

The Notre Dame Merit Scholarship is administered in accordance with the following conditions:

1. NAME OF SCHOLARSHIP

The Notre Dame Merit Scholarship

2. PURPOSE OF SCHOLARSHIP

The purpose of the Scholarship is provide financial support and encouragement to a commencing student who shows academic promise enrolled at The University of Notre Dame Australia (*University*).

3. VALUE OF SCHOLARSHIP

A cash Scholarship of \$10,000 will be paid to the recipient in the first year of study, and \$5,000 for the remaining years of study (up to three years total duration).

4. ELIGIBILITY REQUIREMENTS

To be eligible for the Scholarship, applicants must:

- a) Be a citizen or permanent resident of Australia;
- b) Be commencing studies in an undergraduate award program at the University
- c) Demonstrate prior educational achievement

5. SELECTION COMMITTEE

The Scholarship Selection Committee will comprise of staff from the University.

6. SELECTION CRITERIA

The Scholarship is awarded to the applicant who, in the opinion of the Selection Committee, best demonstrates through their application and supporting documentation:

- a) Academic merit.

7. SELECTION PROCESS

- a) The Scholarship will be advertised on the University website in the year preceding the award of the Scholarship.
- b) Written applications setting out compliance with the Eligibility Requirements and addressing the Selection Criteria must be made on the application form available from the University website.
- c) Applications will be submitted to The University of Notre Dame Australia.
- d) The Selection Committee may interview selected applicants.
- e) The successful recipient will be notified in writing by the University.
- f) If in any year there are no eligible students, the Scholarship will not be awarded.

8. DURATION OF SCHOLARSHIP

- a) Subject to the conditions in Clause 11 below, the Scholarship will be tenable for up to three years of full-time equivalent study.
- b) The Scholarship is not transferable to any other organisation or institution.

9. CONCURRENT SCHOLARSHIPS

The Scholarship can be held concurrently with another University scholarship.

10. METHOD OF PAYMENT

- a) Scholarship funds will be paid directly to the student as determined by the University.
- b) Recipients are required to complete a Gift Expenditure Form for payment of funds.
- c) Scholarship funds will be paid in two instalments per year, after the respective Census dates of each standard semester.

11. CONDITIONS OF CONTINUATION

The Scholarship will continue to be paid subject to the recipient:

- a) Maintaining Good Standing each semester; and
- b) Maintaining full time enrolment.

In exceptional circumstances an application for a part-time scholarship may be considered. This must be made in writing and submitted to the National Director, Student Success. If a part-time scholarship is approved payment will be up to 50% of the value of the full time enrolment payment.

The recipient forfeits the Scholarship if they:

- a) Fail to meet the requirement in a) and b) above;
- b) Are found to have behaved in a manner that is in breach of the University's Student Code of Conduct or is the subject of disciplinary action under the University's General Regulations;
- c) Discontinue their degree;
- d) Defer their enrolment.

The recipient can suspend the scholarship for no more than two semesters if they:

- a) Take an approved leave of absence

If the recipient has not maintained the conditions of continuation due to extenuating circumstances, the recipient may make an application in writing to the National Director, Student Success. The National Director, Student Success has discretion to determine the ongoing status of the Scholarship.

12. STUDENT REQUIREMENTS

Scholarship recipients may be invited to:

- a) Participate in publications, media and events related to the award of the Scholarship.

13. ADMINISTERING BODY

The Scholarship is administered by The University of Notre Dame Australia.

14. PRIVACY

The University is committed to the principles contained in the Privacy Act 1988 (Commonwealth) and the Privacy Amendment (Private Sector) Act 2000 (Commonwealth) and will not disclose any personal information (as defined in the Privacy Act) relating to this Scholarship to any third party without the written consent of the applicant.

15. GENERAL PRINCIPLES

- a) These Conditions must comply with any University Regulations regarding the awarding of scholarships and prizes.
- b) The Vice Chancellor may vary the Conditions of the Scholarship at any time.

Purpose:	The purpose of the Scholarship is provide financial support and encouragement to a student who shows academic promise enrolled at The University of Notre Dame Australia (<i>University</i>).
Responsible Executive:	Pro Vice Chancellor, Student Experience
Responsible Office:	Student Success
Contact:	scholarships@nd.edu.au
Effective Date:	January 2022
Campus Applicability:	Sydney, Fremantle
Modification History:	