Rubrics in Blackboard Marking

There are two methods of online marking in Blackboard. One is to set up an assignment in Turnitin and mark through that software. The other is to set up and mark an assessment in Blackboard Assignment.

For instructions on setting up an Assignment in Blackboard, see the LTO Quick Guide on Assignments in Blackboard.

You can set up a rubric while creating the Assignment, you can put it together later, you can even set one up before creating the Assignment link (more on that later). The instructions for both are the same, you can come back to this screen by choosing **Edit** from the Assignment link:
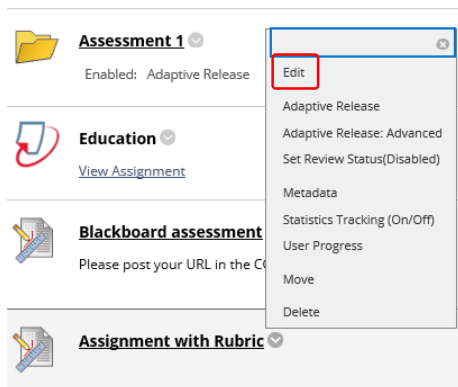

Figure 1. Editing Assessment parameters

You can choose to attach an existing rubric (**Select** Rubric), modify an existing rubric (**Create from Existing**), or start from scratch (**Create New Rubric**).

Figure 2. Adding a Rubric

A default rubric is provided and each column and row may be edited by clicking on the dropdown menus.
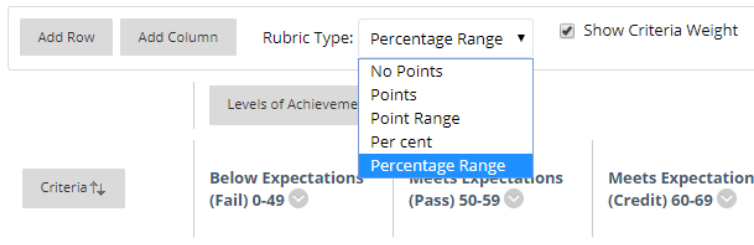

Figure 3. Rubric Detail

There are varying ways you can use the Rubric. You can choose to show and adjust the Criteria Weight. You can also choose to have the rubric criteria as solely descriptions, rather than having a point or percentage weight.

Figure 4 Adjusting the type of rubric

If you want to create a rubric without creating an Assignment, or want to import a rubric from another course, scroll down to underneath the main menu items on the left hand side of your course to the **Course Management** section. Choose **Course Tools** and then **Rubrics.**
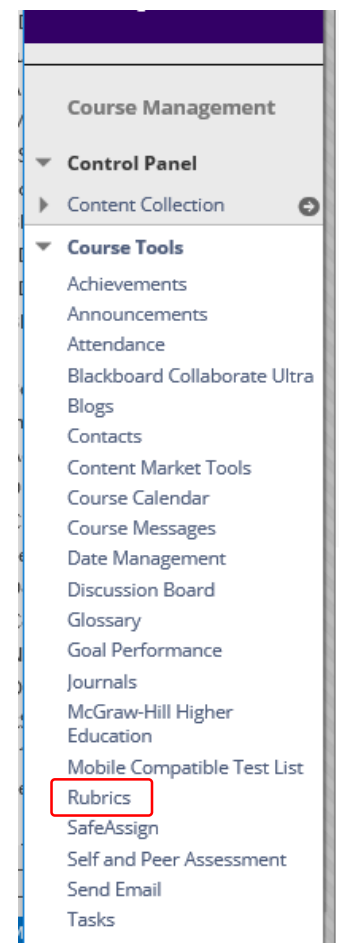

Figure 5 Finding Rubrics in Course Tools

All rubrics that have been used in the course are listed there, plus options to **Create Rubric** or **Import Rubric.**
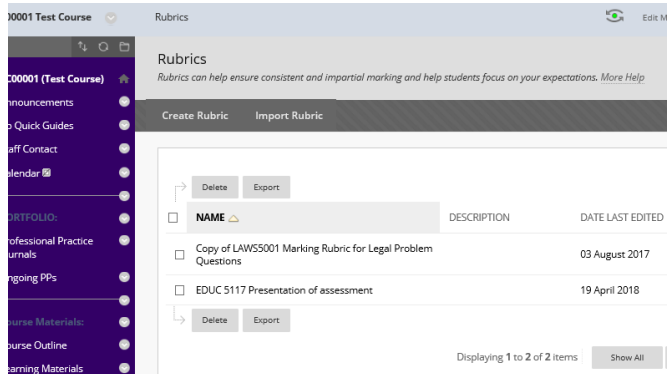
Figure 6 Rubrics Window

Create Rubric takes you back to the Rubric Detail window in Figure 3. You can **Import** a rubric, but only one that has been exported from another Blackboard course (not from an Excel spreadsheet like you can for Turnitin).

Rubric Display Options

Once the rubric has been successfully attached to the assignment there are a range of options for displaying them.

Figure 7 Rubric display options

Hover over each of the icons in this line to see what changes are available. Of particular interest is **Show Rubric to Students**. You can deny them access to the rubric at all, you can display it with and without scores or choose to only show it after the assignment has been graded.

Any characteristics of the rubric can be changed, as can the rubric itself, up until the assignments are marked.