doctor of Medicine at the University of Notre Dame Australia (the University).

2 SCOPE

- 2.1** This procedure applies to:
- 2.1.1** applications for admission to the University's Fremantle and Kimberley Centre for Remote Medical Training (KCRMT), Broome and Sydney offerings of the Doctor of Medicine
 - 2.1.2** staff who administer, assess, decide or record such applications, or who oversee the activity of admission to assure its quality, and
 - 2.1.3** applicants for admission to the Doctor of Medicine (applicants).

3 RELATED POLICIES AND REGULATIONS

- 3.1** This Procedure should be read in conjunction with the *Policy: Admission and Credit*, which it supports.
- 3.2** The *Procedure: Admissions* states requirements for admission to the University.
- 3.3** The *Procedure: Credit* states requirements for students who have been admitted to a higher education program to receive credit towards the program.
- 3.4** The *General Regulations* state requirements and conditions of enrolment.

4 GRADUATE ENTRY MEDICAL SCHOOL ADMISSION SYSTEM

- 4.1** The University is a member of the Graduate Entry Medical School Admission System (GEMSAS), which comprises a consortium of Australian universities for the purpose of selection of candidates for postgraduate medical studies.
- 4.2** Applications from domestic applicants for general entry into the Doctor of Medicine must be submitted via GEMSAS. The University reserves the right to allow for direct application to the University for other pathways to medicine without the need to apply via GEMSAS.
- 4.3** International applicants who intend to study on an Australian student visa must apply for admission directly to the University. Places for international students are not offered through the GEMSAS application process.
- 4.4** The Medical Admissions Oversight Committee provides oversight for ensuring the transparency and consistency of processes for admission to the Doctor of Medicine. This includes providing advice and recommendations for the allocation of quotas, and processes for application, selection for interview, interview questions and format, and the ranking of candidates for offer.
- 4.5** Information about application and admission processes for each year of intake for the Doctor of Medicine is published in the GEMSAS Medical Schools Admissions Guide (GEMSAS Guide)

and on the University's website following approval by the Medical Admissions Oversight Committee.

5 QUOTAS AND FEE-TYPE

- 5.1** The number of places is capped across the entire Doctor of Medicine cohort and the total number of available places for each new intake will take into account:
 - 5.1.1 the overall quota on places across the program
 - 5.1.2 the number of students who have withdrawn from the program
 - 5.1.3 the number of students returning from a leave of absence, and
 - 5.1.4 any requirements imposed by external agencies, including but not limited to the Australian Government.
- 5.2** Quotas for each new intake for the Doctor of Medicine will be allocated for:
 - 5.2.1 different campus locations, including, Fremantle, Broome (KCRMT), and Sydney
 - 5.2.2 different fee-type places in each location, including Commonwealth Supported Place (CSP), Bonded Medical Place (BMP), Domestic Full-Fee (Sydney only) and International Full-Fee, and
 - 5.2.3 places reserved for the purpose of increasing access and participation of priority cohorts, which may include but is not limited to students of Aboriginal and/or Torres Strait Islander descent, students with a rural background, students from low SES backgrounds, and students who complete a priority entry pathway program.
- 5.3** Applicants must only preference a campus location in their application if they are willing and able to commit to completing the full duration of the Doctor of Medicine program at that campus. Transfer between campuses may only be possible in the most exceptional circumstances and this will be at the discretion of the University.
- 5.4** Domestic applicants for the Doctor of Medicine must select which fee-type places they are applying for in their GEMSAS application. Applicants will not be considered for any fee-type place they have not selected in their application.
- 5.5** The allocation of offers for admission for domestic fee-type places will be made in the following order: CSP, BMP and then Full-Fee where applicable.
- 5.6** The Medical Admissions Oversight Committee will provide advice to the Deputy Vice Chancellor, Academic on the allocation of quotas for each intake for the Doctor of Medicine taking into consideration:
 - 5.6.1 the allocation of Commonwealth supported places (CSPs) for the Doctor of Medicine program in the University's funding agreement with the Australian Government
 - 5.6.2 enrolment targets/quotas for equity groups and other priority cohorts
 - 5.6.3 trends for applications, offers and enrolment
 - 5.6.4 bonus points and/or adjustment factors applied
 - 5.6.5 student academic success, retention and completion
 - 5.6.6 relevant standards in the *Standards for Assessment and Accreditation of Primary Medical Programs by the Australian Medical Council 2023*, and
 - 5.6.7 any other relevant factors and circumstances.
- 5.7** Quotas for admission for each intake to the Doctor of Medicine are approved by the Vice Chancellor on the recommendation of the Deputy Vice Chancellor, Academic, which will be subject to advice provided by the Medical Admissions Oversight Committee (see clause 5.6).

