

## APPLICATION PACKAGE

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Thank you for your interest in our vacancy for:

<b>Position Title:</b>	Evaluation Researcher
<b>School:</b>	Nulungu Research Institute (NRI), Broome Campus
<b>Level:</b>	Level C Step 1, \$114,944 per annum
<b>Type:</b>	Full-time, Maximum-term

To ensure you understand the position you are applying for, and requirements of the application process, please read the following information carefully:

1. About the University and The *Objects* of the University;
2. Duty Statement;
3. Selection Criteria;
4. General Information; and
5. Application Cover Sheet.

To apply for the position, please ensure that your application include the information as required on the University website <https://www.notredame.edu.au/about/employment/how-to-apply>

### ABOUT THE UNIVERSITY AND THE *OBJECTS* OF THE UNIVERSITY

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The University of Notre Dame Australia is a Catholic university with campuses in Fremantle, Broome and Sydney. The *Objects* of the University are the provision of university education within a context of Catholic faith and values and the provision of an excellent standard of teaching, scholarship and research, training for the professions and the pastoral care of its students.

The *Objects* of the University are:

- (a) the provision of university education, within a context of Catholic faith and values; and
- (b) the provision of an excellent standard of;
  - (i) teaching, scholarship and research;
  - (ii) training for the professions; and
  - (iii) pastoral care for its students.

(Section 5, The University of Notre Dame Australia Act (1989))

### The Catholic Faith

The Catholic faith unites twenty centuries, all nations and at present around 1.2 billion people. The Catholic Church's key work is '*sanctification*': making the world holy; bringing people to God through Jesus Christ.

Many who are not Catholic but belong to a different Christian church have important and valuable relationships with the Catholic Church. The Church also has significant relations with the other major world faiths.

The Church seeks sanctification in many ways, including by a number of *activities and works*; most obviously in this country through engagement in healthcare, education and social services (the Church is the largest healthcare provider on earth, and operates one of the largest education systems globally). In addition, the Church's *moral teaching*—the understanding of the moral life the Church proposes and commends to the faithful—animates countless projects and activities throughout the world, as well as the lives of hundreds of millions of people, including many millions of Australians.

Many people who do not share Catholic faith have enjoyed happy working relationships within Church institutions and agencies. Of course, for this to be possible there has to be some *understanding* of the Church's position, particularly as it reflects our own work and life, and a *genuine respect* for this position. In other words, people who completely reject the Church's stance, or find it offensive, uncomfortable, impossible to support in the workplace, embarrassing to identify with as a staff member etc. are unlikely to be suited to working in Church institutions. This is the same basic position as any university or any other institution adopts and follows through its Mission Statements and other statements of value and purpose.

The Church's requirement of all who work within Catholic institutions is genuine respect; and from staff members who are themselves Catholic the Church asks a little more: an active support for the work of the Church in their institution.

### The Catholic Intellectual Tradition

At Catholic universities the most prominent aspect of the Church is *Catholic intellectual tradition*. It is important for all staff members of a Catholic university to know something about this - and for all *academic* staff members to be familiar with the main ideas and open to learning more - as it is these ideas which are the context for the institution's view of academic life.

Catholic intellectual tradition begins with the thought that faith is *fully compatible with reason* (i.e. there is no conflict between our religion and any true science or other academic knowledge). The tradition acknowledges that:

- men and women of all traditions can come to *know that God exists* by using their minds, their reason—though to know much more about Him will also require faith;
- people can distinguish between *reality and illusion*, and so can know the objective truth about the world;
- ethics, or morality, is not simply a matter of what you like or what your culture approves but is based on some *objective moral truths* about human persons and their flourishing—truths that hold across cultures;

- the foundations of morality (e.g. we should never attack human life; truth is good and should be pursued; marriage and family are great social goods; people have a natural right to anything strictly necessary for their welfare; and so on) are *known by reason*, our own thinking minds—we do not need faith to know the basis of morality;
- society exists to serve the *common good* and has a particular duty towards the needs of the most vulnerable—from conception to old age;
- *prayer* is a crucial activity for religious believers; we pray together frequently for the happiness and salvation of all peoples, including our own happiness and salvation; and
- it is our Christian duty to provide the *works of the Church* humbly to all who can benefit from them.

