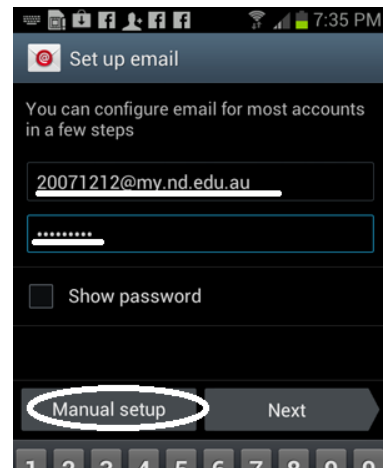


O365: Android Setup

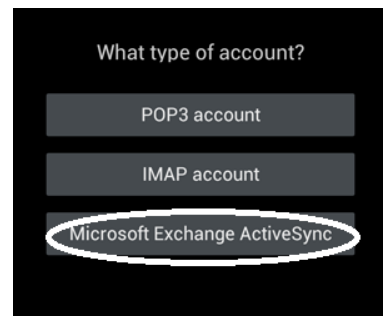
Please be aware you require a passcode or security pin set up on your mobile device before adding your email account.

As your device is not a University asset, support from the IT Service Desks for this service is minimal.

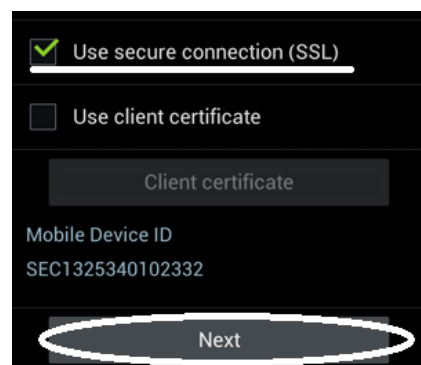
1. Select the **Email App**
2. Enter your **Student email**
e.g. 32001234@my.nd.edu.au
3. Enter your **password**
This is the same password to log onto a campus computer
4. Choose "**Manual setup**".



5. Choose **Microsoft Exchange ActiveSync**



6. Enter in the following details into the appropriate sections:
Email: studentID@my.nd.edu.au
Domain: leave blank
Server: outlook.office365.com
Username: studentID@my.nd.edu.au
Password: student account password
7. Tick the box **Use secure connection (SSL)**



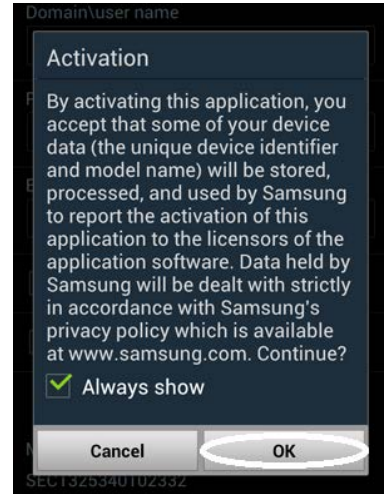
8. Click **Next**

9. On Activation Window press **OK**

The system starts to connect the server. It may take a few minutes

10. Once connected, choose which account details you would like synced

11. Select **Next**

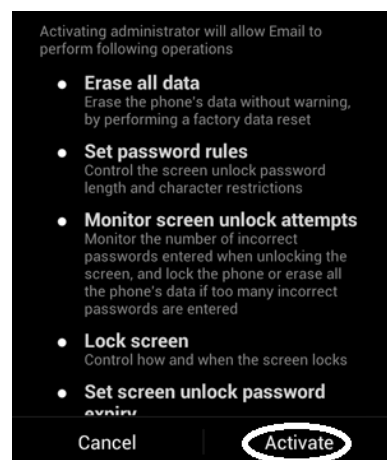


Please be aware you require a passcode or security pin set up on your mobile device before adding your email account.

If you have not created a passcode, you are prompted during set up to add this security feature to your device.

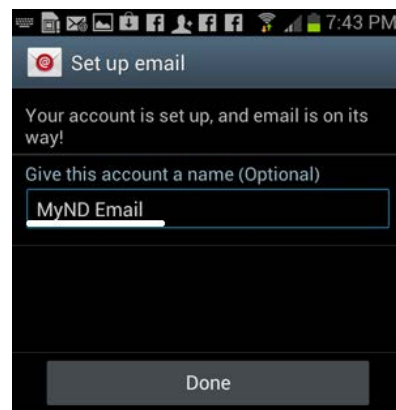
Without a passcode or PIN, the set up will not complete.

12. Select "**Activate**".



13. Type your preferred email account name

14. Click **Done**



Please kindly contact your campus Service Desk if you require assistance.

Fremantle

08 9433 0999
8am – 5pm WAST

fremantle.it@nd.edu.au

Sydney

02 8204 4444
8am – 5pm AEST

sydney.it@nd.edu.au

Broome

08 9192 0632
8am – 4:30pm WAST

broome.it@nd.edu.au