



## Conditions of The University of Notre Dame Australia Bushfire Relief Scholarship

The University of Notre Dame Australia Bushfire Relief Scholarship (*Scholarship*) is administered in accordance with the following conditions:

### 1. NAME OF SCHOLARSHIP

*The University of Notre Dame Australia Bushfire Relief Scholarship.*

### 2. PURPOSE OF SCHOLARSHIP

The purpose of the Scholarship is to assist students who have been impacted by the recent 2019/2020 bushfires and who wish to commence or continue their undergraduate or postgraduate studies at The University of Notre Dame Australia (*University*).

### 3. VALUE OF SCHOLARSHIP

The Scholarship will cover the recipient's tuition fees to the value of \$10,000 per annum and, depending on circumstances, a cash sum may be awarded by the Selection Committee by way of additional support. The number of Scholarships awarded will be at the discretion of the Vice Chancellor, on recommendation by the Selection Committee.

### 4. ELIGIBILITY REQUIREMENTS

To be eligible for the Scholarship, applicants must:

- a) Be enrolled, or be in receipt of an offer, as a domestic full-time student in an undergraduate or postgraduate degree at The University of Notre Dame Australia; and
- b) Be affected by the 2019/2020 bushfires, which may include:
  - i) Personal or family loss; and/or
  - ii) Property loss or damage; and/or
  - iii) Loss of income; and/or
  - iv) Unforeseen hardship and/or costs.

### 5. SELECTION COMMITTEE

The Selection Committee for the Scholarship will comprise:

- a) The Vice Chancellor (or nominee);
- b) A Deputy Vice Chancellor or Pro Vice Chancellor, nominated by the Vice Chancellor; and
- c) The Academic Registrar.

### 6. SELECTION CRITERIA

A Scholarship is awarded to the applicant who, in the opinion of the Selection Committee, best demonstrates through their application and supporting documentation:

- a) The direct impact that the current bushfires have had on the applicant or their family;
- b) Any financial impact on the applicant resulting from the event/s outlined in a); and/or
- c) The impact on the applicant's ability to commence or complete their studies.

### 7. SELECTION PROCESS

- a) The Scholarship will be advertised on the University website.
- b) Applications addressing Eligibility Requirements and the Selection Criteria may
  - Be made online, on the application form available from the University website;
  - In-person; or
  - In view of any communication difficulties caused by the bushfires, as agreed by the University.
- c) The Selection Committee may interview selected applicants.
- d) The successful recipient will be notified in writing by the Office of University Relations, or as determined by the Selection Committee.
- e) If there are no eligible students for either 2019 or 2020, the Scholarship will not be awarded.

## **8. DURATION OF SCHOLARSHIP**

- a) Subject to the conditions in Clause 11 below, the Scholarship will be for the duration of the recipient's degree (at application) in which they were enrolled when the Scholarship was offered.
- b) The Scholarship may be transferable to another Notre Dame Campus if agreed by the Selection Committee.

## **9. CONCURRENT SCHOLARSHIPS**

Depending on circumstances, and at the discretion of the University, the Scholarship may be held concurrently with another University scholarship.

## **10. METHOD OF PAYMENT**

- a) Scholarship funds will be paid by way of fee-remission as determined by the University, and pro-rata if for part time enrolment.
- b) A cash payment may also be awarded by, and at the discretion of, the Selection Committee, and (if paid) will be by direct transfer to the recipient.
- c) Ongoing payments will be dependent on the student's Satisfactory Academic Progress.

## **11. CONDITIONS OF CONTINUATION**

The Scholarship will continue, subject to the recipient:

- a) Maintaining Good Standing each semester; and
- b) Maintaining enrolment at the University. While this would usually be on a full time basis, taking into account the particular circumstances upon which award of this Scholarship is made, enrolment may be part time.

The recipient forfeits the Scholarship if they:

- Fail to meet the requirement in 11 (a) above;
- Are found to have behaved in a manner that is in breach of the University's Student Code of Conduct or is the subject of disciplinary action under the University's General Regulations;
- Discontinue their degree; or
- Defer their enrolment for a period greater than 12 months.

## **12. STUDENT REQUIREMENTS**

Scholarship recipients may be asked to participate in publications, media and events related to the award of the Scholarship.

## **13. ADMINISTERING BODY**

The Scholarship is administered by the Office of University Relations, Sydney.

## **14. PRIVACY**

The University will collect, use, hold and disclose personal information in accordance with the Privacy Act 1988 (Commonwealth) and the University's Privacy Policy.

## **15. GENERAL PRINCIPLES**

- a) These Conditions must comply with any University Regulations regarding the awarding of scholarships and prizes.
- b) The Vice Chancellor may vary the Conditions of the Scholarship at any time.

<b>Purpose:</b>	The purpose of the Scholarship is to assist students who have been impacted by the recent 2019/2020 bushfires and wish to commence or continue their undergraduate or postgraduate studies at The University of Notre Dame Australia.
<b>Responsible Officer:</b>	Director, Advancement & Alumni, Office of University Relations, Sydney
<b>Responsible Office:</b>	Office of University Relations, Sydney
<b>Contact Officer:</b>	Development Manager, Office of University Relations, Sydney
<b>Effective Date:</b>	January 2020
<b>Campus Applicability:</b>	Any
<b>Modification History:</b>	