Lecturer, Research

School of Medicine
Fremantle Campus

Candidate information pack
notredame.edu.au
ABOUT THE UNIVERSITY OF NOTRE DAME AUSTRALIA

The Objects of the University are:

a) the provision of university education, within a context of Catholic faith and values; and

b) the provision of an excellent standard of –
   i) teaching, scholarship and research;
   ii) training for the professions; and
   iii) pastoral care for its students.

The University of Notre Dame Australia is a private Catholic university with over 700 staff providing an exceptional educational experience to over 12,000 students across our Broome, Fremantle and Sydney campuses.

Degrees and courses are offered in: Arts & Sciences, Business, Education, Health Sciences, Law, Medicine, Nursing, Physiotherapy and Philosophy and Theology.

The University has sought to create an environment where staff and students feel part of a community, welcoming people from all backgrounds regardless of their faith. As a Catholic University, Notre Dame is committed to the pastoral care of staff and students.

The University seeks to recruit outstanding people who understand and respect our Objects, and have the skill, experience, qualifications, drive and persistence to pursue them. We expect our staff to be committed to excellence, to be creative, resourceful, self-initiating, and caring of each other and their students.

The University has a focus on educating the whole person and in forming our students intellectually within the context of the integration of faith and reason.

We achieve this through providing a liberal arts education in the Catholic intellectual tradition. As a young and innovative university, we are dedicated to providing a personal service to our students and adopting a caring approach to learning. Providing high quality university teaching, and professional work experience opportunities are critical to preparing our students for life and great career.

Integral to our success is our staff. We greatly value their loyalty to the University, our students and their commitment to striving for excellent results.

We look forward to welcoming you to our unique Notre Dame community.

For more information about Notre Dame, working for a Catholic university and our Staff Benefits visit notredame.edu.au/about/employment
**POSITION DETAILS**

Position title  Lecturer, Research  
School/Office  School of Medicine  
Location  Fremantle Campus  
Employment type  Part-time (0.5), Continuing  
Remuneration  $53,973 pa (Level B), inclusive of $47,620 salary pa, 12% superannuation and 17.5% annual leave loading  
Closing date  30 January 2020

**About the role**  
This position will participate in the school’s research activities and the development and evaluation of the research training curriculum.

**Enquiries about the role**  
For further information about the role, please contact Professor Kathryn Hird, Associate Dean, Research, School of Medicine on (08) 9433 0240 / Kathryn.Hird@nd.edu.au.

**How to apply**  
Submit your application to jobs@nd.edu.au

*Applicants are expected to address all selection criteria in their application and have current and valid work rights in Australia.*

For further information on how to prepare your application visit notredame.edu.au/about/employment/how-to-apply

*Aboriginal and Torres Strait Islander people are encouraged to apply.*

*The University of Notre Dame Australia seeks to increase the diversity of our workforce to better meet the different needs of the University and its stakeholders and to improve equal opportunity outcomes for our staff.*
DUTY STATEMENT

The responsibilities in this Duty Statement are in addition to the requirements set out in The University of Notre Dame Australia Academic Staff Conditions of Employment, and may be amended from time to time by the Vice Chancellor or the University.

This position reports to the Associate Dean (Research) and is ultimately responsible to the Dean, School of Medicine.

The duties of the position include, but are not limited to:

1. teaching responsibilities for a minimum of 2.5 hours per week including the preparation, delivery and marking of research training pathway curriculum content across all four years of the MD program;
2. membership of the School research committee;
3. coordination and management of initiatives planned by the School Research Committee;
4. assisting in the development and evaluation of research training pathway teaching materials;
5. assisting the School Research Manager in the progression of higher degree research students;
6. assisting in the identification, promotion and management of researching scholarships and scholarship applications;
7. evaluation and school sign-off of Human Research Ethics Applications;
8. promoting the School’s research culture, including:
   a) preparing and publishing the School’s research newsletter;
   b) promoting research opportunities for staff;
   c) promoting professional development opportunities for staff and HDR students; and
   d) contributing to the tasks outlined in the research committee operational plan.
9. contributing to the maintenance and reporting on the School’s research activity databases;
10. conducting publication checks for the appointment of Adjunct staff;
11. participation and supervision in research in area of interest;
12. representing the University at community Open Days and Forums;
13. other duties as directed by the Dean/Manager of the School of Medicine, or delegate.
ORGANISATIONAL CHART

Dean

Associate Dean, Research

Academic Staff

This position

SELECTION CRITERIA

Essential
1. Supportive of the Objects of Notre Dame as a Catholic University.
2. Committed to teaching in the context of the Code of Ethical Standards for Catholic Health and Aged Care Services.

Qualifications and Experience:
3. A PhD in a STEM discipline.
4. Experience in research management.
5. Knowledge of a range of research design and statistical analysis strategies.
6. Experience in leading tutorial sessions.

Knowledge, Skills and Abilities:
7. Excellent organisational skills, demonstrated ability to prioritise, meet deadlines and show initiative and flexibility.
8. Good written and verbal science communication skills.

Desirable
1. Experience in database management.
2. Publication record.
3. Experience in conference presentations.