

Using the Performance Dashboard in Blackboard

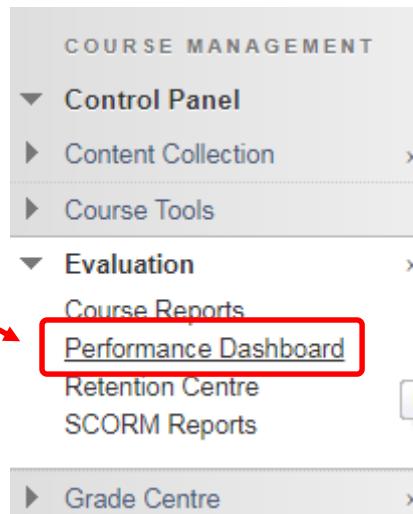
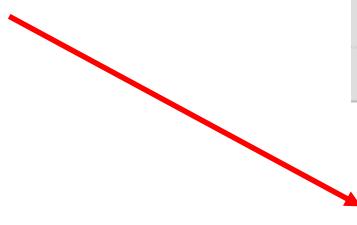
Blackboard Quick Guide

Using the **Performance Dashboard** in Blackboard gives you an overall picture of your students' access and engagement in the course. In particular it allows you to focus on the **Review Status**, **Adaptive Release**, and **Discussion Board** features in the course. It also encourages you to review the **Retention Centre Alerts** and **Grades** of your students.

It's recommended you have setup some **Adaptive Releases** and **Review Statuses**, to get the most out of the **Performance Dashboard**. For more information on those features, see our quick guides available online.

Getting to the Performance Dashboard

In the left-hand menu, under **Course Management** click on **Evaluation**, then select **Performance Dashboard**.



COURSE MANAGEMENT

- ▼ Control Panel
- ▶ Content Collection >
- ▶ Course Tools
- ▼ Evaluation >
 - Course Reports
 - Performance Dashboard** (highlighted with a red box)
 - Retention Centre
 - SCORM Reports
- ▶ Grade Centre >



Overview of Performance Dashboard

Last Name ▾	First Name	Username	Role	Last Course Access	Days Since Last Course Access	Review Status	Adaptive Release	Discussion Board	Customise Retention Centre	View Grades
User2	Test	tu100002	Student	06-Dec-2017 12:02:06	5	0		1	1/4	
Test User	SoNMS	tu100000	Student	07-Mar-2017 12:04:35	279	0		0	3/4	
Roper_PreviewUser	Ferguson	fergusonroper_previewuser	Student	11-Dec-2017 09:20:01	0	0		1	2/4	

Last Course Access shows the date of last course access.

Days Since Last Course Access shows the amount of days since last course access.

Review Status provides a list of items that can be marked as reviewed by students. Clicking this will show you whether a student has or hasn't reviewed particular items in the course. NB: **Review Status** has to be setup individually for one or more items for this to show up in **Performance Dashboard**.

Adaptive Release shows you which items in your course are visible or invisible to students, and whether particular items have been reviewed or not reviewed. NB: You must have at least one adaptive release setup and triggered by the student for this to work.

Discussion Board takes you to a list of topic posts made by that individual student.

Customise Retention Centre takes you to the individual student's details page in the **Retention Centre**. From here you review any at-risk alerts, email the student directly, and add notes as needed. For more information see our quick guide on the **Retention Centre**.

View Grades simply takes you to the **Full Grade Centre**. For more information see our quick guide on the **Grade Centre**.

Note: *Clicking on any of the titles at the top of each column will order the students by that criteria.*

Adaptive Release Column

Clicking on the adaptive release icon for a student will show you the course visibility and review status for that particular student.

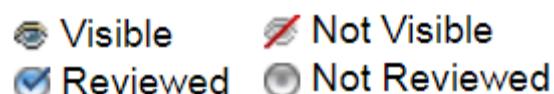
Another window will pop-up to show course navigation hierarchy. Each item in the course will have one or more small icons next to it.

This will give you an overview of what is visible - and thus available for the student. It will also show you if they have reviewed items in the course.

In the example on the right, you can see that a **Review Status** has been setup for one of the folders, and the student has marked it as "Reviewed".

You can also see that most items are visible, however a couple of the assessments are not, so this student won't be able to access those.

NB: You must have at least one adaptive release setup and triggered by the student for this to work.



The screenshot shows a course navigation tree. At the top level are 'Assessments' and 'Education'. Under 'Assessments' are '9 November 2017', 'Rubric and Feedback Studio Testing', and 'Assessment 1'. 'Rubric and Feedback Studio Testing' contains several sub-items: 'Standard Rubric and Score (Overall Grade 20)', 'Qualitative Rubric and Percentage (Overall Grade 100)', 'Custom Rubric and Letter (Overall Grade 100)', 'Grading Form', 'Assessment 5', 'Assessment 7', 'Assessment 8', and 'Assessment 9'. 'Assessment 1' contains 'Online Critical Thinking Test 1A (20%)', 'MID501 Assignment', 'test', 'Example assignment', 'Example assignment', 'Blackboard assessment', 'Assessment 6', and 'Testing Test'. Most items have a small circular icon with a checkmark or a crossed-out checkmark next to them, indicating their visibility or review status.

Review Status Column

Clicking on the review status icon for a student will show you what items that particular student has marked as reviewed.

In the example on the right you can see the student has reviewed one of the items but not the other.

NB: You must have at least one review status setup in the course for this to work. It also requires the student to manually click "Mark Reviewed" for this to show as "Reviewed".

Content Item	Visibility	Review Status
/Assessments/Rubric and Feedback Studio Testing	Visible	Reviewed
/Learning Materials/Test for FFV53	Visible	Not Reviewed



Discussion Board Column

Clicking on the number in the discussion board column, then the forum name, will show you all that student's posts, in order. You can **Mark as Read** to keep track of your progress in reading your students' posts. You can also directly **Reply** to each post as needed.

For more information see our quick guide on using the discussion forums.

Sort by Date of Last Post Order ▼ Descending

Select: All None

Mark

	Thread:	Posted Date:	
<input type="checkbox"/>	Hello	11 December 2017 10:23	
	Post:	RE: Hello	Status:
	Author:	Ferguson Roper_PreviewUser	
	Hello! 😊		
	Reply	Quote	Mark as Read

	Thread:	Posted Date:	
<input type="checkbox"/>	New Thread!	11 December 2017 10:21	
	Post:	New Thread!	Status:
	Author:	Ferguson Roper_PreviewUser	
	This is a new thread! Wow!		
	Reply	Quote	Mark as Read