



Conditions of The HESTA Nursing & Midwifery Alumni of the Year Award

The HESTA Nursing & Midwifery Alumni of the Year Award (*Award*) is administered in accordance with the following conditions and attached to the HESTA Sponsorship Agreement with the School of Nursing & Midwifery, Fremantle:

1. NAME OF AWARD

The HESTA Nursing & Midwifery Alumni of the Year Award.

2. PURPOSE OF AWARD

The HESTA Nursing & Midwifery Alumni of the Year Award recognises a graduate of the School of Nursing & Midwifery, Fremantle who has demonstrated exceptional professional and personal achievements and contributions to their field of nursing and/or midwifery, consistent with the Objects of the University.

3. VALUE OF AWARD

The Award consists of a cash award of \$500.

4. ELIGIBILITY REQUIREMENTS

To be considered for the Award, candidates must:

- a) Be a graduate of the School of Nursing & Midwifery, Fremantle;
- b) Demonstrate positive contributions and/or outstanding leadership to the field of nursing, midwifery and/or healthcare, consistent with the Objects of the University, since graduating from the University.

5. SELECTION CRITERIA

The recipient of the Award will be chosen based on the following selection criteria:

- a) Significant contributions in nursing, midwifery or related areas of healthcare;
- b) Outstanding professional leadership;
- c) Professional accomplishments and/or diverse contributions across their fields of endeavour and in their communities; and
- d) Continued interest in and support for the School of Nursing & Midwifery, Fremantle.

6. SELECTION COMMITTEE

The Selection Committee for the Award will comprise:

- a) The Dean of the School of Nursing & Midwifery (or nominee);
- b) A senior staff member of the School of Nursing & Midwifery, nominated by the Dean;
- c) The Director – Advancement, Office of University Relations, Fremantle (or nominee).

7. SELECTION PROCESS

- a) A call for nominations will be coordinated by the School of Nursing & Midwifery, Fremantle's formal and informal networks, and the Office of University Relations, Fremantle.
- b) Candidates for the Award may be nominated by any member of the University community, including:
 - i. School of Nursing & Midwifery alumni;
 - ii. Current students from the School of Nursing & Midwifery, Fremantle;
 - iii. Current or former staff of The University of Notre Dame Australia,
 - iv. Self-nomination
- c) Alumni award nominations are accepted year-round.
- d) Nominations must be received via a completed *Nomination Form*.
- e) The Selection Committee will undertake a review of all nominations received and make a recommendation to the Dean as to the recipient.
- f) The final decision regarding the recipient of the Award will be at the discretion of the Dean.
- g) If the Selection Committee determines that no suitable nomination has been received in any given year they reserve the right to not confer the Award.
- h) Recipients are formally notified regarding their selection for the Alumni Award, and recognised at the School of Nursing & Midwifery Awards ceremony in December.

- i) Completed nominations will be held as active and under consideration for up to two additional years should they not be selected in the year for which they are submitted.

8. TIMELINE

Nominations open: July

Nominations close: October

Selection committee review period: October – November

Successful award recipient notification: mid-November

Award recipient announced: School of Nursing & Midwifery Awards Ceremony (*Ceremony*) in December.

9. ADMINISTERING BODY

The Award is administered by the School of Nursing & Midwifery, Fremantle, and the Office of University Relations, Fremantle.

10. HESTA SPONSORSHIP AGREEMENT

The following sponsorship recognition activities will acknowledge HESTA at the Ceremony:

- a) Speaking opportunity to present the Award.
- b) Verbal recognition during Ceremony proceedings as the sponsor of the Award.
- c) Signage and logo to be displayed at the Ceremony and in Ceremony publications and communications, including newsletters, website, social media, as applicable.
- d) Invitation for HESTA representative/s to attend the Ceremony.

11. PRIVACY

The University is committed to the principles contained in the Privacy Act 1988 (Commonwealth) and the Privacy Amendment (Private Sector) Act 2000 (Commonwealth) and will not disclose any personal information (as defined in the Privacy Act) relating to this Award to any third party without the written consent of the recipient.

Purpose:	The HESTA Nursing & Midwifery Alumni of the Year Award recognises a graduate of the School of Nursing & Midwifery, Fremantle who has demonstrated exceptional professional and personal achievements and contributions to their field of nursing and/or midwifery, consistent with the Objects of the University.
Responsible Executive:	Dean, School of Nursing & Midwifery
Responsible Office:	School of Nursing & Midwifery, Office of University Relations
Contact Officer:	Senior Administrative Officer, School of Nursing & Midwifery
Effective Date:	November 2019
Campus Applicability:	Fremantle
Modification History:	June 2020