



HLT54115 DIPLOMA OF NURSING

VET APPLICATION FOR ADMISSION

Effective date: 22 May 2019

The Nursing and Midwifery Board of Australia (NMBA) requires all students intending to study the HLT54115 Diploma of Nursing to demonstrate sufficient language, literacy and numeracy (LLN) skills to successfully undertake the programs academic and workplace experience requirements, prior to commencing the program.

You must provide evidence to demonstrate these skills in two ways:

- Complete a LLN assessment with a result at exit level 3 in the Australian Core Skills Framework in both reading and numeracy. This is part of the application process.
- Provide evidence of English language skills in one of the following ways:

1. **English is your primary language (Primary Language Pathway)** and you have attended and satisfactorily completed at least six years of primary and secondary education taught and assessed in English in one of the recognised countries (Australia, Canada, New Zealand, Republic of Ireland, South Africa, United Kingdom or United States of America), including at least two years between years 7 and 12;

2. **If English is not your primary language (Extended Education Pathway)** you must provide evidence of the completion of three and a half (3.5) years (full-time equivalent) of continuous education taught and assessed in English, in any of the recognised countries that is a combination of:

- a) vocational and secondary education taught and assessed in English; or
- b) tertiary and vocational education taught and assessed in English; or
- c) combined tertiary, secondary and vocational education taught and assessed in English; or
- d) tertiary education taught and assessed in English

NOTE: Graduates applying for registration will be able to include the completed University of Notre Dame Diploma of Nursing as evidence of the vocational qualification in the relevant discipline that is being relied upon to support eligibility for registration.

3. You achieve the required minimum scores in one of the following English language tests and meet the requirements for test results:

- a) IELTS (academic module) with a minimum overall score of 7 and a minimum score of 7 in each of the four components (listening, reading, writing and speaking),
- b) OET with a minimum score of B in each of the four components (listening, reading, writing and speaking),
- c) PTE (Academic) with a minimum overall score of 65 and a minimum score of 65 in each of the four communicative skills (listening, reading, writing and speaking),
- d) TOEFL iBT with a minimum total score of 94 and the following minimum score of 24 in listening, 24 in reading, 27 in writing and speaking ,
- e) other English language tests approved by the NMBA from time to time and published on the NMBA's website with the required minimum scores.

I have read the registration standard for English language requirements at nursingmidwiferyboard.gov.au/registration-standards/english-language-skills.aspx which provide more detailed information.

I declare the information I have provided about my English language skills is true and correct.

Student's signature

Date • •

Please complete the following form and return it to the VET Administration Officer with all supporting documents prior to the commencement of your studies. If you are having trouble completing the application form please contact the VET Administration Officer. Please see section 9 of this form for contact details.

Please use BLOCK/CAPITAL letters, indicate with "N/A" where questions are not applicable and tick boxes where appropriate. Please call The University of Notre Dame Australia on 08 9192 0600 if you have any questions about your application.

1. COURSE DETAILS

Course name

2. PERSONAL INFORMATION

2.1 Title Surname/Family name First name Second/Middle name

Preferred first name Date of birth • Gender Male Female Other

2.2 Community

Community name (as appropriate)

2.3 Usual Residential Address

Building/Property name

Street name Unit and street/lot number

Town/Suburb/Locality State/Territory Postcode

Telephone (home) Telephone (home)

Mobile Email

2.4 Postal Address (If different from residential address)

Building/Property name

Street name Unit and street/lot number

Town/Suburb/Locality State/Territory Postcode

2.5 Please state your country of birth

If you were not born in Australia, please indicate the day, month and year of your arrival in Australia • •

Please state the year permanent residency or Citizenship was granted

2.6 Citizenship and residency status Note: If you were not born in Australia, you must provide a certified copy of evidence of citizenship/residency status. Please tick the appropriate box

Australian Citizen Permanent Resident Temporary Resident Other

Visa type Please provide a certified copy of your visa type and confirmation of permanent residency status.

2.7 Aboriginal and Torres Strait Islander background Please tick the appropriate box

Neither Aboriginal nor Torres Strait Islander origin Aboriginal origin

Torres Strait Islander origin Aboriginal and Torres Strait Islander origin

2.8 Additional background information

Religion

Notre Dame accepts applications from people of all faiths and no faith at all. While Catholic in our tradition, the University embraces all persons who support the Objects of the University.

