

Higher Degree by Research (HDR) Supervisor Nomination Form

Prior to completing the supervisor nomination form, please note the following:

1. Refer to the UNDA Supervision of HDR Students Policy and Procedure.
Policy: [Supervision of HDR Students](#)
Procedure: [Supervision and Candidacy Process for HDR Students](#)
2. Staff member's maximum HDR supervision load. Section 5.1 of the UNDA HDR supervision procedure states:
5.1 Staff Members supervising more than three EFTSL or more than five HDR Students at any one time, or changes to the Supervisory Team that impact supervision load, must have the approval of the Pro Vice Chancellor, Research and the Dean of the School in which they are employed, for each additional HDR Student. This approval occurs as part of the Supervisory Team nomination and appointment process.

Please contact the respective School Postgraduate Research Coordinator or the Research Office HDR team at hdr@nd.edu.au for staff members' total load of HDR supervision.
3. Incomplete applications will delay the admission approval process.

Student Information

Name:

Program:

School:

Faculty:

Research Topic:

Primary Field of Research (4-digit code) [please see the FoR code listing here](#):

Secondary Field of Research (4-digit code, if applicable) [please see the FoR code listing here](#):

Higher degree by research end-user engagement code, [please see the end-user engagement codes here](#):

Principal Supervisor

Title: Full Name: UNDA Staff ID: FTE

Position Title: Faculty:

School:

Phone: Email:

Please confirm the following eligibility requirements

Holds a doctoral degree.

If not, please provide justification, e.g. has equivalent research experience.

Is active in research and publishing, or otherwise making original contributions to a relevant field or discipline.
Provide evidence.

Has successfully supervised HDR students to completion. Details are required including type of degree, year of completion, name of university.

If not, please provide justification, e.g. has relevant experience in Research Degree supervision.

Has participated in/completed HDR supervision training programs. Details are required including training program, year of training, institution name.

Current total supervision load (total EFTSL and number of HDR students under supervision):

Semester: Year: Load %:
Commencement of supervision:

Associate Supervisor 1 *(CV must be attached for nominated external supervisors)*

Title: Full Name: UNDA Staff ID (if applicable):

Affiliation:

Other, specify...

Position Title:

Phone:

Email:

Please confirm the following eligibility requirements

Holds a doctoral degree.

If not, please provide justification, e.g. has equivalent research experience.

Is active in research and publishing, or otherwise making original contributions to a relevant field or discipline.
Provide evidence.

Has participated in/completed HDR supervision training programs. Details are required including training program, year of training, institution name.

Current total supervision load (total EFTSL and number of HDR students under supervision):

Semester:

Year:

Load %:

Commencement of supervision:

Associate Supervisor 2 *(please attach CV if external)*

Title: Full Name: UNDA Staff ID (if applicable):

Affiliation:

Other, specify...

Position Title:

Phone:

Email:

Please confirm the following eligibility requirements

Holds a doctoral degree.

If not, please provide justification, e.g. has equivalent research experience.

Is active in research and publishing, or otherwise making original contributions to a relevant field or discipline.
Provide evidence.

Has participated in/completed HDR supervision training programs. Details are required including training program, year of training, institution name.

Current total supervision load (total EFTSL and number of HDR students under supervision):

Semester:

Year:

Load %:

Commencement of supervision:

Associate Supervisor 3 *(please attach CV if external)*

Title: Full Name: UNDA Staff ID (if applicable):

Affiliation:

Other, specify...

Position Title:

Phone:

Email:

Please confirm the following eligibility requirements

Holds a doctoral degree.

If not, please provide justification, e.g. has equivalent research experience.

Is active in research and publishing, or otherwise making original contributions to a relevant field or discipline.
Provide evidence.

Has participated in/completed HDR supervision training programs. Details are required including training program, year of training, institution name.

Current total supervision load (total EFTSL and number of HDR students under supervision):

Semester:

Year:

Load %:

Commencement of supervision:

National Head of School
(or delegate)

Date:

National Head of School
(or delegate)
*where nominated supervisor is
from a different School*

Date:

If applicable, Research Institute
Director's approval

Date:

Pro Vice Chancellor Research
(or delegate)

Date: