



# Conditions of The Trophy Land Scholarship

The Trophy Land Scholarship (*Scholarship*) is administered in accordance with the following conditions:

**1. NAME OF SCHOLARSHIP**

The Trophy Land Scholarship

**2. PURPOSE OF SCHOLARSHIP**

The purpose of the Scholarship is to assist the studies of incoming first-year students who are enrolled in an Arts and Sciences program with the School of Arts and Sciences at The University of Notre Dame, Sydney campus. (*University*).

**3. VALUE OF SCHOLARSHIP**

One cash scholarship of \$1,000 will be awarded in each of 2020, 2021 and 2022.

**4. ELIGIBILITY REQUIREMENTS**

To be eligible for the Scholarship, applicants must:

- a) be enrolled full-time in an undergraduate program with the School of Arts and Sciences, Sydney; and
- b) be a permanent resident of Australia or Australian citizen.

**5. SELECTION COMMITTEE**

The Selection Committee for the Scholarship will comprise:

- a) the Dean of the School of Arts and Sciences, Sydney (or nominee) (*Dean*);
- b) a representative of the Trophy Land (or nominee) (*Donor*); and
- c) the Director, Office of University Relations (or nominee).

**6. SELECTION CRITERIA**

- a) The Scholarship will be awarded to the applicant who, in the opinion of the Selection Committee, best demonstrates through their application and supporting documentation:
  - i) academic achievement, and
  - ii) the financial need demonstrated by the applicant and how this impacts upon their ability to study.
- b) In the event that a unanimous decision cannot be reached by the Selection Committee, the final decision will be at the discretion of the Donor.

**7. SELECTION PROCESS AND AWARDING PROCESS**

- a) Applicants must complete the Scholarship Application Form available from the University's website.
- b) All Scholarship applications must be submitted to the Office of University Relations, Sydney campus.
- c) All relevant supporting documentation must be submitted with the Scholarship Application Form by the published due date.
- d) The recipient will have 14 calendar days from receipt of notification by mail to accept the Offer of Scholarship. If a Scholarship recipient does not accept the Offer of Scholarship by this date, the University reserves the right to withdraw its offer.

**8. DURATION OF SCHOLARSHIP**

Subject to the conditions in Clause 12 below, the Scholarship will be tenable for one year full time study.

**9. CONCURRENT SCHOLARSHIPS**

A recipient of The Trophy Land Scholarship may hold it in conjunction with another scholarship.

## 10. AWARDING PROCEDURE

The Scholarships will be awarded by the University on the recommendation of the Selection Committee.

## 11. METHOD OF PAYMENT

- a) Scholarship funds will be paid directly to the student as determined by the University.
- b) Recipients are required to complete a Gift Expenditure Form for payment of funds.
- c) Scholarship funds will be paid in one instalment, at the beginning of Semesters 1.

## 12. CONDITIONS OF CONTINUATION

- a) Subject to 12 b) below, the Scholarship will continue to be paid subject to the recipient:
  - i) achieving satisfactory academic performance each semester, as confirmed by the School of Arts and Sciences, Sydney campus; and
  - ii) maintaining full time enrolment.
- b) Subject to 12 c) below, the recipient forfeits the Scholarship if they:
  - i) do not meet the requirement in 12. a) i) and ii) above;
  - ii) are found to have behaved in a manner that is in breach of the University's *Student Code of Conduct* or if they are the subject of disciplinary action under the University's *General Regulations*;
  - iii) discontinue their degree;
  - iv) take a leave of absence; or
  - v) defer their enrolment for a period greater than 12 months.
- c) A recipient who would otherwise forfeit their Scholarship under 12 b) above, may make an application in writing to the Dean, outlining the circumstances and reasons relating to their personal situation. The Dean has discretion to determine the ongoing status of the Scholarship.

## 13. STUDENT REQUIREMENTS

Scholarship recipients are required to:

- a) submit a mid-year and an end-of-year report to the University, outlining their progress. Reports should include academic results for the semester, an update regarding the circumstances which warrant the recipient to be in receipt of the Scholarship, and other relevant feedback. The Office of University Relations will notify the Scholarship recipient of the report submission due dates; and
- b) participate in any publications, media and events related to the award of the Scholarship.

## 14. ADMINISTERING BODY

The Scholarship is administered by the Office of University Relations, Sydney.

## 15. PRIVACY

The University is committed to the principles contained in the *Privacy Act 1988* (Cth) and the *Privacy Amendment (Private Sector) Act 2000* (Cth) and will not disclose any personal information (as defined in the *Privacy Act*) relating to this Scholarship to any third party without the written consent of the applicant.

## 16. GENERAL PRINCIPLES

- a) These Conditions must comply with any University regulations regarding the awarding of scholarships and prizes.
- b) The Vice Chancellor may vary the Conditions of the Scholarship at any time.

<b>Purpose:</b>	The purpose of the Scholarship is to assist the studies of students who are enrolled in an Arts and Sciences program with the School of Arts and Sciences at the University.
<b>Responsible Executive:</b>	Director, Office of University Relations
<b>Responsible Office:</b>	Office of University Relations
<b>Contact Officer:</b>	Development Manager
<b>Effective Date:</b>	August 2019
<b>Campus Applicability:</b>	Sydney
<b>Modification History:</b>	August 2019