



Conditions of The Catenian Association (Province 20) Youth Scholarship

(The Catenians – strengthening Catholic family life through friendship and faith)

The Catenian Association (Province 20) Youth Scholarship (The Catenians – strengthening Catholic family life through friendship and faith) (*Scholarship*) is established to assist a student enrolled at The University of Notre Dame Australia's Fremantle Campus (*University*) whose educational opportunities are limited.

The Scholarship is administered in accordance with the following conditions:

1. NAME OF SCHOLARSHIP

The Catenian Association (Province 20) Youth Scholarship (The Catenians – strengthening Catholic family life through friendship and faith).

2. PURPOSE OF SCHOLARSHIP

The purpose of the Scholarship is to assist and encourage a meritorious student for the duration of their studies, for whom educational opportunities are limited, for example, because of financial need, distance, or responsibility for others, such as the ill or elderly.

The aim of the Scholarship is to advance the interests of young Catholics and to assist them in the choice or pursuit of a career.

The student will have demonstrated drive and commitment to achieve academically, despite financial hardship or other personal difficulty, in order to continue their studies at the University.

3. VALUE OF SCHOLARSHIP

The value of the Scholarship is \$4,000 per annum, to be paid to the recipient on a yearly basis for the duration of their studies.

4. ELIGIBILITY REQUIREMENTS

To be eligible for the Scholarship, applicants must:

- a) Be enrolled as a full time student at the University Fremantle Campus;
- b) Have completed at least one (1) year full time study towards their first undergraduate degree (with the exception of students enrolled in the School of Medicine);
- c) Be 18 to 24 years of age; and
- d) Be able to demonstrate that their educational opportunities are limited due to adverse circumstances as set out in the Selection Criteria.

5. SELECTION CRITERIA

The Scholarship is awarded to the applicant who, in the opinion of the Selection Committee, best demonstrates through their application and supporting documentation:

- a) Financial need,
- b) Personal circumstances which warrant special consideration; and
- c) Academic merit.

5. SELECTION PROCESS

- a) Scholarships will be advertised on the University website in the year preceding the year in which the Scholarships are to be awarded or at a time that is mutually agreeable to The Catenian (Province 20) Youth Support Project Inc. (A1013299R) and the Office of University Relations.
- b) Written applications setting out compliance with the Eligibility Requirements and addressing the Selection Criteria must be made on the application form available from the University website.
- c) Notice of the Scholarship will be circulated among all students who have completed at least one (1) year of full time study at the University.
- d) Applications must be submitted to the Office of University Relations, Fremantle.

- e) Applications will be reviewed by the Office of University Relations, and submitted to The Catenian (Province 20) Youth Support Project Inc. (A1013299R) for their consideration as soon as practicable.
- f) The Catenian (Province 20) Youth Support Project Inc. (A1013299R) may interview shortlisted applicants.
- g) If in any year there are no eligible students, the Scholarship will not be awarded.

6. DURATION OF SCHOLARSHIP

- a) Subject to the conditions in Clause 8 below, the Scholarship will be tenable for the duration of the recipient's current degree at the University.
- b) The Scholarship is not transferable to another degree, Notre Dame Campus or another University.

7. METHOD OF PAYMENT

- a) Scholarship funds will be paid directly to the student as determined by the University.
- b) Recipients are required to complete a Gift Expenditure Form for payment of funds.
- c) Scholarship funds will be paid in two instalments, at the beginning of each semester. Ongoing semester payments will be dependent on the student's Satisfactory Academic Progress being confirmed by the School.

8. CONDITIONS OF CONTINUATION

The Scholarship will continue to be paid subject to the recipient:

- a) Maintaining satisfactory performance each semester; and
- b) Maintaining full time enrolment in the degree for which they were enrolled in when the Scholarship was offered.

The recipient forfeits the Scholarship if they:

- a) Fail to meet the requirements in a) and b) above;
- b) Are found to have behaved in a manner that is in breach of the University's Student Code of Conduct or is the subject of disciplinary action under the University's General Regulations;
- c) Take a leave of absence; or
- d) Defer their enrolment for a period greater than 12 months.

The exception to this is if the recipient makes an application in writing to the relevant Dean outlining the circumstances and reasons relating to their personal situation. The Dean has discretion to determine the ongoing status of the Scholarship.

9. STUDENT REQUIREMENTS

Scholarship recipients are required to:

- a) Submit a mid-year and end of year report to the donor, outlining their progress;
 - i. Reports should include academic results for the semester, an update regarding the circumstances which warrant the recipient to be in receipt of the Scholarship, and other relevant feedback.
 - ii. The Office of University Relations will notify the Scholarship recipients of the report submission due dates.
 - iii. Reports should be sent to the Office of University Relations and they will be forwarded to the donor.
- b) Participate in any publications, media and events related to the award of the Scholarship;
- c) Provide a short letter of introduction to The Catenian Association (Province 20) Youth Support Project Inc. (A1013299R); and
- d) Speak to Catenian members at 1 or 2 meetings during the course of the year as requested.

10. ADMINISTERING BODY

The Scholarship is administered by the Office of University Relations.

11. PRIVACY

The University will collect, use, hold and disclose personal information in accordance with the Privacy Act 1988 (Commonwealth) and the University's Privacy Policy.

12. GENERAL PRINCIPLES

- a) These Conditions must comply with any University Regulations regarding the awarding of scholarships and prizes.
- b) The Vice Chancellor, in consultation with the donor, may vary the Conditions of the Scholarship at any time.

Purpose:	<p>The purpose of the Scholarship is to assist and encourage a meritorious student for the duration of their studies, for whom educational opportunities are limited, for example, because of financial need, distance, or responsibility for others, such as the ill or elderly.</p> <p>The aim of the Scholarship is to advance the interests of young Catholics and to assist them in the choice or pursuit of a career.</p> <p>The student will have demonstrated drive and commitment to achieve academically, despite financial hardship or other personal difficulty, in order to commence or continue their studies at the University.</p>
Responsible Executive:	<p>Director, Office of University Relations, Fremantle</p>
Responsible Office:	<p>Office of University Relations</p>
Contact Officer:	<p>Scholarship Program Manager, Office of University Relations, Fremantle</p>
Effective Date:	<p>April 2014</p>
Campus Applicability:	<p>Fremantle</p>
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