



Conditions of The T.A.S. Scholarship

The T.A.S. Scholarship (*Scholarship*) is administered in accordance with the following conditions:

1. NAME OF SCHOLARSHIP

The T.A.S. Scholarship.

2. PURPOSE OF SCHOLARSHIP

The purpose of the Scholarship is to enable graduates from Catholic Secondary Schools in Western Australia to undertake a Bachelor's Degree in the disciplines of Commerce or Philosophy or Theology at The University of Notre Dame Australia, Fremantle (*University*).

3. VALUE OF SCHOLARSHIP

The University will award:

- a) One Scholarship for the duration of a three-year Bachelor of Commerce Degree (or 3 ½ years in some instances, if approved by the Dean of the School of Business); *or*
- b) One Scholarship for the duration of a three-year Bachelor of Philosophy or Bachelor of Theology Degree.

The value of the Scholarship will be 40% of the annual tuition fees of the recipient.

4. ELIGIBILITY REQUIREMENTS

To be eligible for the Scholarship, applicants must:

- a) Be a citizen or permanent resident of Australia;
- b) Be a School Leaver;
- c) Have graduated from a Catholic Secondary School and be of Catholic denomination;
- d) Be eligible to enrol or be enrolled as a full-time student at The University of Notre Dame Australia in the School of Business or the School of Philosophy & Theology;
- e) Be able to demonstrate that their educational opportunities are limited due to adverse circumstances as set out in the Selection Criteria.

5. SELECTION COMMITTEE

The Selection Committee for the Scholarship will comprise:

- a) The Dean of the School of Business, Fremantle (or nominee);
- b) The Dean of the School of Philosophy & Theology, Fremantle (or nominee);
- c) The Executive Director, Admissions & Student Services (or nominee); and
- d) A representative of the donor's family (or nominee).

6. SELECTION CRITERIA

The Scholarship is awarded to the applicant who, in the opinion of the Selection Committee, best demonstrates through their application and supporting documentation:

- a) Financial need;
- b) Personal circumstances which warrant special consideration;
- c) Personal qualities and motivation;
- d) Community service and contribution to school; and
- e) Academic merit.

7. SELECTION PROCESS

- a) The Scholarship will be advertised on the University website in the year preceding the award of the Scholarship.
- b) Written applications setting out compliance with the Eligibility Requirements and addressing the Selection Criteria must be made on the application form available from the University website.
- c) The Selection Committee may interview selected applicants.
- d) The successful recipient will be notified in writing by the Office of University Relations.
- e) If in a particular year there are no candidates eligible for the Scholarship, or if the Selection Committee is of the view that there are no candidates of sufficient merit, the Scholarship shall not be awarded.

8. DURATION OF SCHOLARSHIP

- a) The Scholarship is tenable for the duration of the three year Bachelor course for which it is awarded (subject to these Conditions).
- b) In exceptional circumstances, on the recommendation of the relevant Dean, the University may consider approving the extension of the duration of the Scholarship for part-time enrolment. In this event, the value of the Scholarship will not change, only the duration.
- c) No new recipient will be awarded the Scholarship until the end of the term of the preceding Scholarship.
- d) In exceptional circumstances the University may approve a recipient transferring from the course for which the Scholarship is awarded to another course of the University. In these circumstances the Scholarship will continue for the duration of the original course provided the recipient continues to meet the requirements set out in clause 4.

9. CONCURRENT SCHOLARSHIPS

Normally the Scholarship cannot be held concurrently with any other external or University scholarship. Approval for concurrent scholarships may be granted in exceptional circumstances by the University.

10. METHOD OF PAYMENT

- a) The recipient's course fees will be offset by the Fees Office on the advice from the Office of University Relations.
- b) Recipients are required to complete a Gift Expenditure Form for transfer of funds.
- c) Scholarship funds will be paid in two instalments, at the beginning of each semester. Ongoing semester payments will be dependent on the student's Satisfactory Academic Progress being confirmed by the School.

11. CONDITIONS OF CONTINUATION

The Scholarship will continue to be paid subject to the recipient:

- a) Maintaining satisfactory performance; and
- b) Maintaining full time enrolment.

The recipient forfeits the Scholarship if they:

- a) Fail to meet the requirement in a) and b) above;
- b) Are found to have behaved in a manner that is in breach of the University's Student Code of Conduct or is the subject of disciplinary action under the University's General Regulations;
- c) Discontinue their degree at the University;
- d) Take a leave of absence; or
- e) Defer their enrolment for a period greater than 12 months.

The exception to this is if the recipient makes an application in writing to the relevant Dean, outlining the circumstances and reasons relating to their personal situation. The relevant Dean has discretion to determine the ongoing status of the Scholarship.

12. STUDENT REQUIREMENTS

Scholarship recipients are required to:

- a) Submit a mid-year and end of year report to the donor's family, outlining their progress;
 - i. Reports should include academic results for the semester, an update regarding the circumstances which warrant the recipient to be in receipt of the Scholarship, and other relevant feedback.
 - ii. The Office of University Relations will notify the Scholarship recipients of the report submission due dates.
 - iii. Reports should be sent to the Office of University Relations and they will be forwarded to the donor's family.
- b) Participate in any publications, media and events related to the award of the Scholarship.

13. ADMINISTERING BODY

The Scholarship is administered the Office of University Relations, Fremantle.

14. PRIVACY

The University will collect, use, hold and disclose personal information in accordance with the Privacy Act 1988 (Commonwealth) and the University's Privacy Policy.

15. GENERAL PRINCIPLES

- a) These Conditions must comply with any University Regulations regarding the awarding of scholarships and prizes.
- b) The Vice Chancellor, in consultation with the donor's family, may vary the Conditions of the Scholarship at any time.

Purpose:	The purpose of the Scholarship is to enable graduates from Catholic Secondary Schools in Western Australia to undertake a Bachelor's Degree in the disciplines of Commerce or Philosophy or Theology at The University of Notre Dame Australia, Fremantle.
Responsible Executive:	Director, Office of University Relations, Fremantle
Responsible Office:	Office of University Relations, Fremantle
Contact Officer:	Scholarship Program Manager, Office of University Relations, Fremantle
Effective Date:	April 2013
Campus Applicability:	Fremantle
Modification History:	September 2015; October 2016