



## Conditions of The Wilhelm & Elizabeth Klein Nursing Scholarship

The Wilhelm & Elizabeth Klein Nursing Scholarship (*Scholarship*) is administered in accordance with the following conditions:

### 1. NAME OF SCHOLARSHIP

The Wilhelm & Elizabeth Klein Nursing Scholarship.

### 2. PURPOSE OF SCHOLARSHIP

The purpose of the Scholarship is to assist a student from regional Western Australia who wishes to commence their undergraduate studies with the School of Nursing & Midwifery at The University of Notre Dame, Fremantle (*University*).

### 3. VALUE OF SCHOLARSHIP

A cash Scholarship of \$7,000 per annum will be awarded to a commencing student in the School of Nursing & Midwifery for the duration of their three (3) year undergraduate degree in Bachelor of Nursing.

### 4. ELIGIBILITY REQUIREMENTS

To be eligible for the Scholarship, applicants must:

- a) Be a School Leaver;
- b) Have enrolled as a domestic full time student with the School of Nursing & Midwifery, Fremantle;
- c) Have a permanent home address a distance of at least 160 kilometres from the Perth GPO (measured in a straight line); and
- d) Have been a resident of Western Australia for at least 5 years.

### 5. SELECTION COMMITTEE

The Selection Committee for the Scholarship will comprise:

- a) The Scholarship Donor (or nominee);
- b) The Dean of the School of Nursing & Midwifery, Fremantle (or nominee);
- c) The Executive Director of Admissions and Student Services, Fremantle (or nominee); and
- d) The Director, Office of University Relations, Fremantle.

### 6. SELECTION CRITERIA

The Scholarship is awarded to the applicant who, in the opinion of the Selection Committee, best demonstrates through their application and supporting documentation:

- a) Personal determination to work in the field of Nursing;
- b) Personal qualities and motivation;
- c) Community service; and
- d) Academic merit.

### 7. SELECTION PROCESS

- a) The Scholarship will be advertised on the University website in the year preceding the award of the Scholarship.
- b) Written applications setting out compliance with the Eligibility Requirements and addressing the Selection Criteria must be made on the application form available from the University website.
- c) Applications will be submitted to the Office of University Relations, Fremantle.
- d) The Selection Committee will interview selected applicants.
- e) The successful recipient will be notified in writing by the Office of University Relations.
- f) If in any year there are no eligible students, the Scholarship will not be awarded.

## **8. DURATION OF SCHOLARSHIP**

- a) Subject to the conditions in Clause 11 below, the Scholarship will be tenable for the duration of the recipient's undergraduate degree in the School of Nursing & Midwifery for which they were enrolled when the Scholarship was offered.
- b) The Scholarship is not transferable to another degree, Notre Dame Campus or another University.

## **9. CONCURRENT SCHOLARSHIPS**

The Scholarship cannot be held concurrently with another University scholarship.

## **10. METHOD OF PAYMENT**

- a) Scholarship funds will be paid directly to the student as determined by the University.
- b) Recipients are required to complete a Gift Expenditure Form for payment of funds.
- c) Scholarship funds will be paid in two instalments, at the beginning of each semester. Ongoing semester payments will be dependent on the student's Satisfactory Academic Progress being confirmed by the School.

## **11. CONDITIONS OF CONTINUATION**

The Scholarship will continue to be paid subject to the recipient:

- a) Maintaining satisfactory performance each semester; and
- b) Maintaining full time enrolment.

The recipient forfeits the Scholarship if they:

- a) Fail to meet the requirement in a) and b) above;
- b) Are found to have behaved in a manner that is in breach of the University's Student Code of Conduct or is the subject of disciplinary action under the University's General Regulations;
- c) Discontinue their degree in nursing;
- d) Take a leave of absence; or
- e) Defer their enrolment for a period greater than 12 months.

The exception to this is if the recipient makes an application in writing to the Dean of the School of Nursing & Midwifery, outlining the circumstances and reasons relating to their personal situation. The Dean has discretion to determine the ongoing status of the Scholarship.

## **12. STUDENT REQUIREMENTS**

Scholarship recipients are required to:

- a) Submit a mid-year and end of year report to the donor, outlining their progress;
  - i. Reports should include academic results for the semester, an update regarding the circumstances which warrant the recipient to be in receipt of the Scholarship, and other relevant feedback.
  - ii. The Office of University Relations will notify the Scholarship recipients of the report submission due dates.
  - iii. Reports should be sent to the Office of University Relations and they will be forwarded to the donor.
- b) Participate in any publications, media and events related to the award of the Scholarship; and
- c) Undertake at least one nursing practicum in a regional town during the three (3) years of the degree.

## **13. ADMINISTERING BODY**

The Scholarship is administered by the School of Nursing & Midwifery, Fremantle, and the Office of University Relations, Fremantle.

## **14. PRIVACY**

The University will collect, use, hold and disclose personal information in accordance with the Privacy Act 1988 (Commonwealth) and the University's Privacy Policy.

## **15. GENERAL PRINCIPLES**

- a) These Conditions must comply with any University Regulations regarding the awarding of scholarships and prizes.
- b) The Vice Chancellor, in consultation with the donor, may vary the Conditions of the Scholarship at any time.

<b>Purpose:</b>	The purpose of the Scholarship is to assist a student from regional Western Australia who wishes to commence their undergraduate studies with the School of Nursing & Midwifery at The University of Notre Dame, Fremantle.
<b>Responsible Executive:</b>	Director, Office of University Relations, Fremantle
<b>Responsible Office:</b>	Office of University Relations
<b>Contact Officer:</b>	Scholarship Program Manager, Office of University Relations, Fremantle
<b>Effective Date:</b>	June 2015
<b>Campus Applicability:</b>	Fremantle
<b>Modification History:</b>	May 2018