

# How to complete the application forms

## Notre Dame application form

### 1. PERSONAL DATA

- 1.1 Indicate whether you have previously studied at The University of Notre Dame Australia and provide your student number if applicable.
- 1.2 Please provide your personal details as listed. Print your name clearly in block letters. If your name differs from that on any of your supporting documentation, you are required to provide proof of the change (for example, marriage certificate or change of name certificate).

Applicants under the age of 18 at the time of offer should be aware that an electronic Confirmation of Enrolment will not be issued until the applicant turns 18, except in the case of packaged offers made in conjunction with an approved provider.

- 1.3 If you are utilising the service of an education agency, please provide your agent's details. If applicable, the specified agency/agent will be authorised to access and discuss your application for admission and your academic record to The University of Notre Dame Australia with University staff. This authorisation will be applicable for the duration of the application process and, if applicable, the duration of your studies at Notre Dame unless otherwise directed by the applicant.
- 1.4 Please provide the details of your address and contact details in your home country and notification address for ongoing correspondence (in Australia or your home country).
- 1.5 Please provide your current passport and citizenship details.
- 1.6 Please state your religion. This information is required for statistical purposes only. While Catholic in its tradition, Notre Dame accepts all persons who support the Objects of the University, regardless of their faith [see page 3].
- 1.7 Please indicate languages spoken at home in order of use.
- 1.8 Please indicate whether you have any medical or special needs. Disclosing this information will not affect your admission to the University.

If relevant, successful applicants will be informed of services and support available through the University's Disability Support Officer. Your privacy and confidentiality will be respected and your personal information will be managed in line with the University's Privacy Policy. While disclosure is voluntary, if you do not advise the University of your requirements before commencing your studies, there may be a delay in making arrangements to meet your needs.

- 1.9 Please provide your emergency contact details. The University requires that all students nominate an emergency contact person. This is usually someone who is a close relative and/or someone in a position to respond to any action which the University deems appropriate in relation to your welfare. Under the provisions of the Privacy Act, the University will not reveal any personal information to any third party, unless required by law or expressly authorised by you.

### 2. APPLICATION TO STUDY

- 2.1 Please indicate the program and program code (ND Code) that you wish to apply for. You can include up to three program preferences, with your most preferred program as preference 1. Please indicate the Campus, commencement year and semester for which you are applying, taking into consideration the application due dates and commencement dates for each semester see: [notredame.edu.au/international/how-to-apply](http://notredame.edu.au/international/how-to-apply).
- 2.2 Please provide your details of all of your previous education, including high school, vocational, college and/or university. These details will be used to assess your eligibility for your preferred program of study.
- 2.3 If you are applying for a Research program (i.e. Master of Philosophy, Master's by Research, Doctor of Philosophy or Professional Doctorate), please state the research subject area/topic that you propose to undertake. Indicate if you intend to reside in Australia to pursue your studies and provide details of your background in research (if applicable), within your work or studies.

If your employment has involved significant research experience, you will need to include two written references (one page) to verify this experience. Please include the name, professional position, email address and telephone number of each referee and indicate their relationship to you. Please prepare an initial research proposal, of approximately one page in length, outlining your planned area of research. This should include how you plan to undertake the project, and analyse your findings. Where possible, list potential supervisors and indicate if you have had contact with them. Additionally, please include a description of any research projects you have undertaken in academic or professional contexts, and details of any resulting publications.

- 2.4 Please tick if you wish to apply for Advanced Standing (Recognition of Prior Learning). You can apply for Advanced Standing once you have received an offer for the program.
- 2.5 Please select the means by which you will demonstrate a sufficient level of English to study in your preferred program. Please attach a certified copy of results from an approved English test or transcripts from relevant study. Further information on recognised English proficiency tests, minimum scores, and study that can be used to demonstrate English proficiency can be found at [notredame.edu.au/international/how-to-apply](http://notredame.edu.au/international/how-to-apply).

### 3. VISA AND OSHC

- 3.1 Please indicate if you are currently completing Year 12 in Australia, or if you are enrolled in any Australian Educational institutions (including TAFE, language schools or university). If so, provide details and copies of any currently held electronic Confirmations of Enrolment.

- 3.2 Please indicate if you currently hold an Australian visa and, if so, provide details. Indicate if you or your dependants have ever breached a condition of a visa, been refused a visa, had a visa cancelled or been removed or deported from any country including Australia for any reason and, if so, provide details.
- 3.3 Please indicate your relationship status and whether you will be accompanied by your spouse and/or any school children. For further information on schooling for dependants, see [notredame.edu.au/international/moving-to-australia](http://notredame.edu.au/international/moving-to-australia).
- 3.4 Please indicate whether you have existing OSHC (Australian Health Insurance). If yes, please indicate the provider, the policy number and the expiry date of the cover. If applicable, attach a certified copy of your OSHC card with the application.
- If you do not have existing OSHC, please indicate the type of cover required.

## 4. PERSONAL STATEMENT

The University of Notre Dame's unique admissions process is focused on the whole person. The personal statement is designed to ascertain your reasons for seeking admission to Notre Dame: why you selected to come to this University; in what ways you think the University will meet your needs; and your reasons for wishing to pursue the program of study you have selected, outlining your interests and academic qualities relevant to the program.

Additionally, provide details of your future plans and how studying at the University will assist you in achieving your goals. Finally, the personal statement allows you to outline your contribution to school, church or community life.

## Genuine Temporary Entrant (GTE) Assessment form

For further information on the purpose of the Genuine Temporary Entrant Assessment visit: [www.homeaffairs.gov.au/Trav/Stud/More/Genuine-Temporary-Entrant](http://www.homeaffairs.gov.au/Trav/Stud/More/Genuine-Temporary-Entrant).

## 5. CHOICE OF EDUCATION PROVIDER

- › Please indicate if you have read the Notre Dame International Program Guide or website.
- › Please indicate if there is a program similar to the one you are applying to study at Notre Dame which is available to study in your home country. If so, please explain why you have chosen to study in Australia at Notre Dame rather than in your home country.
- › Please explain why you have chosen to study at Notre Dame, rather than at another university either in your home country, another country or Australia. Explain why you have chosen the Sydney or Fremantle Campus.
- › Please indicate how many years have passed since you last studied (at high school, vocational training or university). If there is a gap (one or more years) in between your studies, please explain why there has been a gap in your studies (e.g. employment, family commitments, etc) and why you wish to study again now.

## 6. FUTURE BENEFITS

- › Please outline your future career plans and the employment opportunities in your home country for someone with the qualification you are seeking to undertake at Notre Dame.

## 7. FUNDING YOUR STUDIES

- › Please indicate if you are aware of living costs (e.g. accommodation, food, transport, study materials) for you and your dependants, associated with your studies in Australia. Specify your expected tuition fees for your studies for the entire duration of the program (i.e. annual tuition fee multiplied by the duration of the program).
- › Please indicate whether you have access to sufficient funds to support yourself and any dependants for the duration of your studies in Australia and whether you are aware of the working restrictions for student visa holders in Australia.

- › Outline who will be funding your studies in Australia and whether you are the recipient of any scholarships. Evidence of payee's income, employment, financial sponsorship and/or any scholarships will need to be provided.

## 8. CONNECTION TO AUSTRALIA

- › If you have any relatives in Australia, please provide details.
- › Please indicate where you intend to live when you are in Australia.
- › Outline any ties you have to your home country (e.g. family living at home, employment, business opportunities, etc).

## 9. CHARACTER DECLARATION

Please indicate whether you have been convicted of a criminal offence. This information will be treated in the strictest confidence. You are not obliged by law to disclose any spent convictions.

## 10. DOCUMENTATION CHECKLIST

Please tick the checklist to ensure your application form and documents are complete. If the listed documentation is not applicable to your application, tick the N/A (Not Applicable) column.