2.9 Languages spoken Please list all languages spoken at home in order of use

How well do you speak English? Very well Well Not well Not at all

2.10 Concessions Please tick the appropriate box (Note: Card must be provided at interview)

Do you hold a:

Commonwealth Health Care card Pensioner Concession card

Repatriation Health Benefits card issued by the Department of Veterans' Affairs

Are you:

A persons and dependants of persons in receipt of AUSTUDY or ABSTUDY Aged between 15 and 18 years of age

Persons and dependants of persons in receipt of the Youth Allowance

2.10 Disability or Medical Condition

Medical/Disability support required? Yes No

If yes, please indicate the areas of disability, impairment or long term condition

Hearing Physical Intellectual Learning Mental illness Acquired brain impairment

Vision Medical condition Other

Would you like to receive information on medical/disability support services, equipment and facilities available that may assist you? Yes No

Disclosing this information will not affect your admission to the University.

3. EDUCATIONAL BACKGROUND

3.1 What is your highest completed school year? Please tick the appropriate box

Year 12 Year 11 Year 10 Year 9 Year 8 or lower Never attended school

Which year did you complete school? Name of School

3.2 Are you still attending secondary school? Yes No

3.3 Have you finished any of the following qualifications? If yes, please tick all boxes that apply

Bachelor Degree or higher Certificate III or Trade Certificate

Advanced Diploma or Associate Degree Certificate II

Diploma or Associate Diploma Certificate I

Certificate IV or Advanced Certificate Certificates other than the above

3.4 Previous Courses studied:

Year last enrolled	Name of institution	Course title	Completed?		Date of completion Year	Currently enrolled?	
			Yes	No		Yes	No
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>

A certified copy of your results must be provided to the VET Administration Officer with your application.

Complete the table below at 3.5 listing details of your relevant education.

Sample 1 - Primary Language Pathway:

Part a) 6 years full-time secondary school in Australia, Part b) 3 years full-time university in Australia

Total: 9 years education in a recognised country

Timeframe	Level of Education	Program Name (if applicable)	Education Institution Specify name and address	Recognised Country (if applicable)	Study Status
Study commenced: 0 1 • 2 0 0 5 Study completed: 1 2 • 2 0 1 0	<input type="checkbox"/> Primary <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Vocational <input type="checkbox"/> Tertiary		Maroochydore State High School, Maroochydore, QLD	<input checked="" type="checkbox"/> Australia <input type="checkbox"/> Canada <input type="checkbox"/> New Zealand <input type="checkbox"/> Republic of Ireland <input type="checkbox"/> South Africa <input type="checkbox"/> United Kingdom <input type="checkbox"/> United States	<input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time
Study commenced: 0 1 • 2 0 1 2 Study completed: 1 2 • 2 0 1 4	<input type="checkbox"/> Primary <input type="checkbox"/> Secondary <input type="checkbox"/> Vocational <input checked="" type="checkbox"/> Tertiary	Bachelor of Nursing	University of Queensland, Brisbane, QLD	<input checked="" type="checkbox"/> Australia <input type="checkbox"/> Canada <input type="checkbox"/> New Zealand <input type="checkbox"/> Republic of Ireland <input type="checkbox"/> South Africa <input type="checkbox"/> United Kingdom <input type="checkbox"/> United States	<input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time
Study commenced: M M • Y Y Y Y Study completed: M M • Y Y Y Y	<input type="checkbox"/> Primary <input type="checkbox"/> Secondary <input type="checkbox"/> Vocational <input type="checkbox"/> Tertiary			<input type="checkbox"/> Australia <input type="checkbox"/> Canada <input type="checkbox"/> New Zealand <input type="checkbox"/> Republic of Ireland <input type="checkbox"/> South Africa <input type="checkbox"/> United Kingdom <input type="checkbox"/> United States	<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time

Sample 2 - Extended Education Pathway:

Part a) 2 years full-time secondary school in Australia, Part b) 1.5 years full-time vocational education in Australia, Part c) 1.5 years full-time vocational education in Australia.

Total: 5 years education in a recognised country

Timeframe	Level of Education	Program Name (if applicable)	Education Institution Specify name and address	Recognised Country (if applicable)	Study Status
Study commenced: 0 1 • 2 0 1 0 Study completed: 1 2 • 2 0 1 1	<input type="checkbox"/> Primary <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Vocational <input type="checkbox"/> Tertiary	High School Certificate	Auburn Girls High School, Auburn, NSW	<input checked="" type="checkbox"/> Australia <input type="checkbox"/> Canada <input type="checkbox"/> New Zealand <input type="checkbox"/> Republic of Ireland <input type="checkbox"/> South Africa <input type="checkbox"/> United Kingdom <input type="checkbox"/> United States	<input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time
Study commenced: 0 1 • 2 0 1 2 Study completed: 0 6 • 2 0 1 3	<input type="checkbox"/> Primary <input type="checkbox"/> Secondary <input checked="" type="checkbox"/> Vocational <input type="checkbox"/> Tertiary	Diploma of Early Childhood Education	Victoria University Institute of Technology, Melbourne, VIC	<input checked="" type="checkbox"/> Australia <input type="checkbox"/> Canada <input type="checkbox"/> New Zealand <input type="checkbox"/> Republic of Ireland <input type="checkbox"/> South Africa <input type="checkbox"/> United Kingdom <input type="checkbox"/> United States	<input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time
Study commenced: 0 7 • 2 0 1 3 Study completed: 1 2 • 2 0 1 4	<input type="checkbox"/> Primary <input type="checkbox"/> Secondary <input checked="" type="checkbox"/> Vocational <input type="checkbox"/> Tertiary	Diploma of Nursing	Victoria University Institute of Technology, Melbourne, VIC	<input checked="" type="checkbox"/> Australia <input type="checkbox"/> Canada <input type="checkbox"/> New Zealand <input type="checkbox"/> Republic of Ireland <input type="checkbox"/> South Africa <input type="checkbox"/> United Kingdom <input type="checkbox"/> United States	<input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time

3.5 Please list details of your relevant education.

Timeframe	Level of Education	Program Name (if applicable)	Education Institution Specify name and address	Recognised Country (if applicable)	Study Status
Study commenced: M M • Y Y Y Y Study completed: M M • Y Y Y Y	<input type="checkbox"/> Primary <input type="checkbox"/> Secondary <input type="checkbox"/> Vocational <input type="checkbox"/> Tertiary			<input type="checkbox"/> Australia <input type="checkbox"/> Canada <input type="checkbox"/> New Zealand <input type="checkbox"/> Republic of Ireland <input type="checkbox"/> South Africa <input type="checkbox"/> United Kingdom <input type="checkbox"/> United States	<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time
Study commenced: M M • Y Y Y Y Study completed: M M • Y Y Y Y	<input type="checkbox"/> Primary <input type="checkbox"/> Secondary <input type="checkbox"/> Vocational <input type="checkbox"/> Tertiary			<input type="checkbox"/> Australia <input type="checkbox"/> Canada <input type="checkbox"/> New Zealand <input type="checkbox"/> Republic of Ireland <input type="checkbox"/> South Africa <input type="checkbox"/> United Kingdom <input type="checkbox"/> United States	<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time
Study commenced: M M • Y Y Y Y Study completed: M M • Y Y Y Y	<input type="checkbox"/> Primary <input type="checkbox"/> Secondary <input type="checkbox"/> Vocational <input type="checkbox"/> Tertiary			<input type="checkbox"/> Australia <input type="checkbox"/> Canada <input type="checkbox"/> New Zealand <input type="checkbox"/> Republic of Ireland <input type="checkbox"/> South Africa <input type="checkbox"/> United Kingdom <input type="checkbox"/> United States	<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time

4. STUDY REASONS

4.1 What is your main reason for studying this course? Please tick one box only

- To get a job
- To start my own business
- To get a better job or promotion
- It was a requirement of my job
- I want extra skills for my job
- To get into another course of study
- For personal interest
- Other reasons
- To develop my existing business
- To try for a different career
- For self development

5. EMPLOYMENT INFORMATION

5.1 Of the following categories, which best describes your current employment status. Please tick one box only

- Full-time employee
- Part-time employee
- Casual employee
- Self-employed - not employing others
- Self-employed - employing others
- Employer
- Employed - unpaid worker in a family business
- Unemployed - seeking full-time work
- Unemployed - seeking part-time work
- Not employed - not seeking employment

5.2 Current employment address (if employed)

Organisation name

PO BOX or street address

Town/Suburb/Locality State/Territory Postcode

Telephone (home) Mobile

Email

5.3 Relevant Work Experience (full-time, part-time, paid or voluntary)

Period	Employer/Organisation	Position/Duties

6. EMERGENCY CONTACT (It is the student's responsibility to ensure these details are kept current throughout the period of enrolment at the University)

This person should be a close relative/friend and in a position to respond to any action the University deems appropriate in relation to your welfare.

Name Relationship

Number and street or PO Box

Town/Suburb State Postcode

Telephone Mobile

7. PERSONAL STATEMENT (compulsory)

Refer to page number 6 of this Application Form.

8. DOCUMENTATION CHECKLIST

Check that you have included the following relevant documentation with your completed VET Application for Admission. Unless stated, inclusion of these documents is a requirement of your application.

- Completed Application Form
- Personal Statement (see page 6)
- Certified copy** of Certificates and results
- NMBA English Language Skills requirement

9. APPLICATIONS MUST BE SENT OR DELIVERED TO:

Sent by post
Broome Campus
 The University of Notre Dame Australia
 Admissions Office
 PO Box 2287, Broome WA 6725

Delivered by hand
 The University of Notre Dame Australia
 Admissions Office
 88 Guy Street, Broome
Telephone: 08 9192 0638

Sent by email
Email: broome.courses@nd.edu.au

Apply direct
www.notredame.edu.au/forms/apply

If you have any questions about this form or applying for a VET course at Notre Dame please contact us:
 Telephone: **08 9192 0638** or Email: **broome.courses@nd.edu.au**

10. STUDENT DECLARATION: USE AND DISCLOSURE OF PERSONAL INFORMATION

I agree to abide by the statutes, regulations, policies and rules of The University of Notre Dame Australia as they may apply to me during my period of enrolment at the University (<https://www.notredame.edu.au/about/policies/student-policies>).

I understand that the University complies with the Privacy Act 1988 (Cth) and that information on how the University will collect, use, disclose and manage my personal information is outlined in the University's Privacy Policy (https://www.notredame.edu.au/__data/assets/pdf_file/0004/2101/POLICY-Privacy.pdf).

I acknowledge that during my period of study at the University, information will be collected by the University about me. I understand that the University will use my personal information for the primary purpose of managing and administering all aspects of the course of study for which I have enrolled. The University will also use this information to contribute to the University's analysis, use and publication of de-identified results which relate to quality monitoring and improvement activities. I understand that the University will not disclose my personal information to any third party without my written consent, unless the University is required or authorised to do so by law.

Disclosure of Personal Information and Student Consent

I agree/consent to the University disclosing my personal information to a person or body external to the University where:

- Disclosure is required or permitted by law or is required to fulfill mandatory or contractual reporting requirements to Commonwealth and State Government departments, statutory and regulatory bodies and their authorised agents. Examples include, but are not limited to: the Commonwealth Department of Education, Centrelink, the Australian Taxation Office and Universities Australia.
- An external person or body is engaged to provide services or support to, or for, the University, such as website hubs, database hosts, data back-up service providers and survey companies holding and/or processing my personal information on their IT systems on behalf of the University, but only where there is a legal obligation in force between the external body or person and the University to safeguard my information.
- Disclosure is to accreditation or registration bodies relevant to my program of study to verify qualifications and experience.
- I am under 18 years of age and disclosure is to my parent or legal guardian.

I am aware that personal information disclosed to Commonwealth and State Government departments, statutory and regulatory bodies and their legitimate agents may be shared among various Government agencies and bodies for the purpose of improving the provision of higher education, training and research.

I acknowledge that when I enrol at the University, I am provided with a University email address and that the purpose of this email address is for all official electronic correspondence. I understand that the University will use this email address to communicate with me not only for the purpose of managing aspects of my course, but also to advise me on University student services and upcoming University events and/or activities which I may wish to participate in as a student of the University. I understand that my continued use of the email address is subject to me agreeing to and abiding by the terms and conditions that apply to the use of a University email address.

I have read and understood the terms set out above and agree to them as conditions of my enrolment and/or admission at the University.

Applicant's signature

Date (dd/mm/yyyy)

This application will only be accepted if it is signed and dated

(Please note: If unable to sign electronically you can sign at your interview)

Please turn over the page to complete your personal statement

