



THE UNIVERSITY OF NOTRE DAME AUSTRALIA

Program Code: 4178

PROGRAM REQUIREMENTS:
Graduate Certificate in the Practice of
Ministry
GradCertPracMin

Responsible Owner: National Head of the School of Philosophy & Theology
Responsible Office: Faculty of Education and Philosophy & Theology
Contact Officer: National Manager, Enrolments, Fees & Student Administration
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THE UNIVERSITY OF
NOTRE DAME
A U S T R A L I A

1 TABLE OF CONTENTS

1	TABLE OF CONTENTS	2
2	AMENDMENTS.....	2
3	PURPOSE.....	3
4	OVERVIEW	3
5	ENTRY REQUIREMENTS	3
6	PRACTICUM OR INTERNSHIP REQUIREMENTS	3
7	PROGRAM REQUIREMENTS.....	4
8	DEFINITIONS	4
9	LIST OF APPENDICES.....	5
	APPENDIX A: Graduate Certificate in the Practice of Ministry	5

2 AMENDMENTS

Amendments to these requirements will be made in accordance with the General Regulations.

Version	Date Amended	Amendment Details	Approved by
1	October 2021	New program created	NHOS
2	January 2023	Amended from regulations to requirements. Amended campus availability.	NHOS

3 PURPOSE

These Program Requirements set out the approved requirements for the Graduate Certificate in the Practice of Ministry.

4 OVERVIEW

4.1 Campus Availability

The Graduate Certificate in the Practice of Ministry has been approved for delivery on the Catholic Institute of Sydney (CIS) Sydney Campus.

4.2 Student Availability

The Graduate Certificate in the Practice of Ministry is available for enrolment to domestic students and offshore students.

4.3 Australian Qualifications Framework

The Graduate Certificate in the Practice of Ministry is accredited by the University as a Level 8 AQF qualification.

4.4 Duration

The Volume of Learning for the Graduate Certificate in the Practice of Ministry is 0.5 years of equivalent full-time study. It is designed to be completed part-time over one year of study.

4.5 Maximum Duration

The maximum period of time within which a student is permitted to complete the Graduate Certificate in the Practice of Ministry Award is 3 years (including any periods of approved leave of absence) from the date on which they were first enrolled into the program by the University.

4.6 Study Mode

The Graduate Certificate in the Practice of Ministry is offered in Internal, External and Multimode Study modes.

4.7 Professional Accreditation

There are no professional accreditation requirements applicable to this Program.

5 ENTRY REQUIREMENTS

5.1 University Admission Requirements

To be eligible for admission to The University of Notre Dame Australia, all applicants must meet the [University's minimum requirements for admission](#). The requirements for admission are detailed in the University's Policy: *Admissions*.

5.2 Specific Program Requirements for Admission

To be eligible for admission to the Graduate Certificate in the Practice of Ministry applicants must also meet the following specific requirements.

5.2.1 An AQF7 qualification in theology or equivalent qualification.

5.2.2 For students without the prior study in the English language, IELTS of 7.0 in all bands.

6 PRACTICUM OR INTERNSHIP REQUIREMENTS

6.1 Students are required to complete Graduate Certificate in Practical Ministry that includes a minimum of 24 hours of practicum.

7 PROGRAM REQUIREMENTS

7.1 Program Description

The Graduate Certificate in the Practice of Ministry is taught over one year. It is an AQF8 level qualification taught by the Catholic Institute of Sydney and accredited by the University of Notre Dame Australia. It is designed to provide students with a graduate-level grounding in the Practice of Christian Ministry. The Graduate Certificate in the Practice of Ministry is designed to aid students to apply a body of knowledge to the field of Christian Ministry and to develop ministerial skills in concrete pastoral settings. It is comprised of core studies in Pastoral Care and Ministry alongside a practical ministry placement.

7.2 Program Learning Outcomes

Upon successful completion of the Graduate Certificate in the Practice of Ministry graduates will be able to:

1. Apply a specialized knowledge of the foundations and practice of ministry to varied pastoral situations.
2. Critically analyse, synthesise, and evaluate perspectives and methods pertaining to ministry in complex pastoral situations;
3. Independently, and within teams, exercise critical thought and high-level judgement in pastoral situations in a manner that demonstrates technical ministerial competence;
4. Communicate concepts and knowledge pertaining to ministry, in a succinct, contextualised and doctrinally coherent way, to specialist and non-specialist audiences;
5. Adapt their knowledge and skills to act with competence and ethical responsibility in the practice of ministry.

7.3 Required Courses

To be eligible for the award of Graduate Certificate in the Practice of Ministry students must complete a minimum of 100 Units of Credit.

CISP5110 Introduction to Pastoral Care and Psychology

CISP5260 Supervised Ministry Practicum and Integrity in Ministry

7.4 Elective Courses

Students choose two electives in the Graduate Certificate in the Practice of Ministry, from the courses listed in Appendix B.

7.5 Course substitutions

Course substitutions, where permitted, must be approved by the Academic Dean of the Catholic Institute of Sydney (CIS).

8 DEFINITIONS

For the purpose of these Requirements, the following definitions are available in the General Regulations.

- | | | |
|--------------------|------------------------|-----------------------|
| • Leave of Absence | • Pre-requisite Course | • Co-requisite Course |
| • Major | • Minor | • Specialisation |
| • Units of Credit | • Elective | • General Elective |

9 LIST OF APPENDICES

APPENDIX A: Graduate Certificate in the Practice of Ministry

YEAR ONE						
Semester One				Semester Two		
Course Code	Course Title	Units of credit		Course Code	Course Title	
CISP5110	Introduction to Pastoral Care and Psychology	25		CISP5260	Supervised Ministry Practicum and Integrity in Ministry	25
	Pastoral Elective	25			Pastoral Elective	25
Total Units of Credit for Y1 S1		50	Total Units of Credit for Y1 S2		50	
Total Units of credit Year One					100	
TOTAL PROGRAM UNITS OF CREDIT:					100	

Appendix B: Electives

CISP5230	The Theology and Psychology of Human Suffering
CISP5240	Introduction to Pastoral Counselling
CISP5300	Pastoral Perspectives on Moral Decision Making
CISP5310	Supervised Hospital Chaplaincy Practicum
CISP5320	Advanced Pastoral Counselling

APPENDIX C: List of Pre-requisites

Course Code	Course Title	Pre-requisite
CISP5110	Introduction to Pastoral Care and Psychology	Nil
CISP5230	The Theology and Psychology of Human Suffering	CISP5110 Introduction to Pastoral Care and Psychology
CISP5240	Introduction to Pastoral Counselling	CISP5110 Introduction to Pastoral Care and Psychology
CISP5260	Supervised Ministry Practicum and Integrity in Ministry	CISP5110 Introduction to Pastoral Care and Psychology
CISP5300	Pastoral Perspectives on Moral Decision Making	CISP5110 Introduction to Pastoral Care and Psychology OR CISM5200 Fundamental Moral Theology
CISP5310	Supervised Hospital Chaplaincy Practicum	CISP5260 Supervised Ministry Practicum and Integrity in Ministry
CISP5320	Advanced Pastoral Counselling	CISP5240 Introduction to Pastoral Counselling