



# Indigenous Commonwealth Scholarship Application Form 2020

## APPLICATIONS MUST BE EMAILED

Applications should be emailed to [Indigenous@nd.edu.au](mailto:Indigenous@nd.edu.au)

## INFORMATION TO ASSIST YOUR APPLICATION SUBMISSION

- Check the Conditions carefully to ensure you are eligible to apply for the scholarship.
- Write clearly.
- Answer all the questions.
- Date and sign your application.
- Submit your application by the closing date. **Late applications will not be accepted.**
- Make sure you have enclosed all the information and documents required. **Incomplete applications will not be accepted.**
- Supporting documents will not be returned. Please send certified original documents.

### STUDENT CHECKLIST

Ensure you have answered all the questions in your application form and enclosed all the following documents:

Y N

- Completed Application Form
- Personal Statement addressing the Selection Criteria
- Copies of all Centrelink payments (if applicable)
- Copy of Health Care Card (if applicable)
- Copies of payslips or proof of other income (if applicable)
- Confirmation of a disability or chronic medical condition (if applicable)
- Confirmation of ongoing expenses that may warrant special consideration
- Confirmation of Aboriginality signed by an authorised Aboriginal or Torres Strait Islander person or organisation or by Statutory Declaration

Signature

Date

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## FREQUENTLY ASKED QUESTIONS

### What do I write in my Personal Statement?

In your Personal Statement you will need to address each of the Eligibility Requirements of the Scholarship(s) you are applying for. These are found in the Conditions of Scholarship document.

Use each of the Requirements as a heading and:

- > confirm that you meet the requirement;
- > include details of significant expenses or circumstances that demonstrate financial need;
- > point out any personal circumstances or background which warrants special consideration such as significant carer responsibilities or community commitments; and
- > explain how the above impacts your ability to study and how the award of a Scholarship will assist you.

### What additional supporting documents should I submit?

Use the checklist above as a guide to ensure you have included all the required documentation. These should be certified original documents.

### Where can I find further information?

Use the links below to find important information about the Indigenous Commonwealth Scholarship.

- > [Scholarship Conditions](#)
- > [Confirmation of Aboriginality and Statutory Declaration](#)
- > [ISSP Needs Assessment Framework \(Scholarships\)](#)

For further information, please call the Indigenous Student Support Officer on (08) 9433 0864 or email [carolyn.moylan@nd.edu.au](mailto:carolyn.moylan@nd.edu.au)



These Scholarships funded by the Commonwealth Government's Indigenous Student Success Program, assist Indigenous students experiencing financial hardship with the costs of studying. In particular, those students relocating from a remote or regional area to study at the University.

### Applications close Friday 14 August 2020

#### 1. PERSONAL INFORMATION

1.1 Title  Surname/Family name  First name  Second/Middle name

Preferred first name  Date of birth           Age

Gender  Male  Female Student Id Number

1.2 Term address for 2020  
Number and street

Town/Suburb  State  Postcode

Telephone (home)   Telephone (work)

Mobile  Email

1.3 Permanent home address (if different from above)  
Number and street

Town/Suburb  State  Postcode

1.4 Residency status (please tick appropriate boxes)  
I have relocated from a Remote or Regional area to study at the University  Yes  No  
I am not in receipt of a Centrelink Relocation Scholarship  Yes  No  
I am not in receipt of the ABSTUDY Residential Costs Option through Centrelink  Yes  No

1.5 Aboriginal and Torres Strait Islander background (please tick the appropriate box)  
 Aboriginal origin  Torres Strait Islander origin  Aboriginal and Torres Strait Islander origin

#### 2. ACADEMIC PROGRAM

2.1 Program Code  Program Name

Campus   Full-time  Part-time

#### 3. INDIGENOUS COMMONWEALTH SCHOLARSHIP OPTIONS

- 3.1  I am applying for an Indigenous Commonwealth Accommodation Scholarship and/or
- 3.2  I am applying for an Indigenous Commonwealth Education Costs Scholarship

#### 4. CURRENT FINANCIAL SITUATION

4.1 Do you personally receive a means tested Commonwealth income support payment (i.e. Austudy, Youth Allowance, ABSTUDY etc)?

- Yes, please complete question 3.2       No, please go to questions 3.3

4.2 Please tick the relevant box and detail the gross amount you receive per fortnight.

<input type="checkbox"/> Youth Allowance	Amount per fortnight	<input type="text"/>
<input type="checkbox"/> AUSTUDY	Amount per fortnight	<input type="text"/>
<input type="checkbox"/> ABSTUDY	Amount per fortnight	<input type="text"/>
<input type="checkbox"/> Disability Support Pension	Amount per fortnight	<input type="text"/>
<input type="checkbox"/> Pensioner Education Supplement	Amount per fortnight	<input type="text"/>
<input type="checkbox"/> Sole Parent Pension	Amount per fortnight	<input type="text"/>
<input type="checkbox"/> Carer Pension	Amount per fortnight	<input type="text"/>
<input type="checkbox"/> Veterans' Affairs Payment	Amount per fortnight	<input type="text"/>

Please include a full copy (two pages) of a current Centrelink Income Statement dated within the last three months or other appropriate documentation confirming the level of your current payment. A Centrelink "Income Statement" can be obtained by phoning Centrelink on 13 24 90. Please allow 4-5 working days from the date you request the Income Statement and factor this into the timeline in respect of the closing date for scholarship applications. Alternatively you can go into a Centrelink office and request an Income Statement over the counter.

