



The Catholic Education Western Australia Merit Scholarship (*Scholarship*) has been established by Catholic Education Western Australia (CEWA). The Scholarship is administered in accordance with the following conditions:

## 1. NAME OF SCHOLARSHIP

Catholic Education Western Australia Merit Scholarship.

## 2. PURPOSE OF SCHOLARSHIP

The purpose of the Scholarship is to provide financial support and encouragement to high achieving Year 12 students from Catholic Schools in Western Australia commencing a Bachelor of Education at The University of Notre Dame Australia (University) at Fremantle campus.

## 3. VALUE OF SCHOLARSHIP

The value of the Scholarship will be \$4,000 fee remission per year for the duration of the scholarship. Two scholarships are available to be awarded.

## 4. ELIGIBILITY REQUIREMENTS

To be eligible for the Scholarship, applicants must:

- a) Be an Australian Citizen, Permanent Resident or International Student Visa holder.
- b) Be commencing a Bachelor of Education at the University.
- c) Be studying at Fremantle campus.
- d) Have completed Year 12 at a Catholic School in Western Australian the year immediately prior to commencing undergraduate studies; or
- e) Have completed a Gap year or a Tertiary Pathway Program in the 12 months between completing Year 12 at a Catholic School in Western Australian and commencing undergraduate studies.

## 5. SELECTION COMMITTEE

The Scholarship Selection Committee will comprise of staff from the University. The Selection Committee will be chaired by the Manager, Student Success (or delegate) and include a Senior Executive member of the School of Education (or delegate) and/or a representative from CEWA.

## 6. SELECTION CRITERIA

The Scholarship is awarded to the applicant who, in the opinion of the Selection Committee, best demonstrates through their application and supporting documentation:

- a) Academic merit;
- b) Engagement, commitment or persistence in high school studies;
- c) Any personal circumstances which warrant special consideration.
- d) Intention to work within Catholic education in Western Australia.

## 7. APPLICATION AND SELECTION PROCESS

- a) Applications must be made via the University website.
- b) Selections will be made based on assessment of the application and any supporting documentation required by sections 4 and 6 above.
- c) All applicants will be notified of an outcome via email.
- d) The University reserves the right not to award the scholarship.

If in any year there are no eligible applicants or the Selection Committee does not consider any of the eligible applicants to be suitable to receive the Scholarship, it may decide not to award the Scholarship for that year or reallocate unfilled scholarships to other CEWA scholarships.

## 8. DURATION OF SCHOLARSHIP

- a) Subject to the conditions in Clause 11 below, the Scholarship will be tenable for the duration of the undergraduate program, which is typically four years of full-time equivalent study for the Bachelor of Education.
- b) The Scholarship is not transferable to any other organisation or institution.

## 9. CONCURRENT SCHOLARSHIPS

The Scholarship can be held concurrently with another University scholarship.

## 10. METHOD OF PAYMENT

- a) Scholarship funds will be offset directly against the recipient's fees as determined by the University.
- b) Recipients are required to complete a Gift Expenditure Form for payment of funds.
- c) Scholarship funds will be paid in two instalments, at the beginning of each semester. Ongoing semester payments will be dependent on the student's Satisfactory Academic Progress.

## 11. CONDITIONS OF CONTINUATION

The Scholarship will continue to be paid subject to the recipient:

- a) Maintaining Good Standing each semester; and
- b) Maintaining full time enrolment.

In exceptional circumstances an application for a part-time scholarship may be considered. This must be made in writing and submitted to the Manager, Student Success. If a part-time scholarship is approved payment will be up to 50% of the value of the full time enrolment payment.

The recipient forfeits the Scholarship if they:

- a) Fail to meet the requirement in a) and b) above;
- b) Are found to have behaved in a manner that is in breach of the University's Student Code of Conduct or is the subject of disciplinary action under the University's General Regulations;
- c) Discontinue their degree;
- d) Defer their enrolment.

The recipient can suspend the scholarship for no more than two semesters if they:

- a) Take an approved leave of absence

If the recipient has not maintained the conditions of continuation due to extenuating circumstances, the recipient may make an application in writing to the Manager, Student Success. The Manager, Student Success has discretion to determine the ongoing status of the Scholarship.

## 12. STUDENT REQUIREMENTS

Scholarship recipients:

- a) Will be required to attend an engagement event at CEWA Offices at the beginning of the year of award, accompanied by staff from the University.
- b) May be invited to participate in publications, media and events related to the award of the Scholarship.
- c) Submit an end of year report for the donor, outlining their progress:
  - i. Student Success will notify the Scholarship recipients of the report submission due dates;
  - ii. Student Success will send a template outlining the required information;
  - iii. Reports should be sent to Student Success, and they will be forwarded to the donor.

## 13. ADMINISTERING BODY

The Scholarship is administered by The University of Notre Dame Australia.

## 14. PRIVACY

The University is committed to the principles contained in the Privacy Act 1988 (Commonwealth) and the Privacy Amendment (Private Sector) Act 2000 (Commonwealth) and will not disclose any personal information (as defined in the Privacy Act) relating to this Scholarship to any third party without the written consent of the applicant as obtained by the student declarations on the student application form.

The University may share personal information obtained through the Scholarship application with third parties where the third party is a member of a selection committee as described in 5 Selection Committee and 7 Selection Process above. This information is shared for the purposes of selection only.

The University may also share personal information for the purposes of the student meeting the student requirements clause, Clause 12 above, in order for student participation in publications, media and events related to the award of the Scholarship. This may include arranging for photo opportunities that include the student and the third party donor.

## 15. GENERAL PRINCIPLES

- a) These Conditions must comply with any University Regulations regarding the awarding of scholarships and prizes.
- b) The Vice Chancellor may vary the Conditions of the Scholarship at any time.

<b>Purpose:</b>	The purpose of the Scholarship is to provide financial support and encouragement to high achieving Year 12 students from Catholic Schools in Western Australia commencing undergraduate studies at The University of Notre Dame Australia (University) at Fremantle campus.
<b>Responsible Executive:</b>	Pro Vice Chancellor, Student Experience
<b>Responsible Office:</b>	Student Success
<b>Contact:</b>	scholarships@nd.edu.au
<b>Effective Date:</b>	January 2023
<b>Campus Applicability:</b>	Fremantle
<b>Modification History:</b>	