

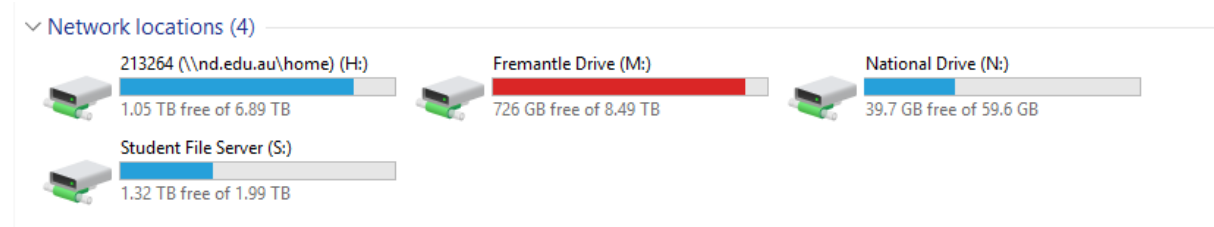
Exchange: Attachment Size Limit

Staff Email

The maximum size of an email message, both incoming and outgoing, is **36MB**. Please make sure that your email size, including the attachment, does not exceed the limit.

Please note that other businesses and institutions may have different email size limits, and your email may be undeliverable due to their email size limit.

If you are unable to send an attachment to other university staff due to size restriction, we recommend reducing the total size of the attachment or saving your file on the shared drive. Each department has a folder on the shared drive under M:\ share where staff can save files and folders to access on and off campus.



If you require the size limit to be increased as you are frequently required to send large attachments, please speak with your IT Service Desk.

Please kindly contact your campus Service Desk if you require assistance.

Fremantle

08 9433 0999
8am – 5pm WAST

fremantle.it@nd.edu.au

Sydney

02 8204 4444
8am – 5pm AEST

sydney.it@nd.edu.au

Broome

08 9192 0632
8am – 4:30pm WAST

broome.it@nd.edu.au