



Conditions of The Albert Coates Memorial Trust Scholarship

The Albert Coates Memorial Trust (The Trust) provides tertiary level scholarships for students undertaking study in allied health disciplines in regional Australia. The Trust honours the life of Sir Albert Coates through publications, education programmes and associated educational awards. Trust programmes are supported by donations, bequests and fund-raising activities.

The Albert Coates Memorial Trust in conjunction with The University of Notre Dame Australia has established the Albert Coates Memorial Trust Scholarship. The scholarship will be sponsored by the Australian Legion of Ex-Servicemen and Women and will be provided to a MED4000 student who is completing their final year of medicine at the University's Ballarat Clinical School.

The Albert Coates Memorial Trust Scholarship (**Scholarship**) is administered in accordance with the following conditions:

1. NAME OF SCHOLARSHIP

The Albert Coates Memorial Trust Scholarship.

2. PURPOSE OF SCHOLARSHIP

The purpose of the Scholarship is to promote regional health education and practice as well as the work of the Albert Coates Memorial Trust by providing financial support to the Ballarat Clinical School MED4000 student who can best demonstrate the importance of regional health and their understanding of the values and example of the late Sir Albert Coates.

3. VALUE OF SCHOLARSHIP

The value of the Scholarship is \$2,500 per annum, to be used to support travel, accommodation or other expenses associated with undertaking the four week elective term during MED4000.

4. ELIGIBILITY REQUIREMENTS

To be eligible for the Scholarship an applicant must:

- a) be a citizen or permanent resident of Australia
- b) be enrolled in either the Bachelor of Medicine/Bachelor of Surgery (MBBS) or the Doctor of Medicine (MD) at The University of Notre Dame Australia, Sydney Campus; and
- c) be undertaking all or part of MED4000 at the Ballarat Clinical School.

5. BODY RESPONSIBLE FOR SELECTION

The Selection Committee for the Scholarship will comprise:

- a) The Chair of the Albert Coates Memorial Trust (or nominee);
- b) The Head of the Ballarat Clinical School, The University of Notre Dame Australia (or nominee);
- c) The Dean of the School of Medicine, Sydney (or nominee); and
- d) One additional member may be nominated by the Trust and the Dean of the School of Medicine, Sydney.

6. DETERMINATION OF RECIPIENT

In making their recommendation as to which applicant will receive the Scholarship, the Selection Committee will consider:



- a) The applicant's personal statement of their proposal for their elective term in MED 4000 and how this elective reflects the values of Notre Dame and the example of the late Sir Albert Coates.
- b) Outline of any anticipated difficulties in otherwise achieving their elective. This may include financial difficulties in undertaking the elective.
- c) Evidence of identification of any personal or family involvement with the Australian Armed Services.
- d) Performance at an interview with the Selection Committee.

8. SELECTION PROCESS

- a) Applicants must submit:
 - i) a completed and signed copy of the application form from the University's website;
 - ii) a 500 word submission describing the applicant's elective study and how it reflects the importance of regional health and their understanding of the values and example of the late Sir Albert Coates; and
 - iii) a copy of their academic transcript.
- b) The Selection Committee will interview the short-listed applicants.

9. AWARDING PROCEDURE

The Office of University Relations will notify all applicants in writing of the outcome of their applications.

The recipient will have 14 calendar days of receipt of notification by mail to accept the Offer of Scholarship. If a Scholarship recipient does not accept the Offer of Scholarship by this date, the University reserves the right to withdraw its offer.

10. REPORTING REQUIREMENTS

- a) Scholarship recipients are required to submit a report to the University at the completion of their elective term.
- b) Part of the acceptance of the scholarship will be the agreement by the award winner to write a report for the Sir Albert Coates committee, which discusses the experience of their elective, and how this illustrates the principles by which Sir Albert Coates lived his life.
- c) Failure to adhere to these requirements in a timely matter will result in Scholarship funding being terminated.
- d) The Development & University Relations Officer, Office of University Relations, will notify the Scholarship recipients of any relevant due dates.
- e) Reports should be sent to the Development & University Relations Officer, Office of University Relations, who will forward to the donor.

11. CONCURRENT SCHOLARSHIPS

The Scholarship may be held concurrently with other awards. Other externally or University funded scholarships held by an applicant will be relevant to a decision to award a Scholarship to a student but will not operate to preclude an applicant from being awarded this Scholarship.



12. **GENERAL PRINCIPLES**

These Conditions must comply with any University Regulations regarding the awarding of Scholarships and Prizes.

The Vice Chancellor may vary the Conditions of the Scholarship at any time.

9. **PRIVACY**

The University is committed to the principles contained in the Privacy Act 1988 (Commonwealth) and the Privacy Amendment (Private Sector) Act 2000 (Commonwealth) and will not disclose any personal information (as defined in the Privacy Act) relating to this scholarship to any third party without the written consent of the applicant.

Purpose:	The purpose of the Scholarship is to promote regional health education and practice as well as the work of the Albert Coates Memorial Trust by providing financial support to the Ballarat Clinical School MED4000 student who can best demonstrate the importance of regional health and their understanding of the values and example of the late Sir Albert Coates
Responsible Executive:	Director, Office of University Relations
Responsible Office:	Office of University Relations and School of Medicine, Sydney
Contact Officer:	University Relations and Development Manager
Effective Date:	19 th September 2016
Campus Applicability:	Sydney
Modification History:	July 2020