The Rocky Bay Scholarship (Scholarship) is administered in accordance with the following conditions:

1. **NAME OF SCHOLARSHIP**
   The Rocky Bay Scholarship.

2. **PURPOSE OF SCHOLARSHIP**
   The purpose of the Scholarship is to recognise a student in the School of Physiotherapy at The University of Notre Dame, Fremantle (University) who demonstrates academic excellence and a commitment to providing support to people living with disabilities.

3. **VALUE OF SCHOLARSHIP**
   One Scholarship with a value of $5,000 will be awarded each year.

4. **ELIGIBILITY REQUIREMENTS**
   To be eligible for the Scholarship, applicants must:
   a) Be enrolled in their second or third year of studies in the School of Physiotherapy at The University of Notre Dame Australia, Fremantle; and
   b) Have attained a grade of Distinction level or better on average during your first year of studies if you are enrolled in your second year, and during your first and second year of studies if you are enrolled in your third year at the time of the application.

5. **SELECTION COMMITTEE**
   The Selection Committee for the Scholarship will comprise:
   a) The Dean of the School of Physiotherapy, Fremantle, (or nominee);
   b) A School of Physiotherapy staff member as nominated by the Dean, Fremantle; and
   c) A representative of Rocky Bay.

6. **SELECTION CRITERIA**
   The Scholarship is awarded to the applicant who, in the opinion of the Selection Committee, best demonstrates through their application and supporting documentation:
   a) Financial need;
   b) Commitment to the Rocky Bay Values of Providing Excellent Customer Service, Looking for Better Ways, Working Together, and Being Professional and Accountable towards people living with disabilities, by providing the support and services needed, including pastoral and spiritual care; and
   c) Personal qualities and motivation, including determination to work in the area of disability services in the field of Physiotherapy.

7. **SELECTION PROCESS**
   a) The Scholarship will be advertised on the University website in the year preceding the award of the Scholarship.
   b) Written applications setting out compliance with the Eligibility Requirements and addressing the Selection Criteria must be made on the application form available from the University website.
   c) Applications will be submitted to the Office of University Relations, Fremantle.
   d) The Selection Committee may interview selected applicants.
   e) The successful recipient will be notified in writing by the Office of University Relations.
   f) If in any year there are no eligible students, the Scholarship will not be awarded.
   g) The Scholarship shall be presented at the Rocky Bay Awards Ceremony.

8. **DURATION OF SCHOLARSHIP**
   a) A Scholarship will be tenable for the equivalent of one year full time study.
   b) The Scholarship is not transferable to another degree, Notre Dame Campus or another University.
9. **CONCURRENT SCHOLARSHIPS**
The Scholarship cannot be held concurrently with another University scholarship.

10. **METHOD OF PAYMENT**
   a) Scholarship funds will be paid directly to the student as determined by the University.
   b) Recipients are required to complete a Gift Expenditure Form for payment of funds.
   c) Scholarship funds will be paid in two instalments, at the beginning of Semesters 1 and 2. The second payment will be dependent on the student's Satisfactory Academic Progress being confirmed by the School.

11. **CONDITIONS OF CONTINUATION**
The Scholarship will continue to be paid subject to the recipient:
   a) Maintaining satisfactory performance each semester; and
   b) Maintaining full time enrolment.

   The recipient forfeits the Scholarship if they:
   a) Fail to meet the requirement in a) and b) above;
   b) Are found to have behaved in a manner that is in breach of the University's Student Code of Conduct or is the subject of disciplinary action under the University's General Regulations;
   c) Discontinue their degree in physiotherapy;
   d) Take a leave of absence; or
   e) Defer their enrolment for a period greater than 12 months.

   The exception to this is if the recipient makes an application in writing to the Dean of the School of Physiotherapy, outlining the circumstances and reasons relating to their personal situation. The Dean has discretion to determine the ongoing status of the Scholarship.

12. **STUDENT REQUIREMENTS**
Scholarship recipients are required to:
   a) Submit a mid-year and end of year report to the donor, outlining their progress;
      i. Reports should include academic results for the semester, an update regarding the circumstances which warrant the recipient to be in receipt of the Scholarship, and other relevant feedback.
      ii. The Office of University Relations will notify the Scholarship recipients of the report submission due dates.
      iii. Reports should be sent to the Office of University Relations and they will be forwarded to the donor.
   b) Participate in any publications, media and events related to the award of the Scholarship.

13. **ADMINISTERING BODY**
The Scholarship is administered by the School of Physiotherapy, Fremantle, and the Office of University Relations, Fremantle.

14. **PRIVACY**
The University will collect, use, hold and disclose personal information in accordance with the Privacy Act 1988 (Commonwealth) and the University's Privacy Policy.

15. **GENERAL PRINCIPLES**
   a) These Conditions must comply with any University Regulations regarding the awarding of scholarships and prizes.
   b) The Vice Chancellor, in consultation with the donor, may vary the Conditions of the Scholarship at any time.
**Purpose:** The purpose of the Scholarship is to recognise a student in the School of Physiotherapy at The University of Notre Dame, Fremantle who demonstrates academic excellence and a commitment to providing support to people living with disabilities.

<table>
<thead>
<tr>
<th><strong>Responsible Executive:</strong></th>
<th>Director, Office of University Relations, Fremantle</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Responsible Office:</strong></td>
<td>Office of University Relations, Fremantle</td>
</tr>
<tr>
<td><strong>Contact Officer:</strong></td>
<td>Scholarship Program Manager, Office of University Relations, Fremantle</td>
</tr>
<tr>
<td><strong>Effective Date:</strong></td>
<td>August 2017</td>
</tr>
<tr>
<td><strong>Campus Applicability:</strong></td>
<td>Fremantle</td>
</tr>
<tr>
<td><strong>Modification History:</strong></td>
<td></td>
</tr>
</tbody>
</table>