Catholic intellectual tradition contains many ideas, inspires hundreds of universities, colleges, seminaries and thousands of schools. Catholic intellectual tradition also underpins whole systems of Christian social action and informs the personal and working lives of millions of individuals. The tradition is captured in many publications, including teaching documents of the Church—official statements and explanations of Catholic positions. The University can always give advice on how to access these documents. One obvious starting place to learn about the Catholic faith is the *Compendium to the Catechism of the Catholic Church*, a short version of the longer *Catechism* document, which is widely available. To learn more specifically about the Catholic intellectual tradition one good introductory source is *Our Sunday Visitor's Encyclopedia of Catholic Doctrine* (Our Sunday Visitor: 1998).

**NULUNGU RESEARCH INSTITUTAE  
BROOME CAMPUS**

**DUTY STATEMENT**

**EVALUATION RESEARCHER  
(Level C, Full-time)**

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The responsibilities in this Duty Statement are in addition to the requirements set out in The University of Notre Dame Australia Academic Staff Conditions of Employment, and may be amended from time to time by the Vice Chancellor or the University.

The Evaluation Researcher will have a multi layered and varied research role, who will evaluate the experiences of allied health and nursing students in the Kimberley, evaluate educational programs and undertake research contracts for varied Kimberley organisations requiring evaluation. This role is integral to increasing the priority and capacity for evaluation within the Kimberley Rural Health Alliance and the Nulungu Research Institute, Broome.

This position is based in the Nulungu Research Institute and located on the Broome campus. The appointee is directly responsible to the Head of Aboriginal Research, Programs and Partnerships (HARPP) and Director, Nulungu Research Institute (NRI) and will also be required to work collaboratively with the Nulungu research team. This position may be required to do some work off campus and to travel to remote areas of the Kimberley.

**The duties of this position include, but are not limited to:**

**1. KRHA Program evaluation**

- a. ensuring KRHA programs are underpinned by an articulated evidence base;
- b. ensuring programs have identifiable, measurable outcomes and associated qualitative and quantitative measure for evaluation;
- c. establishing data collection, analysis and dissemination systems; and
- d. establish monitoring systems for quality assurance in each program.

**2. Evaluation of student experiences**

- e. design of evaluation research which will measure student attributes and attitudes after clinical placement;
- f. analysis of factors influencing rural and remote allied health workforce;
- g. student tracking and student pathways

**2. Evaluation of other health programs**

- a. under direction of the Director of KRHA or the Director Nulungu Research Institute, collaborate with local organisations on health evaluation projects when appropriate;
- b. explore and initiate further grant and evaluation research possibilities as relevant;
- c. foster an expanded culture of evaluation;

### **3. Other duties**

- a. managing timely completion of projects, write up, reporting and dissemination of research undertaken;
- b. presenting research findings at meetings, workshops, seminars and conferences;
- c. applying for research grants and submitting funding applications to external funding bodies;
- d. supervising the research of, and providing mentoring and development to, other academic staff members and students, as appropriate;
- e. attending and participating in relevant meetings, committees, events and functions, as required;
- f. undertaking relevant administration, as required;
- g. contribute positively to team work and relationship management
- h. to play a major part in scholarship and research relevant to the discipline;
- i. ensuring compliance with Occupational Health and Safety standards and guidelines including identifying, assessing and controlling health and safety risks in the workplace; and
- j. other duties as directed by the Head of Aboriginal Research, Programs and Partnerships (HARPP) and Director, Nulungu Research Institute (NRI) or delegate.

## SELECTION CRITERIA

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### **ESSENTIAL**

1. Strongly committed to and supportive of the Objects of the University.

### **Qualifications and Experience:**

2. Doctoral qualification or equivalent accreditation and standing together with subsequent research experience.
3. Demonstration strong record of publications, conference papers, reports and or professional and/or technical contributions in the relevant discipline area.

### **Knowledge, Skills and Abilities:**

4. Demonstrated high level of research, evaluation knowledge and statistical methods.
5. Proven experience in conducting qualitative research.
6. Excellent written, time management and interpersonal skills with a high level of initiative and problem solving abilities.
7. Ability to contribute to a multi-disciplinary team and to work independently.
8. Effective management of projects to budget and timelines.
9. Ability to travel to remote communities in the Kimberley region.