You may obtain certification of documents by presenting both the original documents and photocopies of these documents to a certifying agent. Overseas, certifying agents include: Australian Consular official, High Commission or Trade official, or Public Notary. Documents can also be certified by one of Notre Dame's contracted agent partners (see [notredame.edu.au/international/agents](http://notredame.edu.au/international/agents)).

Certified translations completed by a National Accreditation Authority for Translators and Interpreters (NAATI) translator should be provided for qualifications written in a language other than English. Both the certified translation and a certified copy of the original document should be attached to the application.

## 11. APPLICANT DECLARATION

Please complete the declaration, having read all information on the form. Applications will not be processed without a signature.

## Further Information

### HOW TO APPLY

You can apply to The University of Notre Dame Australia online at [notredame.edu.au/international/how-to-apply](https://notredame.edu.au/international/how-to-apply).

Alternatively, completed application forms, together with all requested documentation, should be sent to our representative in your country or directly to:

#### Admissions Office, Fremantle

The University of Notre Dame Australia  
PO Box 1225  
Fremantle WA 6959  
Email: [international@nd.edu.au](mailto:international@nd.edu.au)  
Telephone: +61 8 9433 0537  
Fax: +61 8 9433 0769

#### Admissions Office, Sydney

The University of Notre Dame Australia  
PO Box 944  
Broadway NSW 2007  
Email: [international@nd.edu.au](mailto:international@nd.edu.au)  
Telephone: +61 2 8204 4400  
Fax: +61 2 8204 4422

### CONDITIONS OF ENROLMENT

- The tuition fees, enrolment fee and Overseas Student Health Cover (OSHC) will be invoiced at the time of offer. Payment cannot be accepted prior to an offer. Invoices are to be paid at least four weeks prior to commencement date of the program. (See below for payment details).
- Upon receiving your Acceptance and Refund Policy form, invoiced fees and any outstanding documents, the University issues a receipt and electronic Confirmation of Enrolment (eCoE) letter. You need to have the eCoE to apply for a student visa (please note that student visas typically take up to six weeks to process, although it may take longer).
- The University must be notified in writing of any changes to enrolment.
- The University reserves the right to change its fees and conditions at any time.
- Fees in subsequent years must be paid to the Fees Office at least two weeks prior to the commencement of the semester. Non-payment of fees may result in the cancellation of your student visa.
- Students are advised to complete their program within the specified duration.
- The University must be notified of any changes to your address within seven days.

### GENERAL INFORMATION

#### Enrolment and orientation

All new students are required to attend Enrolment and Orientation sessions, held during the week prior to the commencement of each semester. Final details will be provided to new students closer to the semester commencement date.

#### Refund Policy for international students

The Refund Policy for international students is accessible from the Notre Dame website [notredame.edu.au/about/policies/student-policies](https://notredame.edu.au/about/policies/student-policies).

In all cases, refunds of tuition and accommodation fees will be in accordance with any State authorities and the Commonwealth's Education Services for Overseas Students

Act 2000 (ESOS). Information on the ESOS framework is available at <https://internationaleducation.gov.au>

This agreement does not remove the right to take further action under Australia's consumer protection laws. In the case of any disputes, The University of Notre Dame Australia's Dispute Resolution processes do not circumscribe the student's right to pursue other legal remedies.

#### Medical insurance: Overseas Student Health Cover (OSHC)

It is a requirement of the Department of Home Affairs that holders of student visas have OSHC. For newly arrived students, this cover is arranged by the University as part of the admissions process and fees payable are included in your invoice. Full information, including how to claim a refund of medical expenses from the health cover provider, is provided during Orientation by OSHC Bupa Advantage, the University's OSHC provider.

