






MEDI6100 Student Checklist 2024

This checklist is for your own use.

	WHERE	FORMAT	DEADLINE		
Organise access to your Notre Dame email account	ND website https://www.notredame.edu.au/study/getting-started		November 2023	<input type="checkbox"/>	
Complete enrolment in MEDI6100	New students should enrol in MEDI6100 – Foundations of Medical Vocation course only.		December 2023	<input type="checkbox"/>	
Access to Web portals			By 22 nd January 2024	<input type="checkbox"/>	
Student ID card	Student Administration (ND7)		By 22 nd January 2024	<input type="checkbox"/>	
National Police Clearance Certificate	Email certificate <u>from your ND student email</u> address to fremantle.medicine@nd.edu.au <i>International students are also required to provide a policy check from your home country or any country that you have resided in since turning 18 years old. If you cannot provide this, you must submit a Statutory Declaration.</i>	digital	December 2023	<input type="checkbox"/>	
Infection Control check list and other immunisation/screening evidence	Email documents to fremantle.medicine@nd.edu.au	digital	By 27 th January 2024	<input type="checkbox"/>	Email docs as soon as ready
Follow safe work practices for direct client care HLTWHS002	Upload certificate of completion onto SONIA	digital	By 27 th January 2024	<input type="checkbox"/>	The following course must be completed prior to orientation week
Provide First Aid Certificate HLTAID011	Upload certificate of completion onto SONIA	digital	By 27 th January 2023	<input type="checkbox"/>	The following course must be completed prior to orientation week
School Resources	Read https://www.notredame.edu.au/about/schools/fremantle/medicine/school-resources		By 22 nd January 2024	<input type="checkbox"/>	
Electronic forms	Read 14 electronic forms located on MEDI6100 information webpage	digital	22 nd January 2024	<input type="checkbox"/>	Forms will be completed on SONIA during orientation

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Working With Children (WWC) Card	Upload confirmation/card onto SONIA All MEDI6100 students require to have a valid WWC card <u>by week 6</u>	digital	By 27 th January 2024 (<i>to collect WWC application form at the School</i>)	<input type="checkbox"/>	Signed application forms to be collected during enrolment or orientation. Valid WWC cards close to expire can be renewed online (see guidelines doc)
Hand Hygiene for clinical health care workers module.	Upload certificate of completion onto SONIA	digital	16 th February 2024	<input type="checkbox"/>	
Principles of infection prevention and control module	Upload certificate of completion on to SONIA	digital	16 th February 2024	<input type="checkbox"/>	
Influenza Vaccination	Upload Immunisation History Statement from Medicare onto SONIA under Documents tab or other proof of vaccination	digital	30 th June 2024	<input type="checkbox"/>	