



## Conditions of The Fremantle Heart Patients Support Group – Hugh Jones Memorial Scholarship

The Fremantle Heart Patients Support Group – Hugh Jones Memorial Scholarship (*Scholarship*) has been established with a donation made by the Fremantle Heart Patients Support Group to honour their founder Mr Hugh Jones, who passed away in December 2013.

The Scholarship is administered in accordance with the following conditions:

**1. NAME OF SCHOLARSHIP**

The Fremantle Heart Patients Support Group – Hugh Jones Memorial Scholarship.

**2. PURPOSE OF SCHOLARSHIP**

The Scholarship is to assist and encourage a third year medical student, for whom educational opportunities are limited because of financial or personal hardship.

**3. VALUE OF SCHOLARSHIP**

The value of the Scholarship is \$2,500 per annum.

**4. ELIGIBILITY REQUIREMENTS**

To be eligible for a Scholarship, applicants must:

- a) Be enrolled in MEDI6300 in the School of Medicine, Fremantle for the Scholarship year; and
- b) Be able to demonstrate that their educational opportunities are limited due to adverse circumstances as set out in the Selection Criteria.

**5. SELECTION COMMITTEE**

The Selection Committee for the Scholarship will comprise:

- a) The Dean of the School of Medicine, Fremantle (or nominee);
- b) The Manager, Campus Ministry, Fremantle Campus (or nominee); and
- c) A representative of the Fremantle Heart Patients Support Group (or nominee).

**6. SELECTION CRITERIA**

The Scholarship is awarded to the applicant who, in the opinion of the Selection Committee, best demonstrates through their application and supporting documentation:

- a) Financial need;
- b) Personal circumstances which warrant special consideration;
- c) Personal qualities and motivation; and
- d) Academic merit.

**7. SELECTION PROCESS**

- a) The Scholarship will be advertised on the University website in the year preceding the award of the Scholarship.
- b) Written applications setting out compliance with the Eligibility Requirements and addressing the Selection Criteria must be made on the application form available from the University website.
- c) Applications must be submitted to the Office of University Relations, Fremantle.
- d) The Selection Committee may interview selected applicants.
- e) The successful recipient will be notified in writing by the Office of University Relations.
- f) If in any year there are no eligible students, the Scholarship will not be awarded.

**8. DURATION OF SCHOLARSHIP**

- a) Subject to the conditions in Clause 10 below, the Scholarship will be tenable for the equivalent of one year full time study.
- b) The Scholarship is not transferable to another degree, Notre Dame Campus or another University.

## **9. METHOD OF PAYMENT**

- a) Scholarship funds will be paid directly to the student as determined by the University.
- b) Recipients are required to complete a Gift Expenditure Form for payment of funds.
- c) Scholarship funds will be paid in two instalments, at the beginning of Semesters 1 and 2. The second payment will be dependent on the student's Satisfactory Academic Progress being confirmed by the School.

## **10. CONDITIONS OF CONTINUATION**

The Scholarship will continue to be paid subject to the recipient:

- a) Maintaining satisfactory performance each semester; and
- b) Maintaining full time enrolment.

The recipient forfeits the Scholarship if they:

- a) Fail to meet the requirement in a) and b) above;
- b) Are found to have behaved in a manner that is in breach of the University's Student Code of Conduct or is the subject of disciplinary action under the University's General Regulations;
- c) Discontinue their degree in medicine;
- d) Take a leave of absence; or
- e) Defer their enrolment for a period greater than 12 months.

The exception to this is if the recipient makes an application in writing to the Dean of the School of Medicine, outlining the circumstances and reasons relating to their personal situation. The Dean has discretion to determine the ongoing status of the Scholarship.

## **11. STUDENT REQUIREMENTS**

Scholarship recipients are required to:

- a) Submit a mid-year and end of year report to the donor, outlining their progress;
  - i. Reports should include academic results for the semester, an update regarding the circumstances which warrant the recipient to be in receipt of the Scholarship, and other relevant feedback.
  - ii. The Office of University Relations will notify the Scholarship recipients of the report submission due dates.
  - iii. Reports should be sent to the Office of University Relations and they will be forwarded to the donor.
- b) Participate in any publications, media and events related to the award of the Scholarship.

## **12. ADMINISTERING BODY**

The Scholarship will be administered by the School of Medicine, Fremantle, and the Office of University Relations, Fremantle.

## **13. PUBLICATIONS**

Any thesis, dissertation or other publications resulting from research undertaken by the recipient while in receipt of the Scholarship must acknowledge the assistance of the Scholarship and carry the University by-line.

## **14. PRIVACY**

The University will collect, use, hold and disclose personal information in accordance with the *Privacy Act 1988* (Commonwealth) and the University's Privacy Policy.

## **15. GENERAL PRINCIPLES**

- a) These Conditions must comply with any University Regulations regarding the awarding of scholarships and prizes.
- b) The Vice Chancellor, in consultation with the donor, may vary the Conditions of the Scholarship at any time.

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<b>Responsible Executive:</b>	Director, Office of University Relations, Fremantle
<b>Responsible Office:</b>	Office of University Relations
<b>Contact Officer:</b>	Scholarship Program Manager, Office of University Relations, Fremantle
<b>Effective Date:</b>	September 2014
<b>Campus Applicability:</b>	Fremantle
<b>Modification History:</b>	