



Conditions of The Geraldine Merchant Scholarship in Nursing

The Geraldine Merchant Scholarship in Nursing (*Scholarship*) is administered in accordance with the following conditions:

1. NAME OF SCHOLARSHIP

The Geraldine Merchant Scholarship in Nursing.

2. PURPOSE OF SCHOLARSHIP

The purpose of the Scholarship is to assist and encourage students in financial need enrolled in their third semester of studies in the School of Nursing & Midwifery at The University of Notre Dame Australia, Fremantle and Broome Campuses (*University*).

3. VALUE OF SCHOLARSHIP

The value of each Scholarship is \$2,500 per semester for the duration of the recipient's studies. The Scholarship will be awarded to students enrolled in the February intake and the July intake cohorts.

The number of scholarships awarded each year will be at the discretion of the Trustees of The Geraldine Merchant Foundation Inc. In some semesters half scholarships may also be awarded.

4. ELIGIBILITY REQUIREMENTS

To be eligible for the Scholarship, applicants must:

- a) Be enrolled in their third semester of studies in a Bachelor of Nursing or a Bachelor of Nursing (EN Articulation Pathway) in the School of Nursing & Midwifery, Fremantle and Broome; and
- b) Be able to demonstrate the circumstances set out in the Selection Criteria.

5. SELECTION COMMITTEE

The Selection Committee for the Scholarship will comprise:

- a) The Dean, School of Nursing & Midwifery, Fremantle (or nominee);
- b) The Director, Office of University Relations, Fremantle; and
- c) The Trustees of The Geraldine Merchant Foundation Inc.

6. SELECTION CRITERIA

In making their recommendation as to which applicant shall receive the Scholarship, the Selection Committee will consider the following circumstances, the details of which should be set out fully in their application:

- a) Financial need;
- b) Personal circumstances which warrant special consideration;
- c) Personal qualities and motivation;
- d) Academic merit; and
- e) Demonstrated care and empathy for patients.

7. SELECTION PROCESS

- a) The Scholarship will be advertised on the University website in the semester preceding the award of the Scholarship.
- b) Written applications setting out compliance with the Eligibility Requirements and addressing the Selection Criteria must be made on the application form available from the University website.
- c) Applications will be submitted to the Office of University Relations, Fremantle.
- d) Applications will be reviewed by the Dean, School of Nursing & Midwifery, and the Director, Office of University Relations, Fremantle.
- e) Up to four (4) shortlisted applications will be submitted to the Trustees of The Geraldine Merchant Foundation Inc. for their consideration as soon as practicable.
- f) The Selection Committee may interview selected applicants.

- g) The successful recipient/s will be notified in writing by the Office of University Relations.
- h) If in any semester there are no eligible students, the Scholarship will not be awarded.
- i) The Scholarship shall be presented at the School of Nursing & Midwifery award giving ceremonies in June and December.

8. DURATION OF SCHOLARSHIP

- a) Subject to the conditions in Clause 11 below, the Scholarship will be tenable for the duration of the recipient's current degree in the School of Nursing & Midwifery at the University.
- b) The Scholarship is not transferable to another degree, Notre Dame Campus or another University.

9. CONCURRENT SCHOLARSHIPS

The Scholarship can be held concurrently with another University scholarship.

10. METHOD OF PAYMENT

- a) Scholarship funds will be paid directly to the student as determined by the University.
- b) Recipients are required to complete a Gift Expenditure Form for payment of funds.
- c) Scholarship funds will be paid in two instalments at the beginning of each semester. Ongoing semester payments will be dependent on the student's Satisfactory Academic Progress being confirmed by the School.

11. CONDITIONS OF CONTINUATION

The Scholarship will continue to be paid subject to the recipient:

- a) Maintaining satisfactory performance each semester; and
- b) Maintaining full time enrolment in the degree for which they were enrolled in when the Scholarship was offered.

The recipient forfeits the Scholarship if they:

- a) Fail to meet the requirements in a) and b) above;
- b) Are found to have behaved in a manner that is in breach of the University's Student Code of Conduct or is the subject of disciplinary action under the University's General Regulations;
- c) Take a leave of absence; or
- d) Defer their enrolment for a period greater than 12 months.

In the event that a recipient ceases to satisfy these Conditions, they may make an application in writing to the Dean outlining their personal circumstances in which case the Dean has discretion to determine the ongoing status of the Scholarship.

12. STUDENT REQUIREMENTS

Scholarship recipients are required to:

- a) Submit a mid-year and end of year report to the donor, outlining their progress;
 - i. Reports should include academic results for the semester, an update regarding the circumstances which warrant the recipient to be in receipt of the Scholarship, and other relevant feedback.
 - ii. The Office of University Relations will notify the Scholarship recipients of the report submission due dates.
 - iii. Reports should be sent to the Office of University Relations and they will be forwarded to the donor.
- b) Participate in any publications, media and events related to the award of the Scholarship.

13. ADMINISTERING BODY

The Scholarship is administered by the School of Nursing & Midwifery, Fremantle, and the Office of University Relations, Fremantle.

14. PRIVACY

The University is committed to the principles contained in the Privacy Act 1988 (Commonwealth) and the Privacy Amendment (Private Sector) Act 2000 (Commonwealth) and will not disclose any personal information (as defined in the Privacy Act) relating to this Scholarship to any third party without the written consent of the recipient.

15. GENERAL PRINCIPLES

- a) These Conditions must comply with any University Regulations regarding the awarding of scholarships and prizes.
- b) The Vice Chancellor, in consultation with the donor, may vary the Conditions of the Scholarship at any time.

Purpose:	The purpose of the Scholarship is to assist and encourage students in financial need enrolled in their third semester of studies in the School of Nursing & Midwifery at The University of Notre Dame Australia, Fremantle and Broome Campuses.
Responsible Executive:	Director – Advancement, Office of University Relations, Fremantle
Responsible Office:	Office of University Relations
Contact Officer:	Scholarship Program Manager, Office of University Relations, Fremantle
Effective Date:	June 2020
Campus Applicability:	Fremantle and Broome
Modification History:	