6 ENTRY REQUIREMENTS

- 6.1** To be considered for admission to the Doctor of Medicine program applicants must:
- 6.1.1 have completed, or be in the final year of completing at the time of application, a qualifying bachelor degree at AQF level 7 or above (or a recognised equivalent qualification) requiring at least three full-time equivalent years of study
 - 6.1.2 achieve a minimum weighted Grade Point Average (GPA) in their qualifying degree
 - 6.1.3 provide evidence of meeting English language proficiency requirements
 - 6.1.4 achieve a minimum GAMSAT score or for international applicants, a minimum Medical College Admission Test (MCAT) score
 - 6.1.5 provide a valid Casper situational judgement test (SJT) score, and
 - 6.1.6 complete an online interview with the University.
- 6.2** Details of the entry requirements for the Doctor of Medicine program, including academic requirements, English language proficiency requirements, minimum GPA and minimum GAMSAT (or MCAT) score will be published for each year of intake in the GEMSAS Guide for domestic applicants) and on the University's website for international applicants.
- 6.3** The University may award bonus points for eligible domestic applicants as a part of the GEMSAS application process. Details of available bonus points and eligibility criteria for each intake will be published in the GEMSAS Guide.
- 6.4** Applicants are selected for interview by ranking on the basis of their GPA, GAMSAT (or MCAT) and where applicable, SJT scores and bonus points. Each of these components will be weighted according to ratios published for the year of intake.
- 6.5** Following interview, applicants will be ranked for offer for admission with reference to their campus location and fee-type preference (where applicable) and based on a combination of their GPA, GAMSAT (or MCAT), SJT and bonus points (where applicable), and their interview score, weighted in accordance with the ratios published for the year of intake.
- 6.6** The University may vary the entry requirements set out in this section for the admission of priority cohorts and applicants for admission via alternative entry pathways, such as for example applicants who apply via the Indigenous entry pathway, or applicants who are resident in the Kimberley/Pilbara region.

7 INHERENT REQUIREMENTS

- 7.1** The Program Requirements for the Doctor of Medicine include Inherent Requirements that are necessary for ensuring safe and ethical medical practice, and the University expects that an applicant's decision to apply for the Doctor of Medicine will be informed by an understanding of these requirements and that, as students they will be required to meet them to successfully complete their program.
- 7.2** The University supports the right of all people to pursue a medical career and in accordance with the *Policy: Admission and Credit* and the *Procedure: Admissions*, the support provided for applicants will include information about reasonable adjustments that may be available to enable a student to undertake the program on the same basis as other students.

8 PREVIOUS MEDICAL STUDIES AND EXCLUSION

- 8.1** Applicants who have incomplete medical studies in Australia or overseas are not eligible for admission to the program. Where an applicant with incomplete medical studies also hold a valid Australian Humanitarian visa, eligibility will be considered on a case-by-case basis.
- 8.2** Applicants who have been previously admitted into a medical degree but did not commence their studies may be considered for admission.
- 8.3** Applicants who completed medical studies in another country may be considered for admission. Where an applicant is admitted with completed medical studies in another country, they will not be eligible for recognition of prior learning.
- 8.4** An applicant who has been excluded from medical studies for any reason will not be eligible for admission to the Doctor of Medicine program.

9 PRIORITY COHORTS

- 9.1** The University may identify priority cohorts for admission to the Doctor of Medicine and reserves the right to designate a number of places specifically for such cohorts.
- 9.2** The University may vary the entry requirements for the Doctor of Medicine for priority cohorts, including but not limited to Aboriginal and/or Torres Strait Islander applicants and residents of the Kimberley and Pilbara regions, applicants with a rural background, or students who complete a priority entry pathway program.
- 9.3** Where entry requirements are varied for a priority cohort, due consideration will be given to the likelihood of success of the applicant or cohort.
- 9.4** Entry requirements for priority cohorts will be published each year on the University website.

