



THE UNIVERSITY OF NOTRE DAME AUSTRALIA

# Bachelor of Arts (Second Major: Human Resource Management)

*School of Arts & Sciences, Sydney Campus*

***As companies and organisations struggle to adapt to a rapidly changing environment, businesses are increasingly turning to qualified human resource managers for help and advice. With many corporations realising that their employees are their most valuable asset, the field of human resource management has never been more important. The Bachelor of Arts with a Second Major in Human Resource Management will equip you with the skills you need to operate effectively in a range of working environments - from private companies to government departments and not-for-profit bodies.***

**Why study this degree?**

Balancing the aims of employers and the needs of employees can be a tricky assignment, but the Human Resource Management program at Notre Dame will teach you how to just that. Our graduates are trained to effectively manage people so that your organisation's targets can be met – whether you are working for a private company, government department or not-for-profit body.

This degree, which is usually taken as a Second Major as part of a Bachelor of Arts, covers the core principles of workplace management, employment relations and strategic planning – all vital for effective human resource management. Throughout your studies, you will also explore topics through courses such as Change Management, Employment Law, the Principles of Management and the Psychology of Work.

Human resource professionals are in high demand across many business sectors as companies and organisations grapple with rapid sociological, economic and technological change. Our graduates have gained employment in a variety of roles, such as workplace management and recruitment.

## **Program summary**

### **Core Curriculum**

- CORE1001 Logos I
- CORE1002 Logos II
- CORE1003 Logos III

### **Year One**

- ARTS1000 Academic Writing, Communication and Research

- BUSN1600 Principles of Management

## **Year Two**

- Industrial Relations
- BUSN2730 Principles of Human Resource Management

## **Year Three**

**(any five courses to be chosen from the following):**

- BUSN3140 Human Resource Development
- BUSN3680 Change Management
- BUSN3700 Human Resource Policy
- BUSN3740 Strategic Workforce Issues
- Organisational Development
- PSYC2640 Psychology of Work
- BUSN2340 Employment Law
- Alternate Dispute Resolution, Mediation & Negotiation

**Plus an additional eight courses for a primary Arts Major\* plus four electives (undertaken during Years One, Two and/or Three).**

*\*The Human Resource Management Major may only be undertaken as a second Major (i.e. an Arts Major must be selected as the first Major).*

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Full details of the program requirements are contained in the [Program Regulations](https://www.notredame.edu.au/_data/assets/pdf_file/0023/384/of-Arts.pdf) ([https://www.notredame.edu.au/\\_data/assets/pdf\\_file/0023/384/of-Arts.pdf](https://www.notredame.edu.au/_data/assets/pdf_file/0023/384/of-Arts.pdf)).

*Please note: The availability of these courses and teaching staff is indicative only and may be subject to change.*

## **Study Abroad**

You will have the opportunity to complete part of your degree at one of our partner institutions through our exchange program. Get in touch with the Study Abroad Office (<https://www.notredame.edu.au/international/study-abroad>) to find out more about studying in Asia, Europe and North America.

## **Real-world experience**

You will learn from academics who are industry leaders and, through our practicum placements and internship programs, you will gain real professional experience and make valuable contacts with potential employers.

## **Entry requirements**

Academic requirements for this program are outlined below. In addition, to be eligible for admission, all applicants need to satisfy minimum requirements outlined at admission requirements (<https://www.notredame.edu.au/study/admission-requirements>). These include those relating to age and English Language Proficiency (<https://www.notredame.edu.au/study/admission-requirements/english-language-proficiency-requirements>). We also consider your application more broadly – your non-academic achievements (such as any previous leadership roles, volunteering, work, church

and/or community involvement) as well as personal qualities - your aspirations and interests and your capacity to complete your chosen program.

### **Applicants with recent Secondary Education**

- HSC Performance Band Results with a Band 4 in English, a minimum average of Bands 4s and an overall minimum average HSC mark of 70% in HSC Category A Courses (or Interstate equivalent). Applicants must be eligible for an ATAR or OP; or
- Minimum International Baccalaureate (IB) score of 24.

### **Applicants with Higher Education Study**

- Other University Studies completed at undergraduate level or higher. A minimum number of 2 successfully completed subjects; or
- Successful completion of the Notre Dame Tertiary Pathway Program or of another Enabling Program at a level deemed sufficient by the University.

Applicants who have successfully completed subjects at another University, which are relevant to the selected program of study, may be eligible for [Advanced Standing](https://www.notredame.edu.au/current-students/your-enrolment/admin-and-fees/sydney/advanced-standing) (<https://www.notredame.edu.au/current-students/your-enrolment/admin-and-fees/sydney/advanced-standing>).

### **Applicants with Vocational Education and Training (VET) study**

- Completed AQF Certificate IV or higher in a relevant discipline, from an accredited provider such as TAFE or a Registered Training Organisation (RTO)

## **Applicants with Work and Life Experience**

Applicants with relevant work and life experience who left secondary education more than two years ago and have not undertaken VET or higher education study since then may seek admission on the basis of:

- Their experience. 'Experience' could include a combination of factors sufficient to demonstrate readiness for higher education such as Mature Age entry, relevant professional experience, community involvement or work experience. Applicants may have undertaken non-formal programs that have helped prepare them for tertiary education or are relevant to the proposed higher education field of study. Evidence must be provided as to the type and duration or employment (minimum of two years) in a relevant industry. The Special Tertiary Admissions Test (STAT) may be required.
- STAT – Scores of 150 in the Multiple Choice and Written English sections are required.
- Higher School Certificate (HSC) (or equivalent) results if these have been completed within the last 5 years.

## **Fees**

This Program has the following loan scheme(s) available for eligible students:

### **FEE-HELP**

The FEE-HELP loan scheme assists eligible fee-paying students with the payment of all, or part, of their tuition

fees, not including additional study costs such as accommodation or textbooks. Your FEE-HELP debt will be indexed each year in line with the Consumer Price Index.

## **Honours**

An Honours award is available for this program. Further information can be found in the [Bachelor of Arts \(Honours\) regulations](#)

([https://www.notredame.edu.au/\\_data/assets/pdf\\_file/0024/384/of-Arts-Honours.pdf](https://www.notredame.edu.au/_data/assets/pdf_file/0024/384/of-Arts-Honours.pdf)), or by contacting the [School of Arts & Sciences](#)

(<http://matrixnew.nd.edu.au/about/schools/fremantle/arts-and-sciences/contact-us>).

## **Career opportunities**

The following careers are open to graduates of this program:

- Human Resource departments
- Workplace management
- Recruitment

## **More information**

For more information on the Bachelor of Arts (Major: Human Resource Management), please contact the Prospective Students Office on +61 (2) 8204 4404 or email [sydney@nd.edu.au](mailto:sydney@nd.edu.au) (<mailto:sydney@nd.edu.au>).

All international enquiries should contact the International Students Office on [international@nd.edu.au](mailto:international@nd.edu.au) (<mailto:international@nd.edu.au>).

**APPLY DIRECT ↗**

## **Need help? Ask Notre Dame**

(02) 8204 4400

**Duration:** 3 years full-time or equivalent part-time

**Campus:** Sydney

**Loan Scheme:** HECS-HELP

**Study mode:** On campus

**Code:** Program Code 3009, CRICOS Code 015324A

**Commencement:** Semester 1 or Semester 2

APPLY DIRECT [NOTREDAME.EDU.AU](https://notredame.edu.au)