4.3 Please indicate your status:

- Single (living at home)       Single (independent)       Sole parent/carers       Partnered, no dependants  
 Partnered, dependants       Other (specify)

4.4 What is your gross average fortnightly income?

If you are not sure of your income or expenses, please provide your best estimate of your financial situation for 2020.

- Individual income       Partnered/combined income       Family income (if you are dependent on your family's income)

Fortnightly Income	Amount \$
Salary/wages (gross)	<input type="text"/>
Commonwealth supported payment (e.g. Austudy, Youth Allowance)	<input type="text"/>
Assistance from family	<input type="text"/>
Child Support	<input type="text"/>
Scholarships/grants/awards	<input type="text"/>
Other (e.g. shares, investments, interest, etc)	<input type="text"/>
<b>Total</b>	<input type="text"/>

4.5 What are your average fortnightly expenses?

- Individual expenses       Partnered/combined expenses       Family expenses (If you are dependent on your family's income)

Fortnightly Expenses	Amount \$
Rent/board/mortgage	<input type="text"/>
Food/groceries	<input type="text"/>
Phone, power, utilities	<input type="text"/>
Transport (Transperth, car costs including insurance, registration, etc).	<input type="text"/>
Childcare	<input type="text"/>
Loan repayments	<input type="text"/>
Incidentals/other	<input type="text"/>
<b>Total</b>	<input type="text"/>

4.6 What is your average fortnightly deficit/surplus?

Deficit  Surplus

#### 4. CURRENT FINANCIAL SITUATION (continued)

4.7 Have you ever applied for a means tested Commonwealth income support payment?

Yes For what type of payment did you apply?

When did you apply?

If your application was declined, please provide details as to the reason why (e.g. level of parent's income, value of family farming property, level of family assets etc.)

No Why have you not applied?

4.8 Have you been awarded any other scholarship to assist your University expenses or living costs?

Yes Name of scholarship  Amount

Date awarded   •   •     Frequency of payment

Duration of scholarship

No

#### 5. RESPONSIBILITY FOR OTHERS

5.1 Do you have responsibility for others?

Yes, please complete details below  No, please go to questions 5

5.2 Parental

I am a sole parent/carer  I am a primary carer  I am the primary income earner

5.3 How many children do you support or care for?

5.4 What are the childrens ages?

5.5 Do you have dependants other than children?

Yes, please complete question 4.6  No, please go to questions 5

5.6 If you do have responsibility for others, what level of care do they require?

(e.g. an elderly parent, sibling who lives in or requires part-time care, or care for someone with a disability or medical condition)

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5.7 Please comment if any of your dependants have special needs.

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#### 6. PERSONAL STATEMENT (Compulsory)

In your Personal Statement will need to address the Eligibility Criteria of the Scholarship(s). Use each of the Criteria as a guide. Include details of significant expenses or circumstances that demonstrate financial need or disadvantage and how this impacts your ability to study or successfully achieve the completion of your academic program. You should attach relevant documentation to support your comments wherever possible.

## 7. STUDENT DECLARATION

### Privacy and Confidentiality Statement

The University of Notre Dame Australia will not disclose any information supplied in this Application Form without written consent of the applicant. The information supplied will only be used for the selection process of this Scholarship.

7.1 I  declare that

- a) I have read, understood and accept the Conditions of the Scholarship; and
- b) I declare that the information that I have supplied on this form is true and correct to the best of my knowledge; and
- c) I understand that if I give false or misleading information, it is a serious offence; and I may incur a debt to the Commonwealth, the University or both if I receive assistance or a payment that I should not have received; and
- d) The University may collect personal information and share that information with the Commonwealth for the purposes of the Commonwealth administering the Indigenous Student Assistance Grants Guidelines.

Full name (print )

Signature

Date

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## 8. GRIEVANCES AND COMPLAINTS

If you are dissatisfied with a decision regarding your application or feel that the correct procedure has not occurred, you may lodge a Grievance with the University. Students should familiarize themselves with Procedure: Student Grievance. This published on the University website [www.notredame.edu.au/\\_\\_\\_data/assets/pdf\\_file/0026/27548/PROCEDURE-Student-Grievance.pdf](http://www.notredame.edu.au/___data/assets/pdf_file/0026/27548/PROCEDURE-Student-Grievance.pdf)

### OFFICE USE

DATE RECEIVED:

SIGNATURE:

STAFF MEMBER: