The Knights of the Southern Cross Waldron Education Scholarship (Scholarship) is administered in accordance with the following conditions:

1. **NAME OF SCHOLARSHIP**
The Knights of the Southern Cross Waldron Education Scholarship.

2. **PURPOSE OF SCHOLARSHIP**
The Scholarship is to assist and encourage meritorious students enrolled in the School of Education, Fremantle at The University of Notre Dame Australia (University), to commence a teaching degree with a view to teach in the Catholic Education System.

3. **VALUE OF SCHOLARSHIP**
One cash Scholarship, equal to the total of the annual income earned on the endowment fund, will be awarded each year.

4. **ELIGIBILITY REQUIREMENTS**
To be eligible for the Scholarship, applicants must:
   a) Be a citizen or permanent resident of Australia;
   b) Be enrolled full time in the School of Education, Fremantle, in one of the following courses:
      i) Bachelor of Education; or
      ii) Graduate Diploma of Education; or
      iii) Master of Teaching; and
   c) Be undertaking their studies internally.

5. **SELECTION COMMITTEE**
The Selection Committee for the Scholarship will comprise:
   a) The Executive Director of Admissions & Student Services, Fremantle Campus (or nominee);
   b) The Dean of the School of Education, Fremantle Campus (or nominee); and
   c) A representative of the Knights of the Southern Cross.

6. **SELECTION CRITERIA**
The Scholarship will be awarded to the applicant who, in the opinion of the Selection Committee, best demonstrates through their application, admission interview and supporting documentation:
   a) Outstanding personal qualities;
   b) A motivation to study;
   c) Academic potential;
   d) A positive contribution to school, church and/or community;
   e) A strong academic record;
   f) Financial need;
   g) Personal circumstances or background which warrants special consideration for the Scholarship; and
   h) Any other matters the Selection Committee considers relevant.

7. **SELECTION PROCESS AND AWARDING PROCESS**
   a) The Scholarship will be advertised on the University website in the year preceding the award of the Scholarship.
   b) Written applications setting out compliance with the eligibility requirements and addressing the selection criteria must be made on the application form available from the University website.
   c) Selection of the recipient will be based on the Selection Criteria outlined in Clause 6.
   d) The Selection Committee will interview selected applicants if required.
e) The successful recipient will be notified in writing by the Office of University Relations.
f) The Scholarship is not transferable to another degree, Notre Dame Campus or another University.
g) If in any year there are no eligible students, the Scholarship will not be awarded.

8. DURATION OF SCHOLARSHIP
The Scholarship is valid for the equivalent of one year full time study.

9. CONCURRENT SCHOLARSHIPS
A recipient of the Scholarship may hold it in conjunction with another scholarship.

10. METHOD OF PAYMENT
a) Scholarship funds will be paid directly to the student as determined by the University.
b) Recipients are required to complete a Gift Expenditure Form for payment of funds.
c) Award funds will be paid in two instalments, at the beginning of Semesters 1 and 2. The second payment will be dependent on the student satisfying the Conditions of Continuation set out in clause 11.

11. CONDITIONS OF CONTINUATION
The Scholarship will continue to be paid subject to the recipient:
   a) Maintaining satisfactory performance; and
   b) Continuing to satisfy the Eligibility Requirements set out in clause 4.

The recipient forfeits the Scholarship if they:
   a) Fail to meet the requirements in subparagraphs a) and b) above;
   b) Are found to have behaved in a manner that is in breach of the University's Student Code of Conduct or is the subject of disciplinary action under the University's General Regulations;
   c) Take a leave of absence; or
   d) Defer their enrolment for a period greater than 12 months.

Notwithstanding the recipient failing to meet the Conditions of Continuation set out in clause 11, the Dean of the School of Education, Fremantle may allow the continuation of the Scholarship if, at their sole discretion, there are exceptional circumstances put forward by the recipient to warrant continuation of the Scholarship.

12. STUDENT REQUIREMENTS
a) Scholarship recipients are required to submit mid-year and end of year reports to the donor, outlining their progress throughout the year.
b) Reports should include academic results for the semester, an update regarding the circumstances which warrant the recipient to be in receipt of the Scholarship, and other relevant information.
c) The Senior Development Officer, Office of University Relations will notify the Scholarship recipients of the report submission due dates and any specific information to be included in the report in addition to the information mentioned in subparagraph (b).
d) Reports should be sent to the Senior Development Officer, Office of University Relations.
e) Scholarship recipients are required to participate in any publications, media and events related to the award of the Scholarship as requested by the University and the donor.

13. ADMINISTERING BODY
The Scholarship is administered by the School of Education, Fremantle, and the Office of University Relations, Fremantle.

14. PRIVACY
The University will collect, use, hold and disclose personal information in accordance with the Privacy Act 1988 (Commonwealth) and the University’s Privacy Policy.

15. GENERAL PRINCIPLES
a) These Conditions must comply with any University Regulations regarding the awarding of scholarships and prizes.
b) The Vice Chancellor, in consultation with the donor, may vary the Conditions of the Scholarship at any time.
**Purpose:** The Scholarship is to assist and encourage meritorious students enrolled in the School of Education, Fremantle at The University of Notre Dame Australia, to commence a teaching degree with a view to teach in the Catholic Education System.

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<tr>
<th><strong>Responsible Executive:</strong></th>
<th>Director, Office of University Relations, Fremantle</th>
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<tr>
<td><strong>Responsible Office:</strong></td>
<td>Office of University Relations</td>
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<tr>
<td><strong>Contact Officer:</strong></td>
<td>Development Manager</td>
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<td><strong>Effective Date:</strong></td>
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<td><strong>Campus Applicability:</strong></td>
<td>Fremantle</td>
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