#### Payment options (See also Conditions of Enrolment)

Please quote your full name and tax invoice number as a reference in all correspondence with the University. Payment can be made in the following ways:

1. If payment is made by International Telegraphic Transfer, please email a copy of the receipt to [international@nd.edu.au](mailto:international@nd.edu.au)
2. By Direct Deposit to:  
Account name: The University of Notre Dame Australia  
Account number: 61700 0078  
BSB: 086-217  
Swift code: NATAAU3303M  
Bank: National Australia Bank (2 Queen Street, Fremantle WA, 6160, Australia)
3. By Bank Cheque made out to "The University of Notre Dame Australia"
4. If the applicant is in Australia, payment can be made in person at the Fees Office of the University. Please bring your invoice with you.

All payments must be made in Australian dollars and students are responsible for paying all bank charges.

### PRIVACY DECLARATION

The information provided in this form will only be used for the administrative or educational purposes of the University, or in accordance with your specific consent. The University will not disclose your personal information to a third party unless required or permitted by law or where you have consented to the disclosure. Information relating to how the University collects, uses or discloses your personal information and how you may complain about the University's handling of your personal information is contained in the University's Privacy Policy at [notredame.edu.au/about/policies/student-policies](https://notredame.edu.au/about/policies/student-policies)

The University may disclose your personal information to the Australian Government or to other authorised agencies if required to do so under legislation. You have a right to access your personal information that the University holds and to seek its correction. If you wish to access your personal information or inquire about the handling of your personal information, please contact the relevant Campus Registrar via email:

Fremantle students – [fremantle.registrar@nd.edu.au](mailto:fremantle.registrar@nd.edu.au)

Sydney students – [sydney.registrar@nd.edu.au](mailto:sydney.registrar@nd.edu.au)



# International Application for Admission **PART 1**

Please use BLOCK/CAPITAL letters, indicate with "N/A" where questions are not applicable and tick boxes  where appropriate.

**Application type**  Pathway program (Academic English Bridging)  Undergraduate Postgraduate:  coursework  research

## 1. PERSONAL INFORMATION

1.1 PREVIOUS NOTRE DAME STUDY Have you been a student previously at Notre Dame?  Yes  No

If yes, what was your student number?

## 1.2 PERSONAL DETAILS

Title  Surname/Family name  First name  Second/Middle name

Given name as shown in your passport/birth certificate (if different to above)

Have you been known by another name?  Yes  No If so, what was your previous name?

Date of birth   •   •     Gender  Male  Female

1.3 AGENCY ASSISTANCE – This section is to be completed ONLY if you have utilised the service of an education agency.

Agency name  Agent's name

Agency email  Agency telephone number

The specified Agency/Agent will be permitted to access and discuss your application for admission and your academic record to The University of Notre Dame Australia with University staff. This authorisation will be valid for the duration of the application process and, if successful for an offer, the duration of your studies at Notre Dame unless otherwise directed by the applicant.

## 1.4 CONTACT INFORMATION

**Home address – international students must provide their overseas home address.**

Address

Town/suburb  State/country

Postcode  Telephone (home) – include country code

Telephone (work)  Mobile/cell

Email address

**Notification address** – this address is for all correspondence during the application process. Print 'as above' if the same as home address.

Address

Town/suburb  State/country

Postcode  Telephone (home) – include country code

Telephone (work)  Mobile/cell

## 1.5 PASSPORT DETAILS

Passport number  Expiry date

Country of citizenship  Country of birth

## 1.6 RELIGION

Anglican (Church of England)  Baptist  Buddhist  Catholic (incl. Maronite, Melkite & other Eastern Catholics)  Hindu  Jewish  
 Lutheran  Muslim  Orthodox  Presbyterian  Uniting Church  No religion Other

1.7 LANGUAGES – Please list all languages spoken at home in order of use.

1.  2.  3.  4.