### **DESIRABLE**

10. Collaborative experience with Aboriginal and non-Aboriginal sectors.
11. Current and unrestricted "C" Class Drivers Licence.

## GENERAL INFORMATION

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### **SALARY RANGE**

UNDA 2018 Academic Staff Salary Scales (Full Time Equivalent):

Academic Classification Level C Step 1, \$114,944 per annum

Plus 12% superannuation, 17.5% annual leave loading and Location Allowance if applicable.

### **APPOINTMENT**

This appointment is a full-time (37.5 hours per week) maximum-term contract ending on 31 December 2021 and includes a twelve month probationary period.

### **APPROXIMATE STARTING DATE**

January 2019 or as negotiated with successful applicant

### **LOCATION**

Kimberley Rural Health Alliance

The University of Notre Dame Australia

88 Guy Street, Broome WA 6725

<https://www.notredame.edu.au/current-students/get-help/campus-maps>

### **ENQUIRIES ABOUT THE POSITION**

For information about the duties and nature of the position, or progress of the selection process, enquiries should be directed to Juli Coffin:

Phone: (08) 9219 0606, Email: [juli.coffin@nd.edu.au](mailto:juli.coffin@nd.edu.au)

### **CLOSING DATE FOR APPLICATIONS: No later than 9.00am 26 November 2018**

The University is not required to accept applications that are received after the closing date and time, and reserves the right to appoint by invitation, or to make no appointment at all.

Shortlisted candidates will be contacted by telephone to arrange an interview.

No further correspondence will be forwarded to unsuccessful applicants.

All applications will be acknowledged by email. Should you not receive an acknowledgement of the receipt of your application, please contact the Staffing Office otherwise your application may not be considered.

## SUBMITTING YOUR APPLICATION

To apply for the position, please ensure that your application include the information as required on the website <https://www.notredame.edu.au/about/employment/how-to-apply>

Please ensure you submit the following attachments in PDF format as part of your application

- The application cover sheet
- Covering letter
- Resume
- Selection criteria
- Qualifications
- Evidence of your legal right to work in Australia
- Other clearances (if applicable)

Applications should be emailed or faxed:

Email: [jobs@nd.edu.au](mailto:jobs@nd.edu.au)

Fax: 08 9433 0544

Postal applications should be addressed to:

Staffing Office

The University of Notre Dame Australia

PO Box 1225

Fremantle WA 6959

*Thank you for your interest in employment at The University of Notre Dame Australia*





**POSITION DETAILS**

Position Title

School/Office

Where did you learn of this vacancy?  Seek  The West  
 The Australian  Campus Review  
 UNDA Website  Other (please specify)

**APPLICANT DETAILS**

Title  Mr  Mrs  Ms  Miss  Dr  Prof.  Assoc Prof

Given Names  Family Name

Postal Address

Suburb  State  Postcode

Phone Numbers Home  Work

Mobile  Other

Email Address

Resident Status: (please attach evidence)

Visa Type: (please attach evidence)  Visa Expiry Date

Are you an existing UNDA employee?  Yes  No  
 Do you give permission for UNDA to verify your visa status with the Department of Immigration & Citizenship?  Yes  No  
 Do you give permission for UNDA to contact your referees?  Yes  No  
 Do you wish to be considered for similar vacancies at UNDA?  Yes  No

**ATTACHMENTS**

Resume  Yes  No  
 Covering letter  Yes  No  
 Selection criteria  Yes  No  
 Qualifications  Yes  No  
 Other clearances (if applicable)  Yes  No

**SIGNATURE**

Applicants Signature  Date

**ACKNOWLEDGEMENT**

- Thank you for your application and for your interest in employment with the University of Notre Dame Australia.
- All applications will be acknowledged by email. Should you not receive an acknowledgement of the receipt of your application, please contact the Staffing Office. Otherwise your application may not be considered.
  - The short- listing process is usually completed within 2 weeks of the closing date.
  - If you have not been contacted within this timeframe, unfortunately you have not been successful in being short listed for an interview & no further correspondence will be forthcoming.
  - The University reserves the right to appoint by invitation or make no appointment at all.