



Conditions of The John H O'Halloran Law Scholarship

Mr John H O'Halloran, a legal practitioner in Perth for over 65 years, bequeathed to The University of Notre Dame Australia (*University*) the sum of \$200,000 to be deposited in The University of Notre Dame Australia Endowment Trust and the income from that money is to be applied exclusively to the creation of a scholarship to be known as The John H O'Halloran Law Scholarship (*Scholarship*). The Scholarship is governed by the following conditions:

1. NAME OF SCHOLARSHIP

The John H O'Halloran Law Scholarship.

2. PURPOSE OF SCHOLARSHIP

The purpose of the Scholarship is to provide assistance to a part time or full time student enrolled in the Bachelor of Laws degree (either as a single degree or as part of a combined degree) at the University's School of Law, Fremantle, who has demonstrated the need for financial assistance to continue his or her studies.

3. VALUE OF SCHOLARSHIP

One cash Scholarship, equal to the total of the annual income earned on the endowment fund, will be awarded each year.

4. ELIGIBILITY REQUIREMENTS

To be eligible for the Scholarship applicants must:

- a) Be enrolled part time or full time on the Fremantle Campus of the University in the Bachelor of Laws course or in a combined course which includes a course for the degree of Bachelor of Laws and who have completed at least:
 - i) Two years of full time study, or equivalent part time, at the discretion of the Selection Committee, towards the three or four year Bachelor of Laws degree, or
 - ii) Three years of full time study, or equivalent part time, towards a combined degree; and
- b) Have demonstrated the need for financial assistance to continue their studies.

5. SELECTION COMMITTEE

The Selection Committee for the Scholarship will comprise:

- a) The Dean of the School of Law (or nominee);
- b) Two members of the academic staff of the School of Law (Fremantle) appointed by the Vice Chancellor (or delegate) upon the advice of the Dean of Law (Fremantle); and
- c) A representative of the O'Halloran family.

6. SELECTION CRITERIA

The Scholarship is awarded to the applicant who, in the opinion of the Selection Committee, best demonstrates through their application and supporting documentation:

- a) Personal qualities and motivation;
- b) Community service, including an active interest in an area outside the practice and study of law; and
- c) Academic merit.

7. SELECTION PROCESS

- a) The Scholarship will be advertised on the University website in the year preceding the award of the Scholarship.
- b) Written applications setting out compliance with the Eligibility Requirements and addressing the Selection Criteria must be made on the application form available from the University website.
- c) Applications will be submitted to the Office of University Relations, Fremantle.
- d) The Selection Committee may interview selected applicants.
- e) Only one student in the School of Law will hold the Scholarship at any time.
- f) The Scholarship will not be awarded on a yearly basis.

- g) The Scholarship will not be awarded more than once in any calendar year.
- h) The successful recipient will be notified in writing by the Office of University Relations.
- i) If in any one year, there are no applicants of sufficient merit, no Scholarship will be awarded and the undisbursed interest in any one year will be available for disbursement as part of the Scholarship in future years.

8. DURATION OF SCHOLARSHIP

- a) The Scholarship is tenable for one year, however a recipient is eligible to apply for a further one year Scholarship.
- b) No student will be awarded the Scholarship more than twice.
- c) The Scholarship is not transferable to another degree, Notre Dame Campus or another University.

9. CONCURRENT SCHOLARSHIPS

The Scholarship cannot be held concurrently with another University scholarship.

10. METHOD OF PAYMENT

- a) Scholarship funds will be paid directly to the student as determined by the University.
- b) Recipients are required to complete a Gift Expenditure Form for payment of funds.
- c) Scholarship funds will be paid in two instalments, at the beginning of Semesters 1 and 2. The second payment will be dependent on the student's Satisfactory Academic Progress being confirmed by the School.

11. CONDITIONS OF CONTINUATION

The Scholarship will continue to be paid subject to the recipient:

- a) Maintaining satisfactory performance each semester; and
- b) Maintaining part time or full time enrolment in the degree for which they were enrolled in when the Scholarship was offered.

The recipient forfeits the Scholarship if they:

- a) Fail to meet the requirements in a) and b) above;
- b) Are found to have behaved in a manner that is in breach of the University's Student Code of Conduct or is the subject of disciplinary action under the University's General Regulations;
- c) Take a leave of absence; or
- d) Defer their enrolment for a period greater than 12 months.

The exception to this is if the recipient makes an application in writing to the Dean of the School of Law, outlining the circumstances and reasons relating to their personal situation. The Dean has discretion to determine the ongoing status of the Scholarship.

12. STUDENT REQUIREMENTS

Scholarship recipients are required to:

- a) Submit a mid-year and end of year report to the donor's family, outlining their progress;
 - i. Reports should include academic results for the semester, an update regarding the circumstances which warrant the recipient to be in receipt of the Scholarship, and other relevant feedback.
 - ii. The Office of University Relations will notify the Scholarship recipients of the report submission due dates.
 - iii. Reports should be sent to the Office of University Relations and they will be forwarded to the donor's family.
- b) Participate in any publications, media and events related to the award of the Scholarship.

13. ADMINISTERING BODY

The Scholarship is administered by the School of Law, Fremantle, and the Office of University Relations, Fremantle.

14. PRIVACY

The University will collect, use, hold and disclose personal information in accordance with the Privacy Act 1988 (Commonwealth) and the University's Privacy Policy.

15. GENERAL PRINCIPLES

- a) These Conditions must comply with any University Regulations regarding the awarding of scholarships and prizes.
- b) The Vice Chancellor, in consultation with the donor's family, may vary the Conditions of the Scholarship at any time.

Purpose:	The purpose of the Scholarship is to provide assistance to a part time or full time student enrolled in the Bachelor of Laws degree (either as a single degree or as part of a combined degree) at the University School of Law, Fremantle, who has demonstrated the need for financial assistance to continue his or her studies.
Responsible Executive:	Director, Office of University Relations, Fremantle
Responsible Office:	Office of University Relations
Contact Officer:	Scholarship Program Manager, Office of University Relations, Fremantle
Effective Date:	2006
Campus Applicability:	Fremantle
Modification History:	