10 BACHELOR OF BIOMEDICAL SCIENCE PRIORITY ENTRY PATHWAY

- 10.1** For each Doctor of Medicine intake, the University will reserve a number of Priority Entry places for domestic applicants who have successfully completed a Bachelor of Biomedical Science program (including double degree programs) at the University and have achieved a prescribed minimum GPA, and minimum scores for GAMSAT, SJT and interview, as published by the University for the year of intake.
- 10.2** The distribution of the fee-types for Priority Entry places will reflect the distribution of fee-types on each campus.
- 10.3** Applicants for Priority Entry must apply via GEMSAS either in the year they complete their Bachelor of Biomedical Science program or in the following year, where completion is determined by their final semester of study in the program.
- 10.4** To be considered for Priority Entry, an applicant must:
 - 10.4.1** meet the entry requirements published in the GAMSAT Guide for the specific intake they are applying for
 - 10.4.2** have commenced their Bachelor of Biomedical Science program no earlier than Semester 1, 2024
 - 10.4.3** have not received more than 200 units of credit (1 year full-time equivalent) from another degree, except where this is the result of transfer between Bachelor of Biomedical Science programs at the University, and

- 10.4.4 select one of the University's Doctor of Medicine program offerings as their first preference.
- 10.5** An applicant will not be eligible for Priority Entry where any of the following applies:
- 10.5.1 They have previously applied for Priority Entry within the timeframe allowed under subclause 12.3.
 - 10.5.2 They undertake additional studies outside of the University in the year after they complete their Bachelor of Biomedical Science program, or
 - 10.5.3 An allegation of Level 3 or 4 academic misconduct or non-academic misconduct against the applicant while studying at the University has been upheld.
- 10.6** Eligible applicants for Priority Entry will be ranked as a cohort for an offer for admission to a Priority Entry place, with reference to their campus and fee-type preferences and based on a combination of their GPA, GAMSAT, SJT and any applicable bonus points, weighted in accordance with the ratios published in GEMSAS Guide for the year of intake.
- 10.7** Priority Entry applicants who are ranked below the threshold for receiving an offer for admission to a Priority Entry place will be assessed for admission with all applicants for the year of intake (excluding any applicants in a priority cohort) with reference to their campus and fee-type preferences following the process in section 6.

11 FACILITATED INTERVIEW PATHWAYS

- 11.1** The University may offer facilitated interview pathways to the Doctor of Medicine for eligible domestic applicants who have successfully completed either:
- 11.1.1 an undergraduate degree, the Graduate Diploma of Health and Medical Sciences or the Master of Health and Medical Sciences at the University, or
 - 11.1.2 a Bachelor of Biomedical Science degree at an affiliated University.
- 11.2** To be eligible for consideration for a facilitated interview pathway, applicants must:
- 11.2.1 apply via GEMSAS and select the relevant offering of the Doctor of Medicine as their first preference
 - 11.2.2 meet the entry requirements published in the GAMSAT Guide for the year intake they are applying for and any additional requirements for the specific facilitated interview pathway published on the University's website, and
 - 11.2.3 not have otherwise been offered an interview through the general entry GEMSAS selection process.
- 11.3** Eligible facilitated interview pathway applicants will be selected for interview by ranking as a cohort for the specific pathway they have applied for based on the GPA achieved in their competed program.
- 11.4** A facilitated interview pathway applicant who is selected for interview must not receive additional assistance from University staff that might provide an advantage over other applicants or be interviewed by any member of University staff who has previously been known to them in a teaching capacity. Potential conflicts of interest must be reported by applicants or staff immediately.
- 11.5** Facilitated interview pathway applicants who are selected for interview will be ranked after interview for an offer for admission with all applicants interviewed for the year of intake (excluding any applicants in a priority cohort) in accordance with section 6.

- 11.6** Selection for interview via a facilitated interview pathway will not guarantee an applicant admission to the Doctor of Medicine program.

12 DEFERRALS

- 12.1** Offers for admission to the Doctor of Medicine are made for a specified year of intake and deferral of a place is not possible.
- 12.2** An applicant who does not, or is unable to accept an offer, must re-apply if they wish to undertake the program in a subsequent year.

13 APPEALS

- 13.1** An applicant who has been declined admission to the Doctor of Medicine may appeal the decision in accordance with the *Policy: Student Appeals*.
- 13.2** An applicant may appeal a decision made by GEMSAS relating to the processing of their GEMSAS application in accordance with the [GEMSAS Appeals Policy and Procedure](#).

14 DEFINITIONS

- 14.1** The terms defined in the *Policy: Admission and Credit* and the *Procedure: Admission* apply to this Procedure.
- 14.1** The following additional terms have the meaning stated:
- 14.1.1 **GAMSAT** means the Graduate Medical School Admissions Test.
- 14.1.2 **Medical Admissions Oversight Committee** means the committee established to provide advice and recommendations to the Vice Chancellor in relation to high level operational matters relating to medical admissions across the University.

Version	Date of approval	Approved by	Amendment
1	13 August 2026	Vice Chancellor	New procedure.