



THE UNIVERSITY OF
NOTRE DAME
A U S T R A L I A

Policy:

External Sponsorship of Student Associations

Effective: 25 June 2019

Audience: Students

Policy Category: Students

Policy Sub-category: Student
Representation

Key words:	sponsorship, student association
Policy Owner:	Deputy Vice Chancellor, Corporate
Responsible Officer:	Heads of Campus
Review Date:	June 2022

Contents

1	OBJECTS OF THE UNIVERSITY	3
2	PURPOSE.....	3
3	SCOPE.....	3
4	PRINCIPLES.....	3
5	RELATED DOCUMENTS	4
6	DEFINITIONS	4

1 OBJECTS OF THE UNIVERSITY

The University's Objects are defined in Section 5 of its Act of Parliament:

The Objects of the University are:

- (a) the provision of university education, within a context of Catholic faith and values; and
- (b) the provision of an excellent standard of -
 - i. teaching, scholarship and research;
 - ii. training for the professions; and
 - iii. pastoral care for its students.

2 PURPOSE

- 2.1** The University recognises that Sponsorship from External Organisations can assist Student Associations to fund their activities, and can help to raise the profile of the University within the community.
- 2.2** This Policy sets out the University's requirements in relation to Sponsorship of Student Associations by External Organisations.

3 SCOPE

- 3.1** This Policy applies in all cases where a Student Association seeks, considers, agrees to or accepts Sponsorship from an External Organisation.

4 PRINCIPLES

- 4.1** A Student Association may consider possible Sponsorship by an External Organisation provided that:
 - 4.1.1 the activities of the External Organisation are consistent with, and perceived to be consistent with, the Objects of the University;
 - 4.1.2 the Sponsorship provides a benefit to the Student Association;
 - 4.1.3 the Sponsorship will not adversely affect the reputation of the University;
 - 4.1.4 the External Organisation is not, nor is it linked to or associated with, an activist or lobby group, alcohol, gambling or tobacco industries, or any other industry that may be inconsistent with the core values of the University; and
 - 4.1.5 the Sponsorship is given in good faith and will not give rise to any actual or perceived conflict of interest for the University.
- 4.2** In all cases a Student Association may not accept, agree to or enter into an arrangement for Sponsorship with an External Organisation without prior written permission from the Head of Student Services.
- 4.3** Student Associations are encouraged to inform the Head of Student Services on their campus before they enter into discussions with an External Organisation regarding possible Sponsorship. Student Associations are also encouraged to do appropriate due diligence on External Organisations before commencing discussions with them regarding possible

Sponsorship.

- 4.4 A Student Association who wishes to seek or receive Sponsorship from an External Organisation must make an Application in writing to the Head of Student Services prior to making any informal or formal commitment to an External Organisation, or individual who may be connected or associated with the Organisation.
- 4.5 The Application must contain full details of the proposed Sponsorship arrangement including an appropriate due diligence on the External Organisation, details and purpose of the sponsorship arrangement, benefit to the University and any other matter which may be relevant to the Head of Student Services in considering the Application.
- 4.6 The Head of Student Services will consider the Application and provide a written response to the Student Association as soon as practicable. If approval is granted the Student Association must comply with any directions or conditions given by the Head of Student Services attaching to the approval.
- 4.7 The Student Association must forward to the Head of Student Services a copy of any Sponsorship arrangement once finalised and report any changes or updates to any existing Sponsorship arrangement.
- 4.8 Student Associations, clubs or societies are not authorised to grant to an External Organisation Sponsor any rights in return for Sponsorship, whether temporary or permanent, to University property or resources, including the use of the University's name or logo.
- 4.9 Where a student club or society that is registered or affiliated with a Student Association or any of its subsidiary bodies is considering possible Sponsorship by an External Organisation, the President of the relevant Student Association will liaise with and seek permission from the Campus Head of Student Services on its behalf in accordance with clauses 4.4 to 4.7 inclusive. No student club or society may seek external Sponsorship independently of the requirements of this Policy.
- 4.10 Any student of the University who accepts Sponsorship on behalf of a Student Association by an External Organisation in circumstances where the requirements of this Policy are not met may face disciplinary action in accordance with the University's disciplinary guidelines.
- 4.11 Before the end of February every year, each Student Association must provide to the Head of Student Services on its campus a list of Student Discounts that the Student Association has secured for that calendar year and a list of prospective External Organisations the Student Association intends to approach that year to seek Student Discounts.

5 RELATED DOCUMENTS

- 5.1 *Student Code of Conduct*
- 5.2 *General Regulations*
- 5.3 *Policy: Financial Recognition of Student Association Executives*
- 5.4 *Policy: Provision of Funding to the University's Student Associations*

6 DEFINITIONS

- 6.1 **External Organisation** includes but is not limited to a third party organisation, entity, body, association, company, partnership or individual that is external to the University.

- 6.2 *Head of Student Services*** means the senior University staff member who is responsible for overseeing Student Services on the relevant campus.
- 6.3 *Sponsorship*** means financial or in-kind support or benefits including but not limited to venue hire, catering, resources or equipment. Sponsorship does not include Student Discounts.
- 6.4 *Student Association*** means the Notre Dame Student Association which is based at the Fremantle campus ('NDSA') or the Student Association of the University of Notre Dame Australia which is based at the Sydney campus ('SAUNDA'), and includes:
- (a) any student clubs and societies that are registered or affiliated with NDSA or SAUNDA or any of their subsidiary bodies; and
 - (b) the Medical Students Association of Notre Dame on the Fremantle campus ('MSAND'), the Medical Association of Notre Dame University Sydney on the Sydney campus ('MANDUS'), and any other student associations operating at the University that are not affiliated with NDSA or SAUNDA or any of their subsidiary bodies.
- 6.5 *Student Discount*** means discounted products or services that are offered by an External Organisation for the benefit of students of the University.
- 6.6 *University*** means The University of Notre Dame Australia.

Version	Date of approval	Approved by	Amendment
1	25 June 2019	Vice Chancellor	New Policy.