## 1.8 MEDICAL OR SPECIAL NEEDS

Do you require medical/disability support?  Yes  No If yes, please describe

Would you like to receive information on medical/disability support services, equipment and facilities available that may assist you?  Yes  No

## 1.9 EMERGENCY CONTACT

Name			Relationship to you		
Address					
Town/suburb			State/country		
Postcode			Telephone (home) – include country code		
Telephone (work)			Mobile/cell		

## 2. APPLICATION TO STUDY

## 2.1 PROGRAM PREFERENCES

Campus  Fremantle  Sydney

1. Program name			Program code	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2. Program name			Program code	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3. Program name			Program code	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Intended commencement of study program [notredame.edu.au/current-students/your-enrolment/calendars-and-timetables](http://notredame.edu.au/current-students/your-enrolment/calendars-and-timetables):
 Semester 2, 2018  Semester 1, 2019  Semester 2, 2019  Semester 1, 2020  Semester 2, 2020  Semester 1, 2021

## 2.2 EDUCATIONAL BACKGROUND

Please provide details of all completed education, including high school, vocational (TAFE), college or university.

Qualification (A-levels, Diploma, Degree, etc.)	Institution name	Country awarded	Year commenced	Year completed

## 2.3 RESEARCH APPLICANTS ONLY – If you are applying for a non-award, undergraduate or postgraduate coursework program, go to question 2.4

**Research applicants, please note that this must be completed before your application can be considered.**Please state the discipline in which you propose to undertake research Are you intending on residing in Australia to pursue your postgraduate research degree?  Yes  NoHave you attached an initial research proposal? (See point 2.3 on page 84)  Yes  No**Background in research**Did any of your employment involve significant research work, the results of which can be verified by an employer?  Yes  No

If yes, you will need to provide at least two written references to verify this, along with the contact details of the person writing the reference.

Please describe any theses you have successfully completed as part of previous study programs – for the section 'percentage (%) of degree', please use your transcript to calculate the number of credit points used in the thesis component as a percentage of the total number of credit points for the program. e.g. a Master's by Coursework with a thesis component of 48 credit points out of 144 credit points would be calculated at a percentage of 33.3%.

Degree name	Institution name	Title of thesis	Word length	% of degree	Year completed

## 2.4 ADVANCED STANDING

Do you intend to apply for advanced standing (credits or exemptions) based on your previous studies?  Yes  No

2.5 ENGLISH PROFICIENCY – is English your first language?  Yes  No

Students must demonstrate evidence of having a level of English sufficient to succeed in their chosen program of study. For further information regarding recognised English proficiency tests, minimum scores, and study that can be used to demonstrate English proficiency (see [notredame.edu.au/international/how-to-apply](http://notredame.edu.au/international/how-to-apply)).

Please select one of the following:

I have taken a recognised English proficiency test in the past two years

Name of test  Score  Date of test  DD /  MM /  YY YY

I will take a recognised English proficiency test on  DD /  MM /  YY YY

I have undertaken relevant secondary or tertiary study which demonstrates my English proficiency

## 3. VISA AND OSHC

## 3.1 CURRENT STUDY

Are you currently completing Year 12 in Australia?  Yes  No

Are you currently studying at another institution in Australia or have you been recently issued with any electronic Confirmations of Enrolment?  Yes  No

If yes, please complete the details below and provide a copy of all currently held electronic Confirmations of Enrolment.

Institution name	Program name	Date started	Anticipated end date
<input type="text"/>	<input type="text"/>	<input type="text"/> DD/MM/YYYY	<input type="text"/> DD/MM/YYYY
<input type="text"/>	<input type="text"/>	<input type="text"/> DD/MM/YYYY	<input type="text"/> DD/MM/YYYY

## 3.2 AUSTRALIAN VISA DETAILS

Do you currently hold an Australian visa?  Yes  No – If yes, please provide the following information:

Date granted  DD /  MM /  YY YY Expiry date  DD /  MM /  YY YY Visa subclass

If yes, did you lodge your student visa application in Australia?  Yes  No

Have you or have any of your dependants breached a condition of a visa, been refused a visa, had a visa cancelled or been removed or deported from any country including Australia for any reason?  Yes  No

If so, which country, when and for what reason? Please attach refusal/cancellation letter/s.

