The Julian Burton Burns Trust Scholarship (Scholarship) is administered in accordance with the following conditions:

1. **NAME OF SCHOLARSHIP**
   The Julian Burton Burns Trust Scholarship.

2. **PURPOSE OF SCHOLARSHIP**
   The Scholarship is to assist and encourage a student who is enrolled in one of the following courses in the School of Physiotherapy, Fremantle Campus:
   a) Graduate Certificate in Burn and Trauma Rehabilitation; or
   b) Graduate Diploma of Burn and Trauma Rehabilitation; or
   c) Master of Burn and Trauma Rehabilitation.

3. **VALUE OF SCHOLARSHIP**
   A value of each Scholarship is $500 per semester. The number of Scholarships awarded each semester will be at the discretion of the Selection Committee.

4. **ELIGIBILITY REQUIREMENTS**
   To be eligible for the Scholarship, applicants must:
   a) Be enrolled in the School of Physiotherapy, Fremantle for the academic year in which the Scholarship is awarded, in one of the following courses:
      i) Graduate Certificate in Burn and Trauma Rehabilitation; or
      ii) Graduate Diploma of Burn and Trauma Rehabilitation; or
      iii) Master of Burn and Trauma Rehabilitation.
   b) Be working in the area of acute burn injury care; burn patient rehabilitation; or workplace where skill and knowledge gains will benefit burn patients.

5. **SELECTION COMMITTEE**
   The Selection Committee for the Scholarship will comprise:
   a) The Dean of the School of Physiotherapy, Fremantle (or nominee);
   b) The Head of Burn Injury Research Node (BIRN), Fremantle (or nominee); and
   c) A representative nominated or approved by the Julian Burton Burns Trust.

6. **SELECTION PROCESS**
   a) Written applications setting out compliance with the eligibility requirements and addressing the selection criteria must be made on the application form available from the Office on University Relations on the Fremantle website.
   b) Applicants must submit:
      i) A personal statement as outlined in the application form addressing the workload and aspirations for course learning; and
      ii) One written current reference, with the name and contact details of the referee, to confirm current work with burns patients.
   c) The Selection Committee might choose to interview the short-listed applicants if they wish to do so.

7. **SELECTION CRITERIA**
   In making their recommendation as to which applicant/s shall receive the Scholarship the Selection Committee will consider:
   a) Burn and/or trauma clinical experience;
   b) Professional development and academic activities the applicant has been involved in over the last 2 years; and
c) Demonstrated commitment to the area of burns and/or trauma care (e.g. ANZBA, conference, study, training, online meetings).

8. SELECTION PROCESS AND AWARDING PROCESS
   a) The Scholarship will be advertised by the School of Physiotherapy and the Office of University Relations on the University's website and publications in the year of the award of the Scholarship.
   b) The successful recipient will be notified in writing by the School of Physiotherapy.

9. DURATION OF SCHOLARSHIP
   A Scholarship will be awarded for one semester. A recipient may not receive the scholarship more than once in any one academic year.

10. METHOD OF PAYMENT
    a) Scholarship funds will be paid directly to the student as determined by the University.
    b) Recipients are required to complete a Gift Expenditure Form for payment of funds.
    c) Award funds will be paid in one instalment during the semester for which it is awarded.

11. REPORTING REQUIREMENTS
    a) Scholarship recipients are required to submit an end of year report to the donors, outlining their progress throughout the year. The report should summarise learning achievements and practice implications.
    b) The Administrative Officer, Clinical Education, School of Physiotherapy, will notify the Scholarship recipients of any relevant due dates.
    c) Reports should be sent to the Administrative Officer, Clinical Education, School of Physiotherapy, who will forward to the donor. A copy of the report will be sent to the Senior Development Officer, Office of University Relations.

12. ADMINISTERING BODY
    The Scholarship is administered the School of Physiotherapy, Fremantle and the Office of University Relations, Fremantle.

13. PRIVACY
    The University will collect, use, hold and disclose personal information in accordance with the Privacy Act 1988 (Commonwealth) and the University’s Privacy Policy.

14. GENERAL PRINCIPLES
    a) These Conditions must comply with any University Regulations regarding the awarding of scholarships and prizes.
    b) The Vice Chancellor, in consultation with the donors, may vary the Conditions of the Scholarship at any time.

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| Responsible Executive: | Director, Office of University Relations |
| Responsible Office: | Office of University Relations |
| Contact Officer: | Development Manager |
| Effective Date: | March 2016 |
| Campus Applicability: | Fremantle |
| Modification History: | |