## 3.3 DEPENDANTS

What is your relationship status?  Single  Engaged  Married/De Facto  Divorced

If in a relationship, what is your spouse's occupation?

What is your spouse's highest level of education?

Do you have any dependants?  Yes  No – If yes, how many?

Will you be accompanied to Australia by: i. School children (aged 5-16 years)  Yes  No – If yes, how many?   
ii. Spouse  Yes  No

Student dependants cannot enrol in a government school unless they meet the criteria set by the Department of Education in your State. You must otherwise enrol your dependants in a registered non-government school. For more information see [notredame.edu.au/international/moving-to-australia](http://notredame.edu.au/international/moving-to-australia). Please contact the Admissions Office if you will be accompanied by any school-aged children.

3.4 OVERSEAS STUDENT HEALTH COVER – Do you have existing Overseas Student Health Cover?  Yes  No

If yes: Name of insurance provider  Insurance policy number

Valid from  DD /  MM /  YY YY to  DD /  MM /  YY YY

If no: Type of cover required:  Single  Couple  Family

**4. PERSONAL STATEMENT**

This section aims to assess your reasons for applying to Notre Dame and motivations for pursuing your program of interest.

**4.1 CHOOSING NOTRE DAME**

How did you find out about Notre Dame?

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Do you know anyone who is currently or has previously studied, worked, or had affiliation with Notre Dame?

Name	Years of involvement with Notre Dame	Type of involvement (e.g. staff member, alumni, current student)

What appeals to you about studying at Notre Dame?

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Why have you chosen to study the program you are applying for?

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**4.2 FUTURE PLANS**

How will studying your chosen program help you with your future goals?

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What are your plans for employment after you finish your studies?

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**4.3 COMMUNITY INVOLVEMENT**

What is your current employment status?  Employed  Self-employed  Unemployed  Student

If currently working, what is your current position?

Please outline any of your current or previous **community involvement** (e.g. volunteer work, community groups, school participation, sports, etc).

Period involved	Organisation	Involvement

Please outline any **leadership experiences** you have held previously or currently (e.g. in school, university, community or sporting groups).

Period involved	Organisation	Involvement

# Genuine Temporary Entrant (GTE) Assessment **PART 2**

This form is a tool intended to assist international students and their agents to demonstrate that the applicant meets the Australian Government's Genuine Temporary Entrant (GTE) criteria. It is designed to manage the immigration risk of the University's students and prospective students, and based on information published by the Australian Department of Home Affairs.

The form should be completed correctly by the applicant as well as the education agent (if the student is using an agent) and all required documentation should be attached. For further information visit: <http://www.homeaffairs.gov.au/Trav/Stud/More/Genuine-Temporary-Entrant>

## 5. CHOICE OF EDUCATION PROVIDER

Have you read Notre Dame's International Program Guide or looked at the Notre Dame website [notredame.edu.au](http://notredame.edu.au)?  Yes  No

Is there a similar program available to study in your home country?  Yes  No

If yes, please explain why you want to study at Notre Dame specifically.

Why did you choose Notre Dame over other education providers in Australia or overseas?

Why have you chosen to study in Sydney or Fremantle?

How many years since you last studied?

If there is a gap (one or more years) in between your studies, please explain what you were doing in this time.

## 6. FUTURE BENEFITS

What future career(s) are you aspiring to enter at the completion of your degree?

What employment opportunities are available in your home country for someone with the qualifications you are seeking?

## 7. FUNDING YOUR STUDIES

Are you aware of the living costs (see page 81) associated with your studies in Australia?  Yes  No

What are the expected expenses for tuition fees for the entire duration of your program?

Do you have access to sufficient funds to support you (and your dependants, if applicable) for your total time studying in Australia?  Yes  No

Are you aware of the working restrictions whilst studying full-time in Australia?  Yes  No

Who will be paying for your studies and living expenses while in Australia? (Please provide evidence of the payee's income or approved bank loan.)

Are you the recipient of any scholarships that will contribute to funding your studies in Australia? (If yes, please provide a copy of scholarship letter.)

Yes  No

## 8. CONNECTION TO AUSTRALIA

If you have any relatives in Australia, please complete the following:

Name

Relationship to you (e.g. brother)

Immigration status

What type of accommodation do you intend to live in while studying at Notre Dame? (For more information about accommodation options see pages 7 & 9).

Homestay  With a relative  With a friend  Notre Dame student accommodation (Fremantle Campus only)

Shared accommodation  Other (please specify)

If you have pre-arranged accommodation, please list the address.

Address

Town/suburb

State

Postcode

Do you have any family or business obligations in your home country (e.g. family, business, etc)?  Yes  No If yes, please provide details.



## 9. CHARACTER DECLARATION

Have you ever been convicted of a criminal offence?  Yes  No

The disclosure of previous criminal offences will be treated in strict confidence. You are not obliged by law to disclose any spent convictions as defined in the Spent Convictions Act 1992 (WA)/Criminal Record Act 1991 (NSW).

## 10. DOCUMENTATION CHECKLIST

Please attach the following documentation in support of your application. Where the documentation is not applicable to your situation, mark N/A.

- |   |   |   |   |   |  |                                     |  |   |
|---|---|---|---|---|--|-------------------------------------|--|---|
| <input type="checkbox"/> Yes  | <input type="checkbox"/> N/A  | Certified/notarised transcripts and certificates of completion together with certified/notarised English translations of all academic studies undertaken (including studies not completed).   |   |   |  |                                     |  |   |
| <input type="checkbox"/> Yes  | <input type="checkbox"/> N/A  | Certified/notarised documentary evidence of English language proficiency applicable to your chosen program of study (see <a href="http://notredame.edu.au/international/how-to-apply">notredame.edu.au/international/how-to-apply</a> )   |   |   |  |                                     |  |   |
| <input type="checkbox"/> Yes  | <input type="checkbox"/> N/A  | Certified copies of electronic Confirmations of Enrolment issued from other Australian educational institutions, if applicable.   |   |   |  |                                     |  |   |
| <input type="checkbox"/> Yes  | <input type="checkbox"/> N/A  | Certified copies of personal details and photo pages of passport.   |   |   |  |                                     |  |   |
| <input type="checkbox"/> Yes  | <input type="checkbox"/> N/A  | Certified copy of Australian Visa page of passport or Visa Grant Notice, if applicable.   |   |   |  |                                     |  |   |
| <input type="checkbox"/> Yes  | <input type="checkbox"/> N/A  | Certified copy of existing overseas student health cover (OSHC), if applicable.   |   |   |  |                                     |  |   |
| <input type="checkbox"/> Yes  | <input type="checkbox"/> N/A  | Curriculum vitae.   |   |   |  |                                     |  |   |
| <input type="checkbox"/> Yes  | <input type="checkbox"/> N/A  | Any previous visa refusal or cancellation letters, if applicable.   |   |   |  |                                     |  |   |
| <input type="checkbox"/> Yes  | <input type="checkbox"/> N/A  | Evidence of your ability to pay tuition fees and living expenses while in Australia, such as payee's income or approved bank loan, which may include:<br><table border="0"><tr><td>› Bank statements from the past six months.<br/>The source of any recent lump sum deposits needs to be explained and documented.</td><td>› Bank loan – the loan letter must state the source and owner of the collateral used to secure the loan plus the length of loan and monthly repayments.</td></tr><tr><td>› Employment certificate with salary information</td><td>› Financial sponsorship declaration</td></tr><tr><td>› Business registration certificate (if applicable).</td><td>› Proof of relationship with the sponsor.</td></tr></table> | › Bank statements from the past six months.<br>The source of any recent lump sum deposits needs to be explained and documented. | › Bank loan – the loan letter must state the source and owner of the collateral used to secure the loan plus the length of loan and monthly repayments. | › Employment certificate with salary information | › Financial sponsorship declaration | › Business registration certificate (if applicable). | › Proof of relationship with the sponsor. |
| › Bank statements from the past six months.<br>The source of any recent lump sum deposits needs to be explained and documented. | › Bank loan – the loan letter must state the source and owner of the collateral used to secure the loan plus the length of loan and monthly repayments. |   |   |   |  |                                     |  |   |
| › Employment certificate with salary information  | › Financial sponsorship declaration   |   |   |   |  |                                     |  |   |
| › Business registration certificate (if applicable).  | › Proof of relationship with the sponsor.   |   |   |   |  |                                     |  |   |
| <input type="checkbox"/> Yes  | <input type="checkbox"/> N/A  | Copy of any scholarship letter(s), if applicable.   |   |   |  |                                     |  |   |
| <input type="checkbox"/> Yes  | <input type="checkbox"/> N/A  | If your name differs from that on any of your supporting documentation: Proof of your change of name (e.g. marriage certificate, change of name certificate, etc.).   |   |   |  |                                     |  |   |
| <input type="checkbox"/> Yes  | <input type="checkbox"/> N/A  | If you are a Research applicant: An initial research proposal (see point 2.3 of How to complete the application form).  |   |   |  |                                     |  |   |
| <input type="checkbox"/> Yes  | <input type="checkbox"/> N/A  | If applicable; at least two written references from your employment verifying any significant research work completed as part of your work experience, including the contact details of the person writing the reference.   |   |   |  |                                     |  |   |

## 11. APPLICANT DECLARATION

I declare that:

- I have completed all sections of this application form (incomplete applications cannot be processed).
- I have included all documentation relevant to my application.
- To the best of my knowledge, the information I have supplied in this application and the documentation supporting it is correct and complete. I understand that the provision of incorrect information or documentation or the withholding of relevant information or documentation relating to this application may result in the cancellation of my enrolment at, or an offer of enrolment by, The University of Notre Dame Australia.
- I understand that if I have provided false information in my application, that the University reserves the right to provide details of the false information to other universities or educational institutions or any other authority which the University considers is appropriate to inform.
- I have sufficiently read and understood the information provided by Notre Dame in the International Program Guide and/or Notre Dame website [notredame.edu.au](http://notredame.edu.au) relating to the program I have selected, application procedures, fees, Overseas Student Health Cover and Refund Policy.
- I am aware of the likely costs of my stay in Australia and have the necessary financial capacity to meet such costs for the duration of my program. I undertake to make timely payments of any fees or associated costs for which I am liable.
- I authorise the specified agency/agent to do the following (if applicable):
  - › Be permitted to access and discuss my application for admission to The University of Notre Dame Australia with University staff.
  - › Be permitted to access and discuss my academic record at The University of Notre Dame Australia with University staff.

This authorisation will be valid for the duration of the application process and, if successful for an offer, the duration of your studies at Notre Dame.

- I authorise the University to obtain results information from TISC, the School Curriculum and Standards Authority, NESA and/or any educational institution attended by me currently and in the past (if applicable).
- I authorise the University to perform verification checks on documentation or information provided in my application with the relevant institution authority or person.
- I understand that any disclosure of previous criminal offences will be treated in strict confidence. You are not obliged by law to disclose any spent convictions as defined in the Spent Convictions Act 1992 (WA)/Criminal Record Act 1991 (NSW).

Please note that obtaining a current approved police clearance is a prerequisite for some programs.

- I understand that the Department of Home Affairs will undertake their own determination of any criterion for visa purposes and that any information relating to my application may be provided to the Department.
- I understand that if I accept an offer of admission from The University of Notre Dame Australia that I am required to complete a minimum of six months study in my principal program.